

West Haven Park and Recreation Commission
Minutes of Meeting
April 1, 2019
Park and Recreation Office

Meeting called to order by Comm. Coyle at 7:25pm.

Present: Comm. Coyle, Comm. Valaitis, Comm. Donovan, Park Rec. Acting Director Tom Conroy, Public Works Comm. Tom McCarthy, West Haven City Treasurer Mike Last.

Absent: Comm. Tompkins, Comm. Beirne

Motion set by Comm. Coyle to accept the minutes from the meeting of February 4, 2019 seconded by Comm. Donovan. The motion was carried out by unanimous vote.

Correspondence: Beth Sabo

New Business:

A. Gary Donovan- Comm. Donovan presented two events that would help raise money for the West Haven United. One event is a city wide tag sale to be held down on Parcel M. There will be about fifty spaces set up on the grass area, food trucks set up in the parking lot, and possibly a car show. Comm. Donovan has requested to hold this event on September 7, 2019. Comm. Donovan is unsure if the city will be sponsoring this event at this time. If the city does not sponsor this event he will make sure that a certificate of insurance will be presented to the Park and Rec office with the application. The commission was pleased with this request and supports this event. The second event Comm. Donovan presented is a Horseshoe tournament using the pits down on Oak Street area. The pits, last year were rebuilt last year and this year they will be cleaned up and painted for this tournament. All work will be done by the West Haven United organization. Comm. Donovan requested the date of June 15, 2019 with a rain date of June 22, 2019. Comm. Donovan was advised of the city moratorium that states: "There are no events allowed to take place down along the beach front during the times of Memorial Day weekend and Labor Day weekend unless it is city sponsored". Comm. Coyle suggested that if the city is going to sponsor this event, to get a letter from the city on letter head stating so and present it to the Park and Rec department.

B. Robb McLarty- Acting Park Rec Director, Tom Conroy, updated the commission with a situation that took place the last couple of weeks that included Mr. McLarty, a Park and Rec lifeguard. No action needed to be taken.

C. Beth Sabo- Personnel Director Beth Sabo sent two letters to the commission. The first letter presented to the commission by Comm. Coyle was a letter stating the actions taken to result the issues with Mr. McLarty and his status as a Park Rec employee. The second letter was in regards to how Park Rec employees and family members are to no longer to have the privilege of attending recreation programs for no cost to them. Comm. Coyle feels this letter needs to be

further discussed with Beth Sabo and at this time this has been tabled for discussion until further information is collected.

C. Spring Sports- Acting Director Tom Conroy just explains how the high school and youth league sports have started.

D. Other- A request from Kerri Ruocco, Parks and Recreation Administrative Assistant, that is asking the commission to keep Tom Conroy as the person to be the one attending the commission meetings on behalf of the Parks and Recreation department until a director is named. Comm. Coyle motions that Tom Conroy to attend all meetings for the Parks and Rec. commission until a director is named. Comm. Valaitis seconded this motion. The motion was carried out by unanimous vote.

Maintenance:

A. Fields- Tom Conroy states how Noyes Field, Warley Fields have been worked on and they look great. Mr. Conroy expresses how he is paying for a company to come in and work on Painter 3 to fix the damage that was done last year by driving on the field with a car. Public Works department has been working really hard to get the fields look great. Comm. Coyle commented on how everything is looking fantastic and wanted the hard work by all workers to be recognized. Tom McCarthy, Public Works Commissioner, provided an in-depth update on park maintenance and that good progress has, continues to be made.

New Business-

A. Budget: Mr. Conroy explains that the department's budget wasn't hit to hard. There were some cuts to some line items and will work with what they have.

B. Other- None

A motion to adjourn was made by Commissioner Coyle, seconded by Commissioner Valaitis and carried by unanimous vote at 8:33 pm.

Respectfully Submitted by,

Kerri Ruocco

Please note these minutes are subject to approval.