

**BOARD OF EDUCATION
WEST HAVEN, CONNECTICUT
AGENDA #08
REGULAR BOARD MEETING**

**May 20, 2019
Board Meeting Room
6:00 PM
Page 1 of 4**

A. Call to Order, Rosemary Russo, Chairwoman of the Board of Education

A.1. Pledge of Allegiance

B. Public Portion of Meeting

Resolved: It shall be the policy of the West Haven Board of Education for individual members, if they so desire, to engage in dialogue with members of the general public during the time allowed on its agenda for public participation.

Dialogue must be confined to information gathering purposes and at no time will individual persons or personnel be the subject of discussion.

It is understood that the Board Members and Administration will be given adequate time to research any inquiry resulting from such dialogue and shall do so on specific direction of the Chair. It will be the authority of the Chair to cut off dialogue at any time it deems feasible.

C. Reports:

C.1.a. Administration/Status of Schools

C.1.b. Student Representatives

C.1.c. Board

C.1.d. Committee

D. Pursuant to Robert's Rules of Order the following questions are subject to the Board's vote without debate. Should a member choose to debate a specific question, he will move to lay the question on the table, and it shall become the first item of New Business. The Board will then vote on the remaining questions.

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D.1. Approval of Minutes

D.1.a. The West Haven Board of Education Special Board Meeting was held in the Board's Meeting Room, City Hall, 355 Main Street, West Haven, CT on Monday, May 6, 2019 at 5:45 PM.

D.1.b. The West Haven Board of Education Regular Board Meeting was held in the Board's Meeting Room, City Hall, 355 Main Street, West Haven, CT on Monday, May 6, 2019 at 6:30 PM.

D.2. Resignations: (Certified)

19-17 Carol Franco, Physical Education teacher – West Haven High School
Effective: June 30, 2019
Reason: Retirement

19-18 Joanne Conlan, Science Facilitator – Savin Rock Community School
Effective: June 30, 2019
Reason: Retirement

19-19 Patricia Fusco, Talented/Gifted Teacher – Carrigan Intermediate School
Effective: June 30, 2019
Reason: Retirement

19-20 Barbara Haut Russo, Special Education Preschool Teacher – Central Office
Effective: June 30, 2019
Reason: Retirement

19-21 Jon Capone, Coordinator Health, Physical Education and Athletics
Effective: June 30, 2019
Reason: Retirement

19-22 Jill F. Goldman, Special Ed Teacher – Bailey Middle School
Effective: July 1, 2019
Reason: Retirement

D.3. New Hire: (Certified)

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D.4. New Business

**19-23 Contract for Dr. Anne Druzolowski, Assistant Superintendent of Schools for
2 Years**

Move to Approve

19-24 NEDP Program Grant Adult Education

Move to Approve

**19-25 ED-099 Connecticut State Department of Education Agreement for
Child Nutrition Programs**

Move to Approve

F. Informational

**F.1. Retirement letter from Barbara Case RN – Carrigan Intermediate School Nurse
effective August 2, 2019**

**F.2. Retirement letter from Kenneth Voss, Building Manager - Mackrille
effective June 30, 2019**

**F.3. Retirement letter from Robert K. Beecher, Tradesman Mason/Carpenter - Molloy
effective June 30, 2019**

**F.4. Voluntary transfer letter to Julia Bruneau, Special Education Kindergarten Teacher -
Seth Haley School effective the 2019-2020 school year**

**F.5. Eric Negron, 183 Washington Ave., Apt 2 West Haven, CT
Cook – Carrigan Intermediate School
Salary: Hourly Rate \$14.36
Effective: April 29, 2019**

**F.6. Summer School Staff at West Haven High School and
Bailey Middle School (See Attached page)**

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F. Informational (Continued)

F.7. Resignation letter from **Alicia D. Glagowski**, Math Tutor – Pagels School
effective June 6, 2019

F.8. Successful Bid **Richard Clarke**, Tradesman-Carpenter – Maintenance Department
effective May 13, 2019

F.9. Successful Bid **Billijo Brown**, Assistant Custodian 2: 30 PM-10:30 PM - Washington
School effective May 20, 2019

Carol Franco
West Haven High School
1 McDonough Plaza
West Haven, CT 06516

#19-17

April 30, 2019

Neil C. Cavallaro, Superintendent of Schools
West Haven Public Schools
355 Main St
West Haven, CT 06516

Neil,

This is a letter declaring my intention to retire from the position as a Physical Education teacher at West Haven High School effective June 30, 2019. I am thankful for the opportunity that allowed me to apply my skills to the West Haven school system for the past 35 years, as it has been a very rewarding experience.

Sincerely,



Carol Franco
WHHS Physical Education Teacher

#19-18

May 7, 2019

Dear Superintendent Cavallaro,

This letter is to inform you that I will be retiring at the end of the 2018-2019 school year.

