

**BOARD OF EDUCATION
WEST HAVEN, CONNECTICUT
AGENDA #07
REGULAR BOARD MEETING**

**May 6, 2019
Board Meeting Room
6:00 PM
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A. Call to Order, Rosemary Russo, Chairwoman of the Board of Education

A.1. Pledge of Allegiance

B. Public Portion of Meeting

Resolved: It shall be the policy of the West Haven Board of Education for individual members, if they so desire, to engage in dialogue with members of the general public during the time allowed on its agenda for public participation.

Dialogue must be confined to information gathering purposes and at no time will individual persons or personnel be the subject of discussion.

It is understood that the Board Members and Administration will be given adequate time to research any inquiry resulting from such dialogue and shall do so on specific direction of the Chair. It will be the authority of the Chair to cut off dialogue at any time it deems feasible.

C. Reports:

C.1.a. Administration/Status of Schools

**CABE Student Leadership Award will be presented to:
Jonathan Saier and Julia Walker**

On Friday, April 26, 2019, at Anthony's Ocean View, the Superintendent's Association recognized students for their Community service and service to others; Academic prowess; and Leadership to the school community.

**The West Haven students recognized were:
Michael Luzietti and Gabrielle Bash from Carrigan, grade 6
Jayden Ginsberg and Takiya Awwal from Bailey, grade 8
Dominic Cambino and Rua Osman from WHHS, grade 12**

C.1.b. Student Representatives

C.1.c. Board

C.1.d. Committee

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D. Pursuant to Robert's Rules of Order the following questions are subject to the Board's vote without debate. Should a member choose to debate a specific question, he will move to lay the question on the table, and it shall become the first item of New Business. The Board will then vote on the remaining questions.

D.1. Approval of Minutes

D.1.a. The West Haven Board of Education Special Board Meeting was held in the Board's Meeting Room, City Hall, 355 Main Street, West Haven, CT on Monday, April 1, 2019 at 5:45 PM.

D.1.b. The West Haven Board of Education Regular Board Meeting was held in the Board's Meeting Room, City Hall, 355 Main Street, West Haven, CT on Monday, April 1, 2019 at 6:18 PM.

D.2. Resignations: (Certified)

19-11 Roberta Penna, Language Arts Teacher - Bailey
Effective: June 30, 2019
Reason: Retirement

19-12 Tanya Dana, Special Ed Teacher – Mackrille
Effective: June 30, 2019
Reason: Personal

19-13 Dr. Rose Paolino, School Counseling Department Head – WHHS
Effective: June 30, 2019
Reason: Retirement

19-14 Tammy Perzanoski, Computer Teacher – Carrigan
Effective: June 30, 2019
Reason: Retirement

D.3. New Hire: (Certified)

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D.4. New Business

19-15 Approval of the WHHS Annual Band Tour to Disney World in Orlando Florida for approximately 40 students accompanied by teacher chaperones and band parent association members from June 22, 2019 to June 27, 2019

Move to Approve

19-16 Approval of the Resolution for the Forest School Playscape presented by the Board of Education Liaison

Move to Approve

F. Informational

F.1. Kimberly Lyne, 7 Mariner Circle, Trumbull, CT 0661
Bilingual Tutor – Carrigan Intermediate School
Salary: \$21,500
Effective: April 8, 2019

F.2. Summer School Staff at Savin Rock School (See Attached two pages)

F.3. Resignation letter from **Dolores Daniele**, Cashier - Mackrille School
effective April 12, 2019.

F.4. Thomas Mark, Successful Bid Assistant Building Manager – Washington School
effective April 15, 2019

F.5. Retirement letter from **Nancy Passaro**, Assistant Building Manager – Pagels School
effective June 30, 2019

F.6. Resignation letter from **Sara Pavone**, Medical Para – Pagels School
effective April 26, 2019

D.1.a.

WEST HAVEN BOARD OF EDUCATION
April 1, 2019
Special Board Meeting Minutes
Board's Meeting Room

A Special Meeting of the Board of Education was held on April 1, 2019 in the Board's Meeting Room on the second floor of City Hall, 355 Main Street, West Haven, Connecticut. The meeting was called to order by Rosemary Russo, Chairwoman of the Board of Education at 5:45 p.m. The meeting opened with a pledge to the flag.

**BOARD MEMBERS
IN ATTENDANCE:**

- Rosemary Russo, Chairman
- Robert Guthrie, Vice Chair
- Susan Walker, Secretary/Treasurer
- Patricia Libero
- James W. Morrissey
- Karen Pacelli
- Rosa Richardson

BOARD MEMBERS ABSENT:

- Lauren Aceto
- Patrick Leigh

ADMINISTRATORS PRESENT:

- Neil Cavallaro, Superintendent of Schools
- Anne Druzolowski, Assistant Superintendent
- Matt Cavallaro, Director of Finance

CITY OFFICIALS PRESENT:

STUDENT REPRESENTATIVES

PRESENT:

- Brendan Carew
- Sumedha Chowdhury

Savin Rock School and Pagels School Presentations

Chairwoman Russo thanked everyone for coming and said that we are excited to hear from the two schools tonight. It was decided to go in alphabetical order and both presentations could go over the time limit mentioned as we can start the next meeting a few minutes late.

