

CITY COUNCIL AGENDA

May 12, 2025

City Council Chambers

Pledge of Allegiance

3rd Floor

Roll Call – Council Clerk

City Hall

6:50 p.m.-Legislative Committee- Communication B, from the April 28, 2025 agenda, from Mayor Dorinda Borer regarding an Ordinance amending Chapter 174 of the Code of the City of West Haven: Peddling and Soliciting.

6:55 p.m.-Public Lands Committee-Communication E, from the April 14, 2025 agenda, from Mayor Dorinda Borer regarding an offer of \$15,000.00 from the Estate of Richard Shippy to purchase city owned vacant lot located at 37 Myrtle Avenue, West Haven, CT.

7:00p.m. PUBLIC SESSION

***Public Comment Procedures**

- There will be a five (5) minutes per person Public speaking allowed until such time as the Chair is satisfied that ample opportunity for all wishing to address the Council has been provided or until continuance of the session would compromise the responsible conduct of the Regular Council Meeting.
- There is a one-time speaking rule.
- Please wait to be recognized, approach the podium, and give your name and address.
- Please address the Council with your concern.
- **Speakers, meeting attendees, and members are expected to observe proper decorum at all times.**
- The use of profane, abusive, or disparaging language directed at the members of the City Council, City Officials, City employee, or members of the general public will not be tolerated.

7:05p.m. REGULAR COUNCIL MEETING

I. APPROVAL OF MINUTES:

Approval of the minutes of the Regular Meeting of April 28, 2025.

Approval of the minutes of the Special Meeting of May 12, 2025.

II. COMMUNICATIONS:

Communication A: from the Tax Collector regarding Overpayment of refunds for May 2025.

Communication B: from Deputy Chief Carl Flemmig regarding Animal Shelter Donations.

Communication C: from Michael Gormany, Finance Director, requesting the designation of PKF O'Connor Davies, LLP to conduct the annual audit for fiscal year ending June 30, 2025.

RECEIVED
TOWN AND CITY CLERK
OF WEST HAVEN
2025 MAY -7 PM 2:36
TOWN AND CITY CLERK

III. COMMITTEE MEETINGS:

FINANCE COMMITTEE, Councilwoman Ackbarali, Chairwoman- Committee members: Councilman Vargo, Councilman Laucks, Councilwoman Tucker and Councilman Johnstone

FINANCE UPDATES

1. Finance updates from Michael Gormany, Finance Director.
2. MARB Meeting update.

Communication B: from Deputy Chief Carl Flemmig regarding Animal Shelter Donations.

Communication C: from Michael Gormany, Finance Director, requesting the designation of PKF O'Connor Davies, LLP to conduct the annual audit for fiscal year ending June 30, 2025.

LEGISLATIVE MATTERS COMMITTEE, Councilman Vargo, Chairman -Committee members: Councilman Laucks, Councilwoman Tucker, Councilwoman Melton and Councilman Johnstone

Communication B, from the April 28, 2025 agenda, from Mayor Dorinda Borer regarding an Ordinance amending Chapter 174 of the Code of the City of West Haven: Peddling and Soliciting.

Communication C, from the April 28, 2025 agenda, from Mayor Dorinda Borer regarding an ordinance amending Chapter 178 of the Code of the City of West Haven: Posting of Bills.

PUBLIC LANDS COMMITTEE, Councilman Donovan, Chairman -Committee members: Councilman Laucks, Councilwoman Callahan, Councilman Vargo and Councilman Johnstone

Communication E, from the April 14, 2025 agenda, from Mayor Dorinda Borer regarding an offer of \$15,000.00 from the Estate of Richard Shippy to purchase city owned vacant lot located at 37 Myrtle Avenue, West Haven, CT.

Communication F, from the April 14, 2025 agenda, from Mayor Dorinda Borer regarding a proposal to sell North End Field, a 3.2-acre City owned former playground (comprising a 0.58-acre property located at 1101 Campbell Avenue and the 2.60-acre former Baggot Street playground), to the University of New Haven ("UNH") for five hundred thousand dollars (\$500,000.00).

IV: UNFINISHED BUSINESS:

V. COMMITTEE REPORTS

Clerk to read Communication A into record

FINANCE COMMITTEE, Councilwoman Ackbarali, Chairwoman- Committee members: Councilman Vargo, Councilman Laucks, Councilwoman Tucker and Councilman Johnstone

Communication B: from Deputy Chief Carl Flemmig regarding Animal Shelter Donations.

Communication C: from Michael Gormany, Finance Director, requesting the designation of PKF O'Connor Davies, LLP to conduct the annual audit for fiscal year ending June 30, 2025.