I have had a wonderful career. I worked in three different schools, I taught kindergarten, first and second grades; and I have worked for the past thirteen years as a science facilitator. There have also been quite a few principals that I worked with through the years; starting with Larry Frattini and ending with Taryn Driend, and of course, including yourself. Each principal I have worked under, each colleague I have worked alongside, and each child that I had as a student, have all played a special part in making me the teacher I am today. There have been many changes in what we teach, how we teach and our philosophies, since I had my first kindergarten class at Mackrille School. Learning to adapt to each new strategy and process has taught me how to be a flexible person.

Working under the leadership of Raffaella Fronc these past years, has been a pleasure. Raffaella cares deeply about her team and the students we teach. She is passionate about science and her enthusiasm always reenergized me. She treated us like the professionals we are and had faith in our ability to carry out our daily tasks.

Taryn Driend has been the principal at my school for the past six years and I also worked with her when I was at Mackrille. Taryn has been one of the hardest working, most caring principals I worked with in my career. She makes us feel like we work as a team and goes out of her way to make the students here at Savin Rock know they are loved and cared about.

While I look ahead to this new chapter in my life, I also look behind and think about all of those that have touched my life over the years. During my teaching career, I mentored and encouraged new teachers along the way and I hope I have also touched the lives of many of my students.

Neil, I will always have fond memories of working with you at Thompson School and appreciate all you did for me along the way. I am leaving with the satisfaction of a job well done.

Warmest regards,

Joanne Conlan

Patricia W. Fusco
311 Shingle Hill Road
West Haven, CT 06516

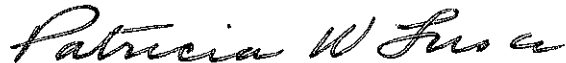
#79-19

Dear Neil,

I will be retiring from the West Haven School System effective the last day of June 2019. This was not an easy decision because I truly love what I do. It has been my passion for the past 32 years and I am going to miss it a great deal. Thank you for giving me the opportunity to work with so many wonderful teachers, administrators, students and families over the years. I have learned so much from each of them. I am extremely proud of our district, and how far we have come over the years, and feel truly blessed to have been a part of it.

I will be available to assist with the transition or whatever else is needed. Please do not hesitate to contact me if I can be of any help.

Sincerely,



Patricia Fusco

cc: Dr. Anne Druzolowski

Richard Weber

Alicia Limosani

Jolene Barnes

#19-20

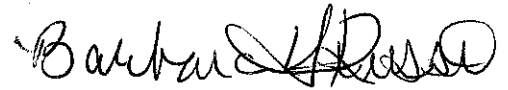
Neil C. Cavallaro
Superintendent of Schools
West Haven Public Schools
355 Main Street
West Haven, CT 06516
May 14, 2019

Dear Mr. Cavallaro,

After 26 rewarding years of teaching in the West Haven Public School system, I have decided to retire effective June 30, 2019.

I would like to thank the Board for giving me the opportunity to work with the students, faculty, and staff here in West Haven. I will miss working with students and the relationships I have formed with colleagues. I will also look back fondly on the experiences over my time here.

Sincerely,

A handwritten signature in black ink, appearing to read "Barbara Haut Russo". The signature is fluid and cursive, with a large initial "B" and "H".

Barbara Haut Russo

Special Education Preschool

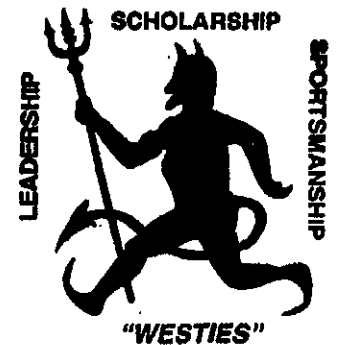


"THE BLUE DEVILS"

JON CAPONE
Coordinator
Health, Physical Education
and Athletics

WEST HAVEN HIGH SCHOOL

Department of Health,
Physical Education and Athletics
1 McDonough Plaza
West Haven, Connecticut 06516



Phone: 203-937-4360 x 7127
Fax: 203-931-4734

#19-21


May 15, 2019

Dear Neil

This letter is to inform you that I've made a decision to retire from the West Haven School system after 37 years of service at the end of this school year. It has been an honor and a privilege to serve this community.

If there is anything else that you need from me on my end, don't hesitate to contact me.

Sincerely,


Jon Capone

Jill F. Goldman
89 High Valley Drive
Canton, CT 06019
(860)-214-7484

#19-22

May 14, 2019

Dear Mr. Cavallaro,

I am submitting this letter to notify you of my intent to retire from my position with the West Haven Board of Education as of July 1, 2019. Though it was a difficult decision with 39 years in the teaching profession, 36 of them at Bailey, at this time in my life I know it is right for me.

I feel blessed to have had the opportunity to be even a small part of the lives of so many students. Some of those I now have the privilege to call colleagues and more importantly, friends. Although not born one, after many years in West Haven, I do consider myself an honorary Westie.

I am genuinely appreciative for the incredible career I've had at Bailey over the last 36 years. I have made some amazing friends throughout, which will be one of the hardest parts to leaving. The memories I hold dear, as a member of the Bailey community will remain with me for a lifetime. It is where I grew up and became part of something much bigger than myself and more special than I could ever have imagined, and for that I am truly grateful.