Principal Gary Palermo thanked the Superintendent, Assistant Superintendent and the Board for having Pagels School and the Pagels School Staff here tonight. They appreciate this and will share one spotlight area amongst many others at Pagels School. Pagels School is a very special place which we try to make feel like home for the boys and girls during the school day. It was decided to share some insight and the incredible success

they have had with their newcomer students who have traveled across the globe, often from war torn countries, to our home at Pagels and make their home in our incredible city of West Haven. These students often reach us with huge educational gaps and many have not gone to school for some time. Most importantly they are entering a school where everything around them inclusive of sight, sound, routines and most importantly our spoken language is completely unfamiliar to them and their family. Our task at Pagels is simple but challenging first we find those who need their heart mended and their spirit raised, we need to teach them English as quickly as possible and the most challenging is to try to catch them up in all academic areas. Amazingly our EL team and all the teachers at Pagels School have done that along with an incredible supporting cast of helpers, paras, maintenance and staff who all share in our mission. Tonight Esther Theodore, an EL Specialist and Marissa Baglini, a Speech and Language Pathologist will share information on how this is being done. Their expertise is unique to them, they come from different disciplines but their passion, dedication and commitment is exactly the same. Gary turned the presentation over to Esther and Marissa. Applause.

Esther Theodore spoke for a minute or so in a language which not many of us understood. She said that was a very short synopsis of what it feels like for a student who does not speak English who is sitting in your classroom listening to you giving them instructions. You may provide visuals, and aids but language is not accessible nothing is. A test in English is a test of English regardless of what the material is when we are testing our students in a language that they don't understand we are not truly getting a full assessment of their skills. Esther said the language she was speaking in was Creole and she was born in Haiti and came here at the age of nine and she now has the privilege to teach children who are experiencing much like what she experienced when she came here. The presentation focuses on the linguistic diversity at Pagels School. This refers to the cultural and linguistic diversity of learners which refers to racial culture, social classes and language diversity. We look at values, behavioral styles, dialects, nonverbal communication which may defer from what the mainstream is, along with the perspective of the way that we see the world. We have a culture in America and see the world in one perspective with a different perspective from those that are coming into our classrooms.

Marissa Baglini said she didn't have another language to speak (laughter) so she will show some slides. There are 25 different languages are spoken at Pagels right now. This is divided into the primary language the student uses, the primary language that is spoken in the home, and the language that was first acquired by the student. 34% of students at Pagels have a dominant language other than English. The most dominant languages outside of English are Spanish then Arabic and Pashto. 30% of our families speak a dominant language in the home other than English and the trend is similar Spanish is the major language followed by Arabic and Pashto. The first language acquired by 25% of our students is different from English and the trend remains the same Spanish, Arabic and Pashto and they have French coming in also. We have a diverse population of learners and we are so proud that this is what our population looks like and it is growing. Some examples of the different languages are Arabic, Polish, French, Hindi, Tibetan, Filipino, Urdu, and Swahili are all languages spoken in our schools by our families. In our home we speak about inclusion, acceptance and all things that make us good people and we live

that at Pagels School. We live it through welcoming families, teachers who are crying when these students are leaving because they have finally seen the student's progress and they don't want it to go away. We are all so proud of the work that we do collectively and this is a really great representation of just how different they are. 8.5% of our population was EL in 2013 and we are now up to 20%. That 20% only reflects the EL population that qualifies for services while 33% of our students speak in different languages. A further discussion took place. The board gave thanks. Chairwoman Russo thanked them very much and said that was really a powerful tool the way you started speaking in another language and we can see why Pagels has been named a School of Distinction. Applause ensued. Chairwoman Russo thanked them for all they do for children; it is a hard job and she toured Pagels a couple of weeks ago and the kids seemed happy to her and that says it all. Thank you.

Taryn Driend Principal of Savin Rock Community School said it was very hard decision to honor one person on the board but we will be talking about the Reading Department but I think we all work together as a team so that is most of our success. Savin Rock Community School has a very diverse population of 490 students and within this population there is 113 EL Learners, 53 Special Ed Students, and as of today 76 transient students. CALI and our teacher evaluation system have played a huge role in our school's success. The structure, organization and implementation of our school's curriculum, data teams, student assistant team, professional development and school climate have all assisted the staff in monitoring student progress and implementing effective teaching strategies over the year. We have built in reading and math SRBI periods within our school schedule. These periods are supported with our reading team, math coach, paraprofessionals, and literacy and math aids. Our staff spends two periods within each classroom supporting the teachers and students by modeling, team teaching, assist during Daily Five, Math Stations and by effectively utilizing all the members to differentiate the instruction by pulling small groups to meet the individual needs of the students. The level books, the technology resources and the manipulatives have all increased student engagement within these periods. Over the years we have rewritten our curriculum to align with the Common Core Standards, implemented new resources, and provided professional development to enhance teaching strategies. We also have incorporation some sensible ERI's. After building our structure with curriculum and resources the coordinators strategically built in professional development throughout the years to enhance the process which have all contributed to our success. This year the Savin Rock Staff has had many eventful activities such as Trick or Treat Street, Rocking into the Holidays Festival, Math and Reading Nights, and most recently our Read Across America Day. We have monthly assemblies to honor students for perfect attendance, student of the month, and demonstrating pillars of character. The majority of Savin Rock's success is attributed to the hard work and dedication of the staff that you see here tonight. In the largest elementary school, with the youngest staff members, we have become a cohesive family unit. No matter what is asked of them staff members enthusiastically embrace the task and implement what is best for the school, students, community, and parents all with rigor and fidelity. Our staff has passion, commitment and a team spirit that far exceeds the rest. As you can see from the staff here tonight that

is what we have at Savin Rock and Taryn is honored to be part of their success. A short video was also shown and applause ensued.

