



City of West Haven Health Department
355 Main Street
West Haven, CT 06516

Nancy R. Rossi
Mayor

Maureen B. Lillis, MPH
Director of Health

Date: SEPTEMBER 12, 2022

From: City of West Haven Health Department, Maureen Lillis, Director of Health

TO: OWNERS/OPERATORS OF BARBER SHOPS, HAIRDRESSER SHOPS, NAIL SALONS, AND
COSMETOLOGY SHOPS

RE: **2022-2023 Cosmetology Renewal Application**

Your current **Barbershop Shop/Nail Salon/Cosmetology Shop permit for the City of West Haven Health Department expires on October 31, 2022.**

Please fill out the enclosed 2022-2023 permit application and submit the appropriate payment based on the number of workstations and fees listed on the renewal application.

Please return the completed application with a copy of State of Connecticut Licenses such as Barber, Hairdresser, Nail Technician, and Esthetician and the appropriate fee to:

**West Haven Health Department
355 Main Street, 2nd Floor
West Haven, CT 06516**

You may also pay your permit fee online with a credit card at the Health Department website by visiting: www.cityofwesthaven.com/164/Health-Department. See "Online Payments."

Or drop it off at the Health Department. Our office hours are Monday – Friday, 9 am - 12 pm and then 2 pm – 5 pm. Between 12 – 2 pm, we may be closed for lunch. If paying with cash, please come with the exact amount.

Your applications must be received or postmarked **BEFORE October 31, 2022**. **Any payment received after October 31, 2022, will be subjected to a \$200 fine for operating without a valid permit.**

**355 Main Street, West Haven, Connecticut, 06516
Phone: (203) 937-3660 Fax: (203) 937-3976
www.cityofwesthaven.com**

In addition, delinquent taxes must be paid before issuing the license by obtaining a tax stamp on this application in the appropriate box or proof of receipt from the tax department. Failure to pay delinquent taxes will result in the suspension of your permit. You can verify the status of your tax bill with the West Haven Tax Collector at 203-937-3525 and submit proof of tax payment with your renewal application to the health department office.

Once your application has been received and reviewed, your new permit will be mailed or delivered to the establishment.

If you have any questions, please call the office at 203-937-3660.

Sincerely,

Maureen Lillis
Director of Health