Most Sincerely,



Jill F. Goldman

Cc: Robert Bohan
Ann Druzolowski
Jolene Barnes
Karen Lafo
Joseph Lucibello
James Turcio
Theresa Carlucci
Nikki McMinn

#19-23

Contract for Dr. Anne Druzolowski, Assistant Superintendent of Schools for 2 Years

Move to Approve

#19-24

NEDP Program Grant Adult Education

Move to Approve

#19-25

**ED-099 Connecticut State Department of Education Agreement for
Child Nutrition Programs**

Move to Approve

Neil Cavallaro

From: Barbara Case
Sent: Monday, May 6, 2019 8:52 AM
To: Neil Cavallaro
Cc: Jolene Barnes; Theresa Carlucci; Sandy McCauley
Subject: Retirement Letter

P.S.

Mr. Neil Cavallaro
Superintendent
West Haven Board of Education
355 Main Street, West Haven, CT 06516

May 6th, 2019

Dear Mr. Cavallaro

This letter shall serve as notification that I am retiring from my current position as School Nurse at Carrigan Intermediate School in West Haven.

The effective date of my retirement will be August 2nd, 2019.

I have truly enjoyed working for the West Haven Board of Education for the last 17 1/2 years. The friendships and the support from all my colleagues will be fondly missed. I appreciate all your support during this time and I will work to ensure a smooth transition.

Sincerely,

Barbara Case

Barbara Case RN
West Haven School Nurse

Please consider the environment before printing this email. Only print this email if necessary.

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final retirement letter

F.2.

Kenneth Voss
158 Richards Street
West Haven, Ct 06516
(203)932-9435

March 20, 2019

Dear Superintendent Cavallaro,

Please be informed that after nearly 32 years of employment I have decided to retire.

My last day of work will be June 30th, 2019.

Sincerely,

Kenneth Voss

Kenneth Voss 4-25-2019

F.3

**Robert K. Beecher
164 State Street Unit S302
North Haven, Ct. 06473**

**Mr. Neil Cavallaro
City Hall
West Haven, Ct. 06516**

Dear Mr. Cavallaro ,

In Accordance with the AFSCME local 2706 Contract, this is to inform you that I will be retiring from the school system this fiscal year. As June 30th, 2019.

Sincerely

Robert K Beecher
Robert K Beecher

8-6-19

cc. Jolene Barnes, Personnel



WEST HAVEN PUBLIC SCHOOLS

"Schools Committed to Excellence"

P. O. Box 26010

West Haven, Connecticut 06516

Telephone: (203) 931-6825 Fax: (203) 937-4319

jolene.barnes@whschools.org

P. 4

Jolene Barnes
Personnel Director

8 May 2018

Julia Bruneau
Carrigan Intermediate School

Dear Julia:

Sent via Email

Your request for a voluntary transfer has been granted. Your new assignment which is **Special Education Kindergarten Teacher at Haley School** will be effective the 2019-2020 school year.

The contract between the West Haven Federation of Teachers and the West Haven Board of Education under section 54 (F) states that:

"Any teacher who applies for and is awarded a transfer must accept by the close of the second school/business day after the date of notification, otherwise it is deemed rejected. All notices shall be in writing."

Therefore, in order to accept the transfer, a signed copy of this letter must be returned to me no later than **Friday May 10, 2019**. A signed email copy is acceptable. Please retain a copy for your records.

Please take note that teachers who are granted transfers will not be permitted similar consideration for another transfer for a period of two years after the transfer.

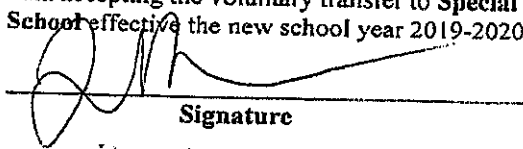
Sincerely,

Jolene Barnes

Jolene Barnes
Personnel Director

Cc: Neil Cavallaro, Superintendent of Schools
Joseph Lucibello, Director of Pupil Services
Richard Weber, Principal
Amy Jo Palermo, Principal
Theresa Carlucci, Payroll
Kristen Scanlon, WHFT Union President
Board Agenda/Informational
Personnel File

I am accepting the voluntary transfer to **Special Education Kindergarten Teacher at Haley School** effective the new school year 2019-2020.


Signature

05/09/2019
Date

WEST HAVEN PUBLIC SCHOOLS

F.S.



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Jolene Barnes
Personnel Director
jolene.barnes@whschools.org

8 May 2019

MEMORANDUM

TO: Neil Cavallaro, Superintendent of Schools
FROM:  Jolene Barnes, Personnel Director
SUBJECT: Cook- 6:30AM-2PM
Carrigan Intermediate School

Food Services Director Meg Kingston would like to recommend the following candidate for this position:

Name: Eric Negron
Address: 183 Washington Ave Apt 2
West Haven, CT 06516
Position: Cook
Location: Carrigan Intermediate School
Annual Salary: Hourly Rate-\$14.36
Effective: April 29, 2019

Cc: Meg Kingston, Director of Food Services
Richard Weber, Principal
Matthew Cavallaro, Finance Director
Sarah White, UPSEU