Board member Jim Morrissey wanted to thank Chairwoman Russo for having the idea to bring in all our schools throughout the course of the year and showcase the talent that we have. He has been so impressed with the presentations by all the schools we have and the staff. The dedication you show as teachers, principals and paras and the love you have for our students is overwhelming and I can't thank you enough. You go above and beyond and just by coming here tonight shows the love you have for our school system and the students and this impresses me and I want to say thank you as a board member. Thank you so much for all you do for our children. Applause.

Board member Rosa Richardson said underneath this tough exterior there is a softie and you made me cry and that is why I am here. I am here for you, I am here for kids and you make me proud every day thank you. Applause.

Chairwoman Russo wanted to piggyback on both Jim and Rosa and say that we keep telling you that we appreciate you but from the bottom of our hearts we really do appreciate you. Rosemary said she is an educator also and has been a teacher for a few years and you guys really inspire her. When she goes back to work Rosemary always talks about what she has seen in the West Haven Schools and she they get to the point that they want her to shut up. (laughter) You really are different from the norm and we appreciate it. We thank you again for all your time and energy and for coming tonight. Before you leave Superintendent Cavallaro has arranged for refreshments so please help yourself especially the kids. We will take a short break and resume in a few minutes. Applause ensued.

Chairwoman Russo asked for a motion to adjourn

Rosa Richardson made the motion

Karen Pacelli seconded the motion

All board members were in agreement

The Special Meeting ended at 6:10 PM

Respectfully submitted,

Marylou Amendola

Board Secretary

D.1.6.

WEST HAVEN BOARD OF EDUCATION
April 1, 2019
Regular Board Meeting Minutes
Board's Meeting Room

A Regular Meeting of the Board of Education was held on April 1, 2019 in the Board's Meeting Room on the second floor of City Hall, 355 Main Street, West Haven, CT. The meeting was called to order by Rosemary Russo, Chairwoman of the Board of Education at 6:18 p.m. The meeting opened with a pledge to the flag.

**BOARD MEMBERS
IN ATTENDANCE:**

- James W. Morrissey, Chairman
- Robert Guthrie, Vice Chair
- Susan Walker, Secretary/Treasurer
- Lauren Aceto
- Patrick Leigh
- Patricia Libero
- James W. Morrissey
- Karen Pacelli
- Rosa Richardson
- Rosemary Russo

BOARD MEMBERS ABSENT:

- ADMINISTRATORS PRESENT:** Neil Cavallaro, Superintendent of Schools
 Anne Druzolowski, Assistant Superintendent
 Matt Cavallaro, Director of Finance

CITY OFFICIALS PRESENT:

**STUDENT REPRESENTATIVES
PRESENT:**

- Sumedha Chowdhury
- Brendan Carew

B. Public Portion of Meeting

Chairwoman Russo welcomed everyone to the meeting and thanked them for staying after the previous meeting ended. She then asked three times if anyone would like to address the board this evening during public session. There were no speakers. Public Session closed at 6:20 PM.

REPORTS

C.1.a. Administration/Status of Schools

Superintendent Cavallaro said next month we will have Seth Haley and Forest give their presentations. Neil said he thinks the nicest thing is the support given by the number of people who have come to support their fellow staff members when they give presentations. This says a lot about the teachers in our school district.

The bid for the cafeteria roof at Bailey should go out this week. Rosa has asked how the city is going to pay for it and Neil believes they are in the process of putting together a bonding package. This is an emergency purchase which can be approved right away but he doesn't know the particulars but does have that commitment from the city. Patrick Leigh asked if we bond out do we get the 77% or is that different. No we will not get the 77% for that you have to submit the paperwork for a renovation or addition project. We are not doing the whole roof just the entire cafeteria roof area. Chairwoman Russo asked if the rest of the roof was fine. Neil said it is not in warranty but there are no leaks that we know of. Most of our roofs currently are without warranty. Rosa Richardson asked what this is going to cost or a rough estimate. The scope of this work and the bid was put together by an engineer with some rough estimates but until you put it out to bid.Rosa understands this but can you give her an idea of what the rough estimate is. Not today but Neil is sure he can get it for her. Rosa said it may be worth us patching it and putting it out so that we can get reimbursed and have the whole roof done. If the cost is going to be comparative to bonding out just this portion and our 23% is going to be that for the whole roof wouldn't it make sense. Neil said it would but it would make sense on eight other buildings as well. Neil said the way that works is if we filled out the form and the paperwork we wouldn't know until the end of this legislative session whether or not we are approved for the project. If you do an addition you are a year out but with a roof they would let you know by the end of a session then you normally can proceed. Rosa asked what has been done as a temporary measure currently. Neil said we have a tarp on the roof.Rosa said like a lot of other city buildings including the garage. Rosa would like to recommend to the board that we at least check into that option. Neil said remember this you are responsible for educating kids in buildings owned by the city. The city's job is to maintain and/or to do those types of long range projects. Neil just wanted to make that clear. Rosa said she is very much aware of that however she said if the whole building is going to be 23% of the 77% that we are going to get back from the state then it would clearly be worth looking into that. Do you understand what I am saying now? Matt Cavallaro doesn't disagree but the timing of it.Rosa said but the end of the session is when? Patrick Leigh and Matt Cavallaro stated last year it went on until September. Neil said here is the other problem right now you are talking about March. If we were to do an entire roof project you would need to bid it out now because by the time we get word that we can do the entire roof it would be very difficult to get it completed in the course of a summer which is when roof projects have to be done. Neil said he is not disagreeing with what she is saying he just.Rosa said point of interest Madam Chair, I would like it put on record that this is the result of never having a plan; we are always dealing with crisis management and she would like this in the minutes please. Neil said he thinks that is an excellent point. Rosa and I have been talking and it is one of the things that tomorrow as the budget hearing takes place at Bailey at 6:30 he plans on addressing this to the City Council. He feels we are in better shape than we have been with a five year budget plan in place but that is not taking.Rosa is not saying let's go

on a spending spree; let's be rational. Neil said there needs to be a plan where you start investing money into your schools because if not you will see more and more of things like this happening and you will, as you are saying, piece meal a job and that is what you are doing. No one can disagree with your intention Rosa and the message that you are sending... she knows... but the reality of it is we do pay more because at the end of the day when you wait for something to break it always costs you more than when you plan ahead... exactly alright thank you.