LEGISLATIVE MATTERS COMMITTEE, Councilman Vargo, Chairman -Committee members: Councilman Laucks, Councilwoman Tucker, Councilwoman Melton and Councilman Johnstone

Communication B, from the April 28, 2025 agenda, from Mayor Dorinda Borer regarding an Ordinance amending Chapter 174 of the Code of the City of West Haven: Peddling and Soliciting.

Communication C, from the April 28, 2025 agenda, from Mayor Dorinda Borer regarding an ordinance amending Chapter 178 of the Code of the City of West Haven: Posting of Bills.

PUBLIC LANDS COMMITTEE, Councilman Donovan, Chairman -Committee members: Councilman Laucks, Councilwoman Callahan, Councilman Vargo and Councilman Johnstone

Communication E, from the April 14, 2025 agenda, from Dorinda Borer regarding an offer of \$ 15,000.00 from the Estate of Richard Shippy to purchase a city owned vacant lot located at 37 Myrtle Avenue, West Haven, CT.

Communication F, from the April 14, 2025 agenda, from Mayor Dorinda Borer regarding a proposal to sell North End Field, a 3.2-acre City owned former playground (comprising a 0.58-acre property located at 1101 Campbell Avenue and the 2.60-acre former Baggot Street playground), to the University of New Haven ("UNH") for five hundred thousand dollars (\$500,000.00).

VII. COUNCIL LIAISON REPORTS

VIII. NEW BUSINESS

IX. ADJOURNMENT

Nicholas Pascale
Chairman of the Council

Stacy Riccio
Clerk of the Council

Carlotta M. Serrini
City Council Administrator

Minutes of the April 28, 2025, Regular Meeting of the West Haven City Council in the Council Chambers 3rd floor, West Haven City Hall

The Regular Meeting of the West Haven City Council was held on Monday, April 28, 2025 at 7:00p.m. in the City Council Chambers 3rd floor. Chairman Pascale called the meeting to order at 7:04 p.m.

Pledge of Allegiance

Roll Call: Council Members Present: Edward McMillian, Gary Donovan, Christopher Vargo, Jr., Dawn Callahan, Kathleen Mueller, Brian Laucks, Katherine Tucker, Ruby Melton, Meli Garthwait, and Steven Johnstone (7:53pm) and Nicholas Pascale. Absent: Anne Heffernan and Sarah Ackbarali. Also present: Mayor Dorinda Borer, Ann Marie Gradoia, Tax Assessor, Michael Gormany, Finance Director, Mike Ajello, Deputy Corporation Counsel.

7:05-7:06 p.m.-PUBLIC HEARING Legislative Committee- **Communication C, from the April 14, 2025 agenda**, from Mayor Dorinda Borer regarding an ordinance amending Chapter 211 of the Code of the City of West Haven, Article VIII: Elderly Tax Freeze. No one spoke.

7:05-7:35p.m. PUBLIC SESSION

See City's website for remarks.

Chairman Pascale called the Regular Meeting to order at 7:35 p.m.

I. APPROVAL OF MINUTES:

Councilman Donovan made a **MOTION to APPROVE** the Regular Meeting minutes from the April 14, 2025, meeting, which was **SECONDED** by Councilman Laucks. All in favor. **MOTION passed UNANIMOUSLY.**

II. COMMUNICATIONS:

Communication A: from the Tax Collector regarding Overpayment of refunds for April 2025.

Communication B: from Mayor Dorinda Borer regarding an Ordinance amending Chapter 174 of the Code of the City of West Haven: Peddling and Soliciting.

Communication C: from Mayor Dorinda Borer regarding an ordinance amending Chapter 178 of the Code of the City of West Haven: Posting of Bills.

III. COMMITTEE MEETINGS:

Finance Committee called to order at 7:36 p.m.

FINANCE COMMITTEE, Councilwoman Tucker, Chairwoman- Committee members; Councilwoman Ackbarali (absent), Councilman Vargo, Councilman Laucks, Councilwoman Garthwait and Councilman Johnstone (absent)

FINANCE UPDATES

WEST HAVEN CITY CLERK
DORINDA BORER
65:6 PM 6-14M 5707
2025 MAY 9 6:59
WEST HAVEN CITY CLERK
DORINDA BORER
65:6 PM 6-14M 5707

1. Finance updates from Michael Gormany, Finance Director-Mr. Gormany provided a monthly financial report and projected a small surplus in the Allingtown Fire District.
2. MARB Meeting update-Mayor Borer reported that the Police Pension mediation is ongoing.

See City's website for remarks.

