

### CITY OF WEST HAVEN APPLICATION FOR SWIMMING POOL PERMIT



HOUSE # \_\_\_\_\_ STREET \_\_\_\_\_

Property Owner's Name \_\_\_\_\_ Signature: \_\_\_\_\_  
Property Owner's Mailing Address: \_\_\_\_\_

Pool Contractor \_\_\_\_\_ LICENSE # \_\_\_\_\_ TYPE \_\_\_\_\_  
Contractor's Address \_\_\_\_\_  
Contractor's Phone \_\_\_\_\_ Email \_\_\_\_\_ Total Value of Work \_\_\_\_\_

Design Professional (In-Ground Pools) \_\_\_\_\_ QUALIFICATIONS: \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_

*Office use only*  
Total value of work: \$ \_\_\_\_\_ Fee: \$ \_\_\_\_\_ Final Cert of Approval \$ \_\_\_\_\_ Total \$ \_\_\_\_\_ App. Date: \_\_\_\_\_  
Building Official Approval: \_\_\_\_\_ Date: \_\_\_\_\_ Zoning Approval: \_\_\_\_\_ Date: \_\_\_\_\_

*The undersigned owner or authorized agent applies for a permit to install a swimming pool or spa in accordance with the laws and ordinances of the City of West Haven CT and the Connecticut General Statutes, the CT State Building Code, and the CT State Fire Safety Code and intends to comply with same. Permits are issued to the owner in fee, and compliance with all regulations is the responsibility of the owner in fee of the subject parcel.*

**I hereby swear that the this application is authorized by the owner in fee and that said applicant is authorized by the owner in fee to make said application.**  
Personally Appeared \_\_\_\_\_ Authorized agent for: \_\_\_\_\_ Owner  
Who made oath that the statements herein were true and correct before me this \_\_\_\_\_ day of \_\_\_\_\_  
Notary Public \_\_\_\_\_ My Commission Expires: \_\_\_\_\_

**CITY OF WEST HAVEN APPLICATION FOR SWIMMING POOL PERMIT**

**Pool Type:**

Private/Residential \_\_\_\_ Public/Commercial: \_\_\_\_ On-Ground: \_\_\_\_ Above Ground (partial in-ground) : \_\_\_\_ In-ground: \_\_\_\_ Indoor: \_\_\_\_ Spa: \_\_\_\_

New Construction: \_\_\_\_ Alteration/Renovation \_\_\_\_ Repair \_\_\_\_ Method of water disposal: \_\_\_\_\_ Size of Pool: \_\_\_\_\_

Describe Pool Barrier and any door alarms: \_\_\_\_\_

Floating Alarm: \_\_\_\_\_

Pool Heater BTU \_\_\_\_ Make and Model \_\_\_\_\_ Fuel Type: \_\_\_\_\_ Describe venting: \_\_\_\_\_ Pool Heater energy controls: \_\_\_\_\_

Suction Line Method: Skimmer only: \_\_\_\_\_ Dual Bottom Drain: \_\_\_\_\_ Emergency Vacuum Relief: \_\_\_\_\_ Other: \_\_\_\_\_

**Building Information**

Use Group: One Family \_\_\_\_ Other \_\_\_\_\_ Construction Class: \_\_\_\_\_ Sprinklers? \_\_\_\_\_

Building Size: Square Foot: \_\_\_\_\_ Stories: \_\_\_\_\_ Pool Cover structure : \_\_\_\_\_

Notes: \_\_\_\_\_

**Document Check List**

- \_\_\_\_\_ Site plan or aerial photo showing location of pool and setbacks to property lines
- \_\_\_\_\_ Location of pool barriers, gates, alarms
- \_\_\_\_\_ Manufacturer's Specification sheets for pool, gated ladder, pump, filter, and water grounding bond device
- \_\_\_\_\_ Manufacturer's Specification Sheet for floating pool alarm or any door alarms
- \_\_\_\_\_ Design professional required for in-ground pools, Indoor pools, certain retaining walls, and where pool may exert lateral pressure on house foundation.
- \_\_\_\_\_ Separate Electrical permit required
- \_\_\_\_\_ Decks and site built stairs may require a separate building permit
- \_\_\_\_\_ Bonding diagram for patio rebar, metal components (in-ground pools)
- \_\_\_\_\_ Health Dept approval (*public pools*)
- \_\_\_\_\_ Fire Marshal approval (*other than one or two family*)

List drawing numbers and dates \_\_\_\_\_

Remarks:

\_\_\_\_\_

*This application for a pool permit is governed by the current applicable CT State Statutes, CT State Building and Fire Codes, as amended, and applicable ordinances enacted by the City of West Haven.*

**MUNICIPAL ORDINANCE 81-8 Taxes Due**

No building application shall be approved by the West Haven Building Department, (WHBD) if it is determined by the WHBD that there are delinquent taxes or sewer use charges against the property for which the application is made; the applicant is to provide to the WHBD a statement from the Office of the Tax Collector that the owner of the property for which an application is made has entered into a payment program approved by the Tax Collector to pay off the delinquent taxes or sewer use charges which may be due. As used in this section the term "building application" shall include any application for a building permit, plumbing, mechanical or electrical permit. : The Building Official shall not issue a permit where taxes are due on the subject property.

**CT State Building Code:**  
*States in part and material relevance:*

**Section 105.3.1 ACTION ON APPLICATION** reads in part: “The Building Official shall examine or cause to be examined application for permits and amendments thereto within 30 days after filing and either issue or deny a permit within such 30 day period. If the application or construction documents do not conform to the requirements of this code and pertinent laws, the Building Official shall reject such application in writing stating the reasons therefore.”

**Section 105.3.1.1 ZONING APPROVAL** reads in part: “No Building Permit shall be issued in whole or in part for a building use or structure subject to the zoning regulations of the municipality without certification in writing by the official charged with enforcement of such regulations that such building, use or structure is in conformity with such regulations or is a valid non-conforming use under such regulations.”

**Section 105.3.1.2 FIRE MARSHAL APPROVAL** reads in part: “No Building permit for a building structure or use subject to the requirements of the CT State Fire Code, [as amended], shall be issued in whole or in part without certification in writing from the local Fire Marshal that the construction documents for such building, structure, or use are in substantial compliance with the requirements of the CT State Fire Code [as amended].”