Bob Guthrie agrees with Rosa in principal but the problem working against us, and Neil touched on it, is the calendar. First we don't know when the legislative session will end; then we don't know exactly when the approval will take place, which puts us into another winter season before we get started. Rosa understands and that is why she wants to make it clear in the minutes that this is the end result when we deal with crisis management and it is not us as a board; the city in general.

Patrick Leigh asked from the time it goes out to bid do you know how long it takes for the bid process to land a bid and then when we expect work to start and finish. Matt Cavallaro said the bid responses are due on April 7th and as soon as we get the bids back there will be interviews, if there are multiple quality vendors, and then we will probably choose someone within the next ten days. A further discussion took place about the lack of asbestos on the roof and that usually there isn't any on roofs.

Pat Libero said a few years ago we did a to-do list from the maintenance department and Mike McGrath was here. We have a list of how old things are but the problem was we never had the money to back it up. We didn't have a rainy day fund but we knew what needed to be done and she is sure this list needs to be updated. Matt Cavallaro said we update it every year and submit a five year capital plan. Neil said this has worked to our advantage because when we first notified the mayor and the finance department they said have you ever put this in. We were able to go back to the plan which was approved by the board last year and we said this is what we have submitted to you. Patrick Leigh asked if the board could receive a copy of what the five year plan said and what projects are listed along with their priority. Matt will get it out to the board. Patrick said perfect thank you.

Chairwoman Russo understands what Rosa is saying and she would much rather see a new roof but the problem is right now and it has to be fixed. Rosa said she knows but it is just very frustrating. Rosemary agreed and the staff there is very frustrated because it rains on them. Neil said they have done a really good job of trying to reorganize but it is a big inconvenience. Chairwoman thanked everyone for all the input.

Patrick Leigh asked if work could be done while kids were in school. Neil said prior to drawing up a final contract we will meet and get a timeline with the contractor. You are not abating but the problem when you do a roof is the bad tar smell that would be the issue. We will figure this out once we get a contractor and they will probably do what they can to keep it from leaking but we are only about 10 weeks away from the end of school too.

Dr. Druzolowski said there are a lot of field trips going on this time of year. We try to spread them out all year but we also make sure that all children who want to go will go. We try to subsidize as much as we can for any of them. The most recent trip that incorporated a lot of kids was Cinderella at the high school and we had all the 4th grades attend and they had a great time. The 4th grade also benefited from attending the New Haven Symphony and they do something for the kids every year so we were right there getting the tickets for them. Winkle of course provides the transportation with very little help from us. You will see a lot of field trips but we do go through a very intense screening process; we don't just sign off.

The principals are busy looking at their day to day data as well as everything else. They are looking at creating their objectives for their building for next year, updating their school improvement plans, and letting Anne know what their resource needs are. These are the types of things you will see the principals and children doing right now. The Art Festival is a month going on. Neil said we had Dr. Cordone here at the last board meeting to explain that.

Superintendent Cavallaro said we are putting together a pretty ambitious five year plan and if we were to lease computers we would be able to implement a full program in grades kindergarten through grade 8. We want to make sure what that includes. It would include bringing the labs up to date and adding a set of computers in all of the classrooms K – 8 and we are in the process of finalizing that. It is about \$250,000.00 a year and it is a five year lease and after the five years we would own the equipment and as long as we keep budgeting that amount a year we can redeploy and put in new equipment. Karen Pacelli asked if they get them all at once. Yes because it is a lease and we pay the company \$250,000.00 a year for five years so that will be nice. Rosa said but at the end of five years they will all be five years old. Right but as long as we keep putting the \$250,000.00 aside annually we will be able to release the debt and do a new lease with new equipment after five years. Many board members made comments and felt that this is the right way to do it.

Superintendent Cavallaro said we have been talking about a new schedule and a roll out plan for the high school and Dana has done a wonderful job. She has worked with all the staff at WHHS to try and accommodate everyone and to make sure every person has their free period and their lunch. Neil knows she is excited about it and has been looking forward to implementing and in his opinion it will be the first of many major accomplishments in her tenure as principal of WHHS.

Dana didn't do a power point on the screen because it would be too hard to see the detail numbers on the page so she passed out a colored print out to the board members, Superintendent Cavallaro, Dr. Druzolowski and Matt Cavallaro.

Dana said she has been trying for years to change the schedule because 43 minutes is really not enough time to get the kind of instruction that we need to do and the kind of assessing that we need to do. It is not enough time to do performance based learning and individual conferencing which is a big focus for us right now. We wanted to gain

instructional time and that is something that is really difficult to do within the parameters of our contract and we think we finally have gotten that accomplished. Dana discussed how the schedule works and how it looks. She talked about a sample student schedule and a sample teacher schedule along with some of the benefits which follow below.