Finance Committee closed at 7:55 p.m.

Legislative Matters Committee called to order at 7:55 p.m.

LEGISLATIVE MATTERS COMMITTEE, Councilman Vargo, Chairman -Committee members: Councilman Laucks, Councilwoman Tucker, Councilwoman Melton and Councilman Johnstone

Communication B: from Mayor Dorinda Borer regarding an Ordinance amending Chapter 174 of the Code of the City of West Haven: Peddling and Soliciting. **Public Hearing to be set for May 12, 2025 at 6:50 p.m.**

Communication C: from Mayor Dorinda Borer regarding an ordinance amending Chapter 178 of the Code of the City of West Haven: Posting of Bills. **HELD**

Councilman Johnstone presented a **MOTION** to recommend the acceptance to the entire Council regarding **Communication C, from the April 14, 2025 agenda**, from Mayor Dorinda Borer regarding an ordinance amending Chapter 211 of the Code of the City of West Haven, Article VIII: Elderly Tax Freeze, which was **SECONDED** by Councilwoman Melton. All in favor. **MOTION passed UNANIMOUSLY viva voce.**

Legislative Matters Committee closed at 8:31 p.m.

Public Lands Committee called to order at 8:32 p.m.

PUBLIC LANDS COMMITTEE, Councilman Donovan, Chairman -Committee members: Councilman Laucks, Councilwoman Callahan, Councilman Vargo and Councilman Johnstone

Councilman Johnstone presented a **MOTION** to recommend the acceptance to the entire Council regarding **Communication D, from the April 14, 2025 agenda**, from Mayor Dorinda Borer regarding the renewal of a Lease of City owned property to the Prospect Beach Fish and Game Club, which was **SECONDED** by Councilwoman Tucker. All in favor. **MOTION passed UNANIMOUSLY viva voce.**

Communication E, from the April 14, 2025 agenda, from Mayor Dorinda Borer regarding an offer of \$15,000.00 from the Estate of Richard Shippy to purchase city owned vacant lot located at 37 Myrtle Avenue, West Haven, CT. **Public Hearing to be set for May 12, 2025 at 6:55 p.m.**

Communication F, from the April 14, 2025 agenda, from Mayor Dorinda Borer regarding a proposal to sell North End Field, a 3.2-acre City owned former playground (comprising a 0.58-acre property located at 1101 Campbell Avenue and the 2.60-acre former Baggot Street playground), to the University of New Haven ("UNH") for five hundred thousand dollars (\$500,000.00). **HELD**

Public Lands Committee closed at 8:42 p.m.

IV: UNFINISHED BUSINESS: -None.

V. COMMITTEE REPORTS-8:42 p.m.

Clerk to read Communication A into record

FINANCE COMMITTEE, Councilwoman Tucker, Chairwoman- Committee members; Councilwoman Ackbarali (absent), Councilman Vargo, Councilman Laucks, Councilwoman Garthwait and Councilman Johnstone (absent)

LEGISLATIVE MATTERS COMMITTEE, Councilman Vargo, Chairman -Committee members: Councilman Laucks, Councilwoman Tucker, Councilwoman Melton and Councilman Johnstone

Communication B: from Mayor Dorinda Borer regarding an Ordinance amending Chapter 174 of the Code of the City of West Haven: Peddling and Soliciting. **First read-Public Hearing to be set for May 12, 2025 at 6:50 p.m.**

Communication C: from Mayor Dorinda Borer regarding an ordinance amending Chapter 178 of the Code of the City of West Haven: Posting of Bills. **HELD**

Communication C, from the April 14, 2025 agenda, from Mayor Dorinda Borer regarding an ordinance amending Chapter 211 of the Code of the City of West Haven, Article VIII: Elderly Tax Freeze. Councilman Vargo made a **MOTION to APPROVE** which was which was **SECONDED** by Councilwoman Melton. All in favor. **MOTION passed UNANIMOUSLY.**

**AN ORDINANCE AMENDING ARTICLE VIII OF CHAPTER 211 OF THE CODE
OF THE CITY OF WEST HAVEN, ELDERLY TAX FREEZE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEST HAVEN, that Article VIII of Chapter 211 of the Code of the City of West Haven is hereby amended to read as follows:

Article VIII. Elderly Tax Freeze

§ 211-14. Purpose.

Any owner of real property who is seventy (70) years of age or older and who has resided in the City of West Haven for ten (10) consecutive years shall be eligible to have the amount of taxes to be paid on his/her primary residence frozen at the rate previously payable on the October Grand List for the fiscal year immediately preceding the date of application, if so qualified pursuant to the requirements set forth in § 211-15.

§ 211-15. Qualifications.

A. To qualify for the tax freeze, the applicant must meet all of the following requirements:

- (1) The applicant must be seventy (70) years of age or older and must be the owner of record of the property; only one person needs to apply if property is owned jointly.
- (2) The applicant must have resided in the City of West Haven for at least ten (10) consecutive years.

- (3) The applicant's yearly income must not exceed \$50,000 for a couple or \$35,000 for a single person. Social security payments are not counted toward income.
- (4) The property on which the taxes are to be frozen must be the applicant's primary residence.
- (5) The applicant must provide documentation annually to prove eligibility.
- (6) If the property is owned jointly, the surviving owner(s) may keep the taxes frozen on the property so long as one surviving owner continues to reside in the residence and is sixty-five (65) years of age or older and all of the other requirements of this article are met.
- (7) The applicant, if qualified, shall be entitled to pay tax at the amount frozen or such a lesser amount as may be levied in any year.

B. Applications shall be approved and maintained in the office of the Assessor of the City of West Haven, who shall be responsible for the implementation of this article and program. New applications shall be considered by the Assessor between February first and May fifteenth each year.

ENACTED BY THE CITY COUNCIL ON: _____

APPROVED BY THE MAYOR: _____ DATE: _____

PUBLIC LANDS COMMITTEE, Councilman Donovan, Chairman -Committee members: Councilman Laucks, Councilwoman Callahan, Councilman Vargo and Councilman Johnstone

Communication D, from the April 14, 2025 agenda from Mayor Dorinda Borer regarding the renewal of a Lease of City owned property to the Prospect Beach Fish and Game Club. Councilman Donovan made a **MOTION to APPROVE** which was which was **SECONDED** by Councilman Johnstone. **OPPOSED** by Councilwoman Tucker and Councilman McMillian. **MOTION passed by MAJORITY.**

RESOLVED: That the City Council of the City of West Haven hereby approves and authorizes the City of West Haven to renew its lease agreement with the Prospect Beach Fish and Game Club, Inc. for the City owned real property known as "City of West Haven Lease Area Map at 711 Ocean Avenue, Parcel No. 010-0420," and as more particularly described in a draft Lease Agreement attached hereto as Exhibit "A" and made a part hereof by reference;

FURTHER RESOLVED: That the final lease agreement shall be in substantial and material compliance with the draft attached hereto as Exhibit A, and the term of which shall be five (5) years commencing from the First day of June 2025, and ending on the Thirty-first Day of May, 2030:

FURTHER RESOLVED: Dorinda K. Borer, as Mayor of The City of West Haven, is authorized and directed to execute and deliver any and all documents related to this Resolution on behalf of the City of West Haven and to do and perform all acts and things which she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents, and:

Communication E, from the April 14, 2025 agenda, from Mayor Dorinda Borer regarding an offer of \$15,000.00 from the Estate of Richard Shippy to purchase city owned vacant lot located at 37 Myrtle Avenue, West Haven, CT. Public Hearing to be set for May 12, 2025 at 6:50 p.m.

Communication F. from Mayor Dorinda Borer regarding a proposal to sell North End Field, a 3.2-acre City owned former playground (comprising a 0.58-acre property located at 1101 Campbell Avenue and the 2.60-acre former Baggot Street playground), to the University of New Haven ("UNH") for five hundred thousand dollars (\$500,000.00). **HELD.**

VI. COUNCIL LIAISON REPORTS

Councilwoman Callahan reported that she saw new sewers going in. Councilwoman Garthwait spoke about receiving a \$5,400.00 grant from Robert Schulman (Audubon Society) for Sandy Point.

See remarks on City's website.

VII. NEW BUSINESS

Councilman Donovan reported that Center Fire District would be voting on the budget at Savin Rock School on May 6th at 7:00 p.m. The budget is available online. Mayor Borer reported that there is an Economic Summit planned for May 1st at in the Harriet North Room with over 30 commercial brokers. and developers. Chairman Pascale wished a Happy Birthday to his daughter Joey.

See remarks on City's website.

VIII. ADJOURNMENT

Councilman Johnstone made a **MOTION to ADJOURN** which was **SECONDED** by Councilman Vargo. All in favor. **MOTION passed UNANIMOUSLY.**

The City Council meeting was ADJOURNED at 9:12 p.m.