1. 26 additional instructional minutes per class over a seven day period.
2. Additional collaboration time (daily average increases from 16 minutes to 25 minutes).
3. Fewer transitions (also eliminates traffic caused by 60 min math).
4. ALL STUDENTS have lunch.
5. Rotation into 80 min block allows for flexibility in teaching, flex grouping etc.
6. Equity in class sizes (possible without labs and double math period).
7. Rotation allows students to be seen at different times of day/issue of tardy to period 1.
8. Equity across disciplines.
9. Equity in teacher free/lunch.
10. Maintains elective selection.

Questions were asked by board members and answered by Dana. The board gave thanks.

C.1.b. Student Representatives' Report

The Student Representatives Report will be found at the end of the minutes.

C.1.c. Board

Jim Morrissey attended the Founder's Day Unsung Heroes last week and it was a very well run event and listening to the speeches of the people who were nominated for the awards was so impressive. Unfortunately there were many heart wrenching stories. What these unsung heroes do on behalf of our children amazes Jim. It is not just about them being in school during normal business days but that they take the time out to spend time with the children and their families after hours on week nights and weekends. Jim can't thank them enough for what they do. They go above and beyond their job and as a board member he wants to say thank you. All who were honored that evening are amazing people with amazing stories of what they do on behalf of our children.

Rosa Richardson said a standing ovation for Carrigan's Shrek Jr. that had her in stitches; it was so much fun and it is absolutely amazing the talent our students have. Rosa also attended Cinderella which was amazing. The voices on our kids are totally amazing. Whatever we do we have to find a way to keep those programs going because they are awesome and we have the talent.

Patrick Leigh said last Wednesday we had the privilege of going to the high school and taking a tour of the progress that is taking place. The last time we were there it was basically a skeleton of what the building was going to be and to see it now really brought it to light especially that stage and that is awesome. To see the soundproofing in the band room, the brickwork and the view from the media center and see right into Long Island Sound so it is really nice.

Karen Pacelli also had the privilege of going to Founder's Day and wanted to congratulate all the people who won but it also goes to the schools too because it is all part of what they attributed to the schools.

Bob Guthrie had the opportunity to go on the tour of the high school and also attended Founder's Day. Bob said one thing he doesn't miss about that are the skits as the night seems to go along much quicker minus the skits. Bob also attended Carrigan's Shrek Jr.

Pat Libero toured the high school and Ken Carney was able to take her earlier because she had something to do later and it was really nice. The kids from the Carrigan Jazz Band that have mostly taken lessons for two years and some for one year were amazing and then she went to Bailey that has a percussion band which is incredible. Pat said she wants to video tape them and show it to the board and say we need instruments. The teacher said we received this, this and this and that is why we were able to do the percussion band. She and the kids are really excited and they are amazing with what they are doing so there are nice things heading toward the high school. Pat also saw Shrek Jr. and brought Evan to both Shrek and Cinderella and he liked both of them. Patrick did a great job as Pinocchio in Shrek and they did a nice job, as always, with Cinderella. Pat can't wait for the auditorium; it is incredible and it will be a great place to have plays.

Sue Walker also took a tour of the high school and the changes between the last time and this time were amazing. She can't wait to see shows in that auditorium. She is sorry she retired when she saw the new media center because that is going to be beautiful and she can't wait to see it when it is done. Sue enjoyed the presentations tonight. Every school has brought different things to us in different ways and it has been really nice to see a teacher or teachers being honored from each school or a program and it has been very nice. Sue also saw Cinderella which was fantastic and we have very, very talented students at the high school. Margi Maher brought out the best in those kids as she always does and it was a wonderful experience.

Chairwoman Russo said she has to agree with all the board members that the events since our last meeting have all been spectacular. Founder's Day, The Unsung Heroes, and the tour of the high school everything has really been impressive. She thanked Dana because she was able to bring her class to see Cinderella and it was beautiful and the kids really enjoyed it. It was great plus she had five helpers from the high school which she wishes she could have every day in her classroom. Laughter. Thank you all for everything that you do; things are looking good!

D.1. Approval of Minutes

D.1.a. West Haven Board of Education Special Board Meeting held in the Board of Education Meeting Room, City Hall, 355 Main Street, West Haven, CT on Monday, March 18, 2019 at 7:00 PM.

Chairwoman Russo asked for a motion to approve the Special Meeting minutes D.1.a. Rosa Richardson made the motion to approve the minutes

Karen Pacelli seconded the motion

Discussion: Jim Morrissey abstained because he was not present at the meeting.

Pat Libero said she was present at the Special Meeting but her name was not listed. That correction has been made to the minutes.

All other board members present were in favor

Minutes are approved

D.1.b. West Haven Board of Education Regular Board Meeting held in the Board of Education Meeting Room, City Hall, 355 Main Street, West Haven, CT on Monday, March 18, 2019 at 6:00 PM.

Chairwoman Russo asked for a motion to approve the Regular Meeting minutes D.1.b.

Karen Pacelli made the motion to approve the minutes

Patrick Leigh seconded the motion

Discussion: Jim Morrissey abstained because he did not attend the meeting.

All other board members present were in favor

Minutes are approved

D.2. Resignations: (Certified)

19-10 Donna Kosiorowski RN, Supervisor, School Health Services and
504 Coordinator

Effective: June 30, 2019

Reason: Retirement

Chairwoman Russo asked for a motion to approve item #19-10

Karen Pacelli made the motion to approve the minutes

Bob Guthrie seconded the motion

Discussion: Superintendent Cavallaro said he has worked with Donna for a long time and she is extremely professional and conscientious and does her job very well. Donna will be missed because she brings a lot of unique credentials to the position. She currently holds a teaching certificate and a 092 administrator's certificate which is why she is able to supervise and oversee the 504 meetings. We have begun the process and have been working with Donna but it is going to be a difficult position to replace. If we do something different with the position it will be because of her skill set and trying to find somebody or more than one person to make up for that skill set. Once we come up with a plan if we can't replace her we will explain it but it will be really difficult. Rosa Richardson stated that those are tough shoes to fill and she will be missed.

All board members were in favor

Motion passes.

Chairwoman Russo wished Donna a lot of luck in her future plans. Superintendent Cavallaro said that 504 has really become a big deal and takes up a lot of time. Karen Pacelli asked if she does this for the district. Superintendent Cavallaro said yes she does if a child needs extra services or extended day or extra medical attention she is involved.

D.3. New Hire: (Certified)

D.4. New Business

F. Informational

Chairwoman Russo asked for a motion to adjourn
Rosa Richards made the motion
Karen Pacelli seconded the motion
All board members were in favor
The meeting adjourned at 7:18 PM

Respectfully submitted,

Marylou Amendola
Board Secretary

The Student Rep Report follows.

BOE Student Rep Report

April 1, 2019

1. WHHS Theatre Workshop put on a production of the play Cinderella this past Thursday, Friday, and Saturday, as well as a show for all the fourth-graders Thursday afternoon. Congrats to them for putting together such a great show!
2. The WHHS Science Olympiad Team competed at the state competition this past Saturday and ranked well in several events. Congrats to them!
3. There is a half day this Wednesday for professional development.
4. The Spring Concert for the WHHS Band will be on April 11th. Hope to see you all there!
5. The Jazz Concert at WHHS will be on April 25th. Hope to see you all there as well!

Roberta Penna
4 Franklin Rd.
West Haven, CT 06516
(203) 996-8532

#19-11

April 1, 2019

Dear Mr. Cavallaro,

I am submitting this letter to notify you of my plans to retire my position with the West Haven Board of Education as of June 30, 2019.

Though it was a bittersweet and difficult decision, after 27 years full-time and 5 years of substitute service, at this time in my life, I know it is the right decision.

I am grateful for the opportunity to have served thousands of students throughout my years, and hope that I had a positive influence on many of their lives. I am also grateful for my colleagues, which includes some of the best teachers to work with, and administrators who have always been supportive.

Thank you for this amazing journey that is ending and as I move on to a new chapter in my life, the imprint of the many friends I have made will stay with me for a long time to come. It is time to leave my Bailey family and spend valuable time with my own.

Sincerely,

Roberta Penna

Cc: Robert Bohan
Ann Druzolowski
Colette Bennett
Jolene Barnes
Theresa Carlucci
Nikki McMinn

#19-12

Voluntary and Irrevocable Resignation from Employment

I, Tanya Dana, hereby on this 9 day of April, 2019 voluntarily and irrevocably resign from my employment as a Teacher for the West Haven Board of Education, effective June 30, 2019.



Tanya Dana



WEST HAVEN HIGH SCHOOL

1 McDonough Plaza

West Haven, Connecticut 06516

Phone: 203-937-4360

Fax: 203-931-4735

A School Committed To Excellence



#19-13

Rose Ann Paolino, Ed.D.

School Counseling, Department Chair

April 25, 2019

Neil Cavallaro, Superintendent of Schools

West Haven School District

West Haven, CT 06516

Dear Mr. Cavallaro,

After 35 years as an educator, in which 30 years were spent as a special education teacher and then onto the position as School Counseling Department Head within West Haven School District, it is now time to plan my next chapter. Therefore, this correspondence is to give my resignation as educator and Department Head of School Counseling at West Haven High School, effective June 30, 2019.

In these past three decades, I have had the pleasure of working with and learning from many dedicated colleagues. I sincerely appreciate the freedom and support you have given me in my professional endeavors. Most importantly, I will reflect upon the priceless moments I was afforded to impact the lives of so many youngsters. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Rose Paolino".

Dr. Rose Paolino

P.C. Dana Paredes, Principal

April 30, 2019

#19-14

To The West Haven Board of Education,

I am pleased to tell you that I have made the decision to retire at the end of this school year. It has been my pleasure to teach in this school district. I wish only the best for all of the individuals who make this school system a success.

Sincerely,

Tammy Perzanoski

Carrigan School

WEST HAVEN DEPARTMENT OF EDUCATION

"Schools Committed To Excellence"



West Haven City Hall
355 Main Street
West Haven, CT 06516

#19-15

FIELD TRIP PERMISSION FORM

TO: ASSISTANT SUPERINTENDENT OF SCHOOLS

FROM: WHS (SCHOOL)
(PLEASE PRINT)

THE Band GRADE/CLASS REQUESTS PERMISSION FOR A FIELD TRIP TO Disney World

AT Orlando FL ON _____
(CITY) (STATE)

FROM 6/22/19 A.M./P.M. TO 6/29/19 A.M./P.M.

BRIEFLY STATE UNIT BEING COVERED AND ESSENTIAL QUESTION BEING ADDRESSED:

Annual Band Tour

SPECIFY THE ACTIVITIES RELATED TO UNIT:

4 day pass to Magic Kingdom, Sea World

APPROXIMATELY 40 CHILDREN WILL PARTICIPATE IN THIS FIELD TRIP. If trip is out of state: attach a list of names of all participating students.