Nicholas Pascale
Chairman of the Council

Stacy Riccio
Clerk of the Council

Carlotta M. Serrini
City Council Administrator

****These minutes are subject to City Council approval.**

**Minutes of the May 1, 2025, Special Meeting of the City Council –City Council Chambers, 3rd Floor,
West Haven City Hall**

The Special Meeting of the West Haven City Council was held on Thursday, May 1, 2025, at 10:50 p.m. in the City Council Chambers, 3rd floor, City Hall, 355 Main Street, West Haven.

Pledge of Allegiance

Roll Call: Present were Councilmembers: Meli Garthwait, Brian Laucks, Ruby Melton, Mackie McMillian, Dawn Callahan, Katherine Tucker, Christopher Vargo, Jr. Kathleen Mueller, Nicholas Pascale, Anne Heffernan, Sarah Ackbarali, Steven Johnstone, and Gary Donovan.

Councilman Vargo made a **MOTION** to **APPROVE** the following Resolution, which was **SECONDED** by Councilwoman Ackbarali and Councilwoman Heffernan. **Motion passed by MAJORITY.**

Roll Call vote: 10 In Favor and 2 Opposed

Councilwoman Garthwait	No
Councilman Laucks	Yes
Chairman Pascale	Yes
Councilwoman Heffernan	Yes
Councilwoman Melton	Yes
Councilwoman Ackbarali	Yes
Councilman Donovan	Yes
Councilman McMillan	Yes
Councilwoman Callahan	Yes
Councilwoman Tucker	Yes
Councilman Vargo	Yes
Councilwoman Mueller	Yes
Councilman Johnstone	No

RECEIVED
TOWN AND CITY CLERK
OF WEST HAVEN
2025 MAY - 7 PM 2: 36
TOWN AND CITY CLERK

BE IT RESOLVED: That the City Council of the City of West Haven hereby approves the fiscal budget, as amended by this council pursuant to the General Statutes and the Charter of the City of West Haven, and hereby authorizes Fiscal 2025-2026 City expenditures and capital non-recurring of \$187,129,817.00, and sets the mill rate at 25.58 mills, and sets a motor vehicle mill rate of 25.58 mills; and authorizes Allingtown Fire Department expenditures of \$9.690,048.00, and sets the Allingtown Fire Department mill rate at 8.43 mills, and sets the Allingtown motor vehicle mill rate at 3.0 mills; and authorizes sewer expenditures of \$14,273,940.00, with sewer use fees of \$511.00;

BE IT FURTHER RESOLVED: That, pursuant to the provisions of General Statutes Section 12-142, it is determined that real estate taxes levied upon such budget, along with sewer use fees, be payable in four quarterly payments due on July 1, 2025; October 1, 2025; January 1, 2026; and April 1, 2026.

Adjournment-Councilwoman Callahan made a **MOTION** to **ADJOURN**, which was **SECONDED** by Councilman Laucks. All in favor. **The meeting was ADJOURNED at 10:59 p.m.**

Nicholas Pascale
Chairman of the Council

Stacy Riccio
Clerk of the Council

Carlotta M. Serrini
City Council Administrator

These minutes are subject to City Council approval.

COMMUNICATION A

Department of Revenue Collection

City of West Haven
355 Main Street
West Haven, Connecticut 06516



Dorinda Borer
Mayor

Eric Murillo
Tax Collector

To: Nicholas Pascale
Chairman, City Council

From: Eric Murillo
Tax Collector

Rachel A-Massih
Tax Manager

Re: Overpayment of Taxes – Tax Refunds

Attached is a list(s) of refunds, for May 2025, which require council approval.
Any additional information can be supplied upon request.

Thank you.

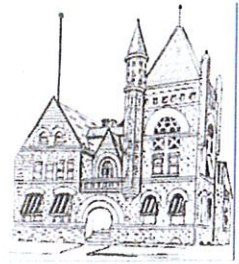
West Haven Tax Office
RAM/TL

MONTH OF: MAY 2025

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COMMUNICATION B
City of West Haven
Police Department and
Department of Finance
355 Main Street
West Haven, CT 06516



May 5, 2025

Chairman Nicholas Pascale
West Haven City Council
West Haven City Hall
355 Main Street
West Haven, CT 06516

Re: Animal Control Donations

Dear Chairman Pascale,

The West Haven Police Department has received the following donations, totaling **\$8,267.91** for the Animal Shelter. Per Connecticut Statutes 7-148(c) (3) (A&B) and General Order 98-04, we are forwarding these donations for approval.

Should these donations be approved by the Council, they are to be deposited into the Animal Shelter Donation account number 10100000 – 28285.