THEY WILL BE ACCOMPANIED BY Marcella, Pines, Ferrero, Band Parents Assoc. Members
(NAMES OF ADULT SUPERVISORS)

WE SHALL PROVIDE FOR THE FEW CHILDREN WHO MAY NOT BE ABLE TO AFFORD THE FEE; AND ANY SPECIAL ACCOMMODATIONS REQUIRED BY SECTION 504 OF THE REHABILITATION ACT OF 1973. THE WEST HAVEN BOARD OF EDUCATION WILL NOT INHERIT ANY COSTS OF THE FIELD TRIP. IT IS CLEARLY UNDERSTOOD THAT PERMISSION SLIPS WILL BE OBTAINED FROM PARENTS OF PARTICIPATING CHILDREN AND APPROVAL FOR THIS FIELD TRIP IS CONDITIONAL *UPON SUCH ISSUANCE.

Teacher: Marcella Funding Source: Self Funded

Instructional Leader: Pardes Dan Rat

Subject Area Coordinator: Cardone

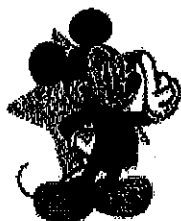
Assistant Superintendent: Anne P. Dmytrowski - Pending Board Approval
(SIGNATURE)

CENTRAL OFFICE

APPROVED NOT APPROVED Reason:

**West Haven High School Band Tour
June 22-27, 2019**

**Orlando, Florida
Walt Disney World & Sea World**



**Roundtrip Motor Coach to/from the airport
Disney Magical Express to/from the hotel
5 nights Coronado Springs Resort
4 Day Park to Park Premium Pass
4 Day Lunch or Dinner Meal Certificate for Disney
1 Day Pass to Sea World with transportation
Tour T-Shirt**

Cost Per Person

Band....\$1440 Quad....\$1440 Triple....\$1540 Double....\$1740

Payment Dates/Amounts

Sept 20....\$100 per person

Oct 18....Nov 15....Dec 20....Jan 17....Feb 21....Mar 28....Apr 25

Band Members and Quads.....\$175 per month

Triple and Doubles.....\$200 per month

May 16.....The balance based on the cost of your trip

Credit Cards may be used with a 3.5% fee per payment

All payments are non-refundable and trip cancellation insurance is available and recommended.

**Mt Carmel Travel-2985 Whitney Avenue, Hamden, CT-203-281-4316
Contact Ralph at 203-215-4192 for additional information.**

#19-16

Resolution for the Construction of the Forest School Playground

Playgrounds/ Playscapes and other outdoor recreation facilities located on public school grounds for joint school/general use are strongly encouraged, provided that the facilities are not part of the normal and usual program and responsibility of the educational institution and that they otherwise meet requirements for a grant under the funding program. Facilities need to meet the physical education and athletic program requirements of a school or may not receive funding assistance. The Grant application must include a schedule of the times the facility will be open to the public. Additionally, adequate signage must be installed, prior to final payment on the project, at the site indicating when the outdoor recreation facilities are available to the general public.

WHEREAS, the Board of Education of the City of West Haven has reviewed the proposed recreational development of the area locally known as the Forest School Playground

1. That approval is given for the construction and development of said recreational facilities on Board of Education Property (Forest Elementary School located at 95 Burwell Road, West Haven, CT).
2. That said recreational facilities will be open to the general public for the times generally described on the enclosed schedule of use.
3. The Board of Education agrees to place appropriate signage, as described in Recreational Grant, in the area of the future playground.

I HEREBY CERTIFY that the foregoing is a true and correct copy of the Resolution adopted by the Board of Education at its meeting held on the

_____ day of _____, 20 _____

Secretary

Dated

P.1

WEST HAVEN PUBLIC SCHOOLS



"Schools Committed to Excellence"

P. O. Box 26010


West Haven, Connecticut 06516

Telephone: (203) 931-6825 Fax: (203) 937-4319

Jolene Barnes
Personnel Director
jolene.barnes@whschools.org

1 April 2018

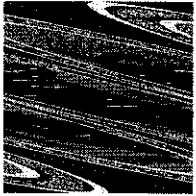
MEMORANDUM

TO: Neil Cavallaro, Superintendent of Schools
FROM:  Jolene Barnes, Personnel Director
SUBJECT: Recommendation: Bilingual Tutor
Carrigan Intermediate School

Raffaela Fronc would like to recommend the following candidate for this position:

Name: Kimberly Lyne
Address: 7 Mariner Circle
Trumbull, CT 06611
Position: Bilingual Tutor
Location: Carrigan Intermediate School
Annual Salary: \$21,500
Effective: April 8, 2019

Cc: Richard Weber, Principal, Carrigan Intermediate School
Raffaela Fronc, Bilingual/EL/Science Coordinator
Matthew Cavallaro, Finance Director
Theresa Carlucci, Payroll
Nicoletta McMinn, Benefits
Board Agenda/Informational
Personnel File



WEST HAVEN DEPARTMENT OF EDUCATION

"Schools Committed to Excellence"

P.O. Box 26010, West Haven, Connecticut 06516

Telephone 203-937-4333 Fax (203) 937-4312

P. 2.

PUPIL SERVICES DEPARTMENT

JOSEPH LUCIBELLO, *Director*

KAREN LAFO, *Assistant Director*

JAMES TURCIO, *Assistant Director*

To: Neil Cavallaro, Superintendent of Schools

From: Joseph Lucibello, Director of Pupil Services

Date: April 12, 2019

Re: Summer School Staff at Savin Rock School

I am recommending the following staff for the Summer School Special Education program at Savin Rock School.

Director:

Christina Decrescenzo

Nurse

Gail Curren

Certified Staff

- | | | |
|-----------------------|-----------------------|------------------------|
| 1. Stapleton, Casey | 16. Sweet, Britany | 31. Johnstone, Allison |
| 2. Sayers, Amanda | 17. Deninger, Melanie | 32. Bruneau, Julia |
| 3. Melotto, Jordan | 18. Nebor, Kelly | 33. Wyskiel, Karen |
| 4. Bruneau, Elizabeth | 19. Plant, Lynn | 34. Guila, Kristina |
| 5. Goldberg, Greg | 20. Savoia, Kim | 35. Withington, Jaclyn |
| 6. Hildenbrant, Brian | 21. Chima, Augustina | 36. Clark-Peal, Alyssa |
| 7. Quagliani, Jo-Ann | 22. McQueeney, Kerry | 37. Kaczynski, Kara |
| 8. McNabb, Cheryl | 23. Yaworski, Lauren | 38. Forbes, Denise |
| 9. Morgan, Donna | 24. Adamo, Shannon | 39. Callahan, Michelle |
| 10. Torre, Joseph | 25. Pisano, Joseph | 40. Cullen, MaryKate |
| 11. Sacramone, Emma | 26. Hanson, Kelly | 41. Morrissey, Caitlin |
| 12. Johns, Erika | 27. Stefura, Carol | 42. Russello, Dawn |
| 13. Shea, Tim | 28. Velleca, Kim | 43. Johnson, Kathleen |
| 14. Comeau, Gina | 29. Domingue, Heidi | 44. Martin, Kerry |
| 15. Amendola, Tracy | 30. Kachmar, Deborah | 45. Drader, Skyla |
| | | 46. McDermott, Brian |
| | | 47. Sibley, Lisa |

F.2.
Continued

Speech and Language Pathologist

Latisha Gayle
Molly Funk

Paraprofessionals

- | | | |
|----------------------------|-------------------------|----------------------|
| 1. Dini, Georgiana | 23. Berretta, Richelle | 45. Lewis, Andrea |
| 2. Blotney, Linda | 24. Bontempo, Joann | 46. Romano, Rosemary |
| 3. Salvati, Nancy | 25. Zwack, Mary | 47. DeRosa, Lisa |
| 4. Spagone, Peggy | 26. Russello, Cynthia | |
| 5. Bova, Suzanne | 27. Vaughn, Susan | |
| 6. Toole, Laura | 28. Dorman Kellie | |
| 7. Kinman, Cheryl | 29. Lima, Tania | |
| 8. Turner, Heidi | 30. Richetelli, Darlene | |
| 9. Chudoba, Karen | 31. Cardona, Katrina | |
| 10. Dorman, Kathy | 32. Pavone, Sara | |
| 11. Stutzman, Pamela | 33. Turcotte, Rosemary | |
| 12. D'Angelico Dianna | 34. Piccolo, Joan | |
| 13. Siegel, Lisa | 35. Leum, Deborah | |
| 14. Nardi, Fancis | 36. Thayer, GERALYN | |
| 15. Cangiano, Suzanne | 37. Perez, Sandra | |
| 16. Decrescenzo, Jill | 38. Iannone, Lisa | |
| 17. Cunnigham,
Danielle | 39. Smith, MaryBeth | |
| 18. Chudoba, Dianna | 40. Donovan, Amy | |
| 19. Clifford, Robin | 41. Pastore, Lori | |
| 20. Montovani, Paula | 42. Miller, Lisa | |
| 21. Brown, Judy | 43. Altieri, Lisa | |
| | 44. Quagliani, Tracey | |

Med Tech:

Agudelo, Laura

BCBA Supports:

Ty Sullivan
Jimmy Williams

4-12-19

P. 3,

Jolene Barnes
Dept of Human Resources
West Haven, Ct 06516

Effective immediately, I Dolores
Daniels, is resigning from the
position of Cashier at Mackville School.
due to health issues.

Thank you

Dolores P. Daniels

Received

APR 12 2019

Personnel Dept.
W.H. Board of Education



F.4.

WEST HAVEN PUBLIC SCHOOLS



"Schools Committed to Excellence"

P. O. Box 26010

West Haven, Connecticut 06516

Telephone: (203) 931-6825 Fax: (203) 937-4819

Jolene Barnes
Personnel Director
jolene.barnes@whschools.org

16 April 2019

To: Neil Cavallaro
Superintendent of Schools

From:  Jolene Barnes
Personnel Director

Subject: **Successful Bid**

Vacancy to be Filled: Assistant Building Manager
Washington School

Successful Bid: Thomas Mark

Present Position: Assistant Custodian
Washington School 2:30-10:30

Seniority Date: May 5, 2014

Effective Date: April 15, 2019

Cc: Michael McGrath, Supervisor of Custodians
Chris Everone, Director of Facilities
Twana Shirden, Principal, Washington School
Teresa Heaney, AFSCME Local 2706 Union President
Matthew Cavallaro, Finance Director
Theresa Carlucci, Payroll
Board Agenda/Informational
Personnel File

F.5.

May 1, 2019

Superintendent Neil Cavallaro
West Haven Board of Education
West Haven, CT 06516

Dear Mr. Cavallaro:

This letter is to notify you that effective June 30, 2019 I will be retiring. Thank you for twenty nine years of employment.

Sincerely

A handwritten signature in black ink that reads "Nancy Passaro". The signature is written in a cursive style with a large, prominent loop at the end of the name.

Nancy Passaro
Assistant Building Manager
Pagels School

Received

MAY 1 2019

Personnel Dept.
W.H. Board of Education

F.6.

Friday April 26,2019

Dear Jolene Barnes,

This is my final letter of resignation for West Haven School District. It was a pleasure working for the district for so many years. Thank you.

Yours truly,

Sara Pavone



eff 4/26/19

Received

APR 30 2019

Personnel Dept.
W.H. Board of Education