<u>Name</u>	<u>Check Number</u>	<u>Amount</u>
1. Kimberly Lucas	1134	\$25.00
2. Alinabal	1007641	\$500.00
3. The Hometown Foundation, Inc.	4031	\$3,000.00
4. Garafalo Markets, LLC	6688437	\$4,742.91



Carl Flemmig
Chief of Deputy
West Haven Police Department



Dao Le
Revenue Collector
Finance Department

COMMUNICATION C

May 6, 2025

Chairman Nicholas Pascale
West Haven City Council
355 Main Street
West Haven, CT 06516

Re: Designation of PKF O'Connor Davies, LLP to Conduct Annual Audit for FY 2024-2025

Dear Chairman Pascale:

This communication is to formally request that the City Council designate PKF O'Connor Davies, LLP to audit the books and accounts of the City of West Haven for the fiscal year ending June 30, 2025 as provided for by Section 10 of Chapter IV of the City Charter.

The City of West Haven went out to bid in April 2025. The city did not receive any respondents and reached out to PKF O'Connor Davies, LLP for an additional proposal for another year.

Please feel free to contact me with any questions in this regard.

Thank you.

Michael Gormany
Finance Director

April 30, 2025

City Council
C/O Dorinda Borer
Mayor
City of West Haven, CT

PKF O'Connor Davies, LLP is pleased to present this proposal to continue to provide audit services for the City of West Haven, CT ("City"). This letter sets forth the nature and scope of the services we will provide to the City.

Scope of Services

Financial statements

We will audit the City's statements of the governmental activities, each major fund and the aggregate remaining fund information and related notes to the financial statements, which collectively comprise the basic financial statements of the City as of and for the year ended June 30, 2025 and issue our report thereon as soon as reasonably possible after completion of our work.

The objective of an audit is the expression of an opinion on whether these financial statements are presented fairly, in all material respects, in conformity with US GAAP and to report on the fairness of the supplementary information when considered in relation to the financial statements as a whole

Federal and state single audits

We will conduct the audit in accordance with US GAAS and the standards for financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, and will include tests of accounting records, a determination of major programs in accordance with Uniform Guidance and State Single Audit Act, and other procedures we consider necessary to enable us to express such an opinion and to render the required reports. The aforementioned standards require that we obtain reasonable, rather than absolute, assurance that the financial statements are free of material misstatement, whether caused by error or fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations that are attributable to the City or to acts by management or employees acting on behalf of the City.

We will provide a separate report on related to the Federal and State Single audit related to compliance and internal controls.

We will also complete the agreed upon procedures required by the Connecticut State Department of Education for the EFS and related forms.

Fees and billing

Our fees for these services for the fiscal year ending June 30, 2025 is \$198,000.

The fee increase is necessary due to the result of the original proposal being issued during COVID which included a 3% increase per year. As a result of the pandemic annual inflation increased significantly, including salary inflation of over 10% during that period.

The fee estimate quoted above is subject to the following:

Should any professional pronouncements issued by the GASB, the AICPA, the Federal or State governments, or should the number of major funds increase or the number of Federal or State programs that are required to be tested increase significantly affect the audit hours, we would discuss possible fee changes with you prior to commencing the work.

We are pleased to have this opportunity to serve you. If you have any questions about our proposal or any other matter of concern. Please do not hesitate to contact me directly at 860-419-3402 or jcentofanti@pkfod.com.

Sincerely,

A handwritten signature in black ink that reads "Joseph Centofanti". The signature is written in a cursive, flowing style.

Joseph Centofanti, CPA, CFE, FCPA, CFF, CGFM
Partner



COMMUNICATION E from the April 14th Agenda

Office of the Mayor

City of West Haven

355 Main Street

West Haven, Connecticut 06516



City Hall
1896-1968

Dorinda Borer
Mayor

Rick Spreyer
Chief of Staff

April 7, 2025

Nicholas Pascale, Chairman
City Council
City of West Haven

Re: Offer to Purchase the City Owned Vacant Lot Located at 37 Myrtle Avenue, West Haven, CT

Dear Chairman Pascale,

I would like the above matter to be placed on the City Council's Agenda for the April 14, 2025, Regular Meeting.

The City of West Haven has received an offer from the Estate of Richard Shippy to purchase the vacant lot located at 37 Myrtle Avenue for \$15,000.00. The Estate currently owns the 2 vacant lots located at 42 Highland Place and 20 Highland Court which are situated direct behind 37 Myrtle Avenue. Currently, both 42 Highland Place and 20 Highland Court are landlocked parcels with no way in or out of either parcel. The potential purchaser has agreed to leave the lot vacant and only use it for access to its lots on Highland.

The sale of this property will not only put 37 Myrtle Avenue back on the tax rolls it will also allow the potential purchaser to develop its two lots on Highland and generate more tax revenue from those lots as well.

Please let me know if you have any questions or require any additional information.

Thank you,

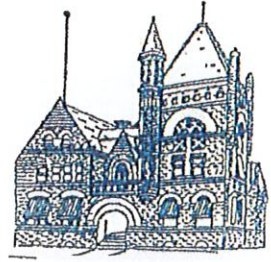

Dorinda Borer
Mayor, City of West Haven



Dorinda Borer
Mayor

Office of the Mayor

City of West Haven
355 Main Street
West Haven, Connecticut 06516



City Hall
1896-1968

March 24, 2025

Mr. Nicholas Pascale
Chairman, West Haven City Council
355 Main Street, 3rd Floor
West Haven, CT 06516

Dear Mr. Pascale,

I am pleased to submit for the West Haven City Council's consideration a request that the City of West Haven (the "City") sell North End Field, a 3.2-acre City-owned former playground (comprising a 0.58-acre property located at 1101 Campbell Avenue and the 2.60-acre former Baggott Street Playground), to the University of New Haven ("UNH") for five hundred thousand dollars (\$500,000). This sale will provide the City with several benefits, including ensuring that the property remains clean and secure, supporting UNH's planned redevelopment of its recently purchased Railroad Salvage site into a research, innovation, and business complex, generating one-time revenue for fiscal purposes, and returning the property to partial ongoing taxability (due to the state's PILOT program, which provides only limited real property tax reimbursement for university-owned properties) on the West Haven Grand List.

Thank you for considering this request at your earliest convenience. Please let me know if you or your colleagues have any questions or need further information from me or any members of my administration prior to considering this request. In the meantime, I respectfully would ask that you promptly refer this request to the West Haven Planning & Zoning Commission for an advisory report which I understand you will need, pursuant to Connecticut General Statutes Section 8-24, to consider fully my request at an upcoming City Council meeting.

Sincerely,

Dorinda Borer

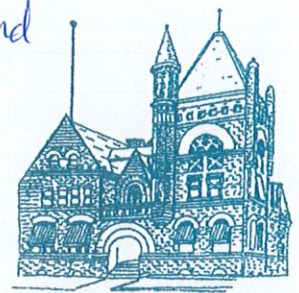
Att.

Cc: Paul Dorsi, Corporation Counsel
Stephen Fontana, Director of Economic Development
File



COMMUNICATION *C From the April 28th agenda*
Office of the Mayor

City of West Haven
355 Main Street
West Haven, Connecticut 06516



City Hall
1896-1968

Dorinda Borer
Mayor

April 22, 2025

Chairman Nicholas Pascale
West Haven City Council
355 Main Street
West Haven, CT 06516

Re: An Ordinance Amending Chapter 178 of the Code of the City of West Haven: Posting of Bills

Dear Chairman Pascale:

This communication is to formally request that the City Council approve the attached amendment to Chapter 178 of the West Haven City Code: Posting of Bills.

Chapter 178 currently prohibits the placing of advisements, notices, pictures, playbills or lettering on telephone poles, trees, structures or grounds within the city limits, and provides a fine of \$50 for each offense.

The proposed amendment will provide a fine of \$200 for each posting that is commercial in nature, while maintaining the fine for non-commercial postings at \$50.

Thank you for your consideration of this amendment to the existing ordinance that will further enhance the quality of life for the citizens of West Haven and those who visit our beautiful city.

Dorinda Borer

Mayor

Chapter 178

POSTING OF BILLS

§ 178-1 Regulations; penalties for offenses.

Any person who affixes or causes to be affixed to a telegraph, telephone or electric light pole or any other public structure or object or to a tree, shrub, rock or other natural or artificial object in any public way or grounds or visibly adjacent thereto, within the limits of the City of West Haven, a playbill, picture, notice, lettering, advertisement or similar thing, except for the purpose of protecting it or the public and under a written permit from the Building Official, Tree Warden or other appropriate state or local agency, shall be subject to arrest and a fine of not more than Fifty Dollars (\$50) for each offense of a non-commercial nature; and a fine of Two-Hundred Dollars (\$200) for each offense of a commercial nature.

§ 178-2 Enforcement.

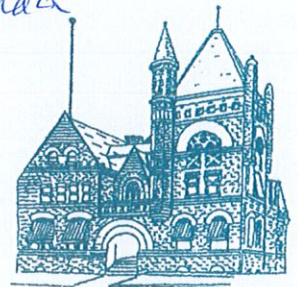
The Police Department of the City of West Haven shall enforce the provisions of this chapter.



Dorinda Borer
Mayor

COMMUNICATION B from the April 28th agenda

Office of the Mayor
City of West Haven
355 Main Street
West Haven, Connecticut 06516



City Hall
1896-1968

April 22, 2025

Chairman Nicholas Pascale
West Haven City Council
355 Main Street
West Haven, CT 06516

Re: An Ordinance Amending Chapter 174 of the Code of the City of West Haven: Peddling and Soliciting

Dear Chairman Pascale:

This communication is to formally request that the City Council approve the attached amendment to Chapter 174 of the West Haven City Code: Peddling and Soliciting.

Chapter 174 currently requires salespeople who solicit door to door to register with the police department. The proposed amendment changes the registration requirement to a licensing application process to include background checks and fingerprinting, the issuance of ID badges, and proper identification to be kept on file with the police department. Each applicant will also be charged an application fee of \$250 and a license fee of \$100.

The proposed amendment also limits the time of day for lawful soliciting and increases the fines for violating the provisions of this Chapter.

Thank you for your consideration of this amendment to the existing peddling and soliciting ordinance that will further enhance the quality of life for the citizens of West Haven.

Dorinda Borer

Mayor

AN ORDINANCE AMENDING THE CODE OF THE CITY OF WEST HAVEN
CHAPTER 174 PEDDLING AND SOLICITING

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEST HAVEN, Chapter 174 of the Code of the City of West Haven is hereby amended to read as follows:

§ 174-1 License Required.

It shall be unlawful for any person over 16 years of age to solicit orders of purchase for future delivery of any goods, wares or merchandise, including magazines and other printed matter, from door to door or on any street or highway within, or by telephone from and within the City of West Haven without first obtaining a license to solicit from the Police Department of the City of West Haven as provided in § 174-3 and 174-4 hereof.

§ 174-2. Entrance onto privately policed areas.

A license to solicit shall not constitute a permit to enter privately policed areas.

§ 174-3. License Application Required.

A. An applicant must apply for a License to Solicit. Applications shall be available at the West Haven Police Department Monday through Friday between the hours of 8:00 a.m. and 3:45 p.m., excluding holidays.

B. Application Requirements.

1. Applications shall be completed in full and notarized.
2. A background check authorization form shall be completed and submitted with the application.
3. A solicitor violation acknowledgement form shall be signed and submitted with the application.
4. An application fee of \$250 (Two Hundred Fifty Dollars) and a license fee of \$150 (One Hundred Fifty Dollars) shall be paid upon submission of the completed application.
5. Identification satisfactory to the Police Department which shall contain a specimen of the applicant's signature and fingerprints.

C. Any single business or entity shall be limited to five (5) individuals so licensed to solicit on its behalf at any given time.

§ 174-4. Issuance of license.

Upon compliance with the provisions of § 174-3 hereof, the Police Department shall approve or deny the applicant's license to solicit based on the information so provided. If approved, the applicant will be provided with a 1 (one) year license to solicit in the City of West Haven, contingent upon adherence to all rules and regulations set forth herein and be issued a photo identification badge. The West Haven Police Department shall have the discretion and authority to deny an applicant a license to solicit based on an unfavorable background check.

§ 174-5. Transferability of credentials; exhibition upon request.

A License to solicit shall be nontransferable and shall entitle the holder thereof, for the period indicated therein, unless revoked, to solicit orders within the City of West Haven between the hours of 9:00 a.m. to dusk for the purchase of the goods, wares or merchandise specified in his application, provided that the holder shall have their issued soliciting license photo identification badge in their possession at all times while soliciting orders and shall exhibit the same at any time upon request by any police officer of the City of West Haven or any purchaser or prospective purchaser.

§ 174- 6 Penalties for offenses; cancellation of credentials.

A. Unlicensed soliciting is a violation of the City of West Haven Code 174 and shall be punishable by a fine of \$250 (Two Hundred Fifty Dollars) for each residence solicited.

B. A license to solicit under this chapter shall be revoked upon any conviction of any crime or misdemeanor under this chapter, or involving moral turpitude, and such person shall not thereafter solicit orders in the city without reapplying for and obtaining a new license to solicit.

C. It shall be a violation of this chapter to solicit on a property that has a sign clearly posted "no soliciting or no sales," or with similar language to that effect, and such violation shall be punishable by a fine of \$250 for each such offense.

D. It shall be a violation of this chapter for any single business or entity to solicit at the same property more than one (1) instance during a period of six months, and any such violation shall be punishable by a fine of \$250 for each such offense.

§ 174-7. Exception.

This chapter shall not apply to salesmen selling goods to retail or wholesale stores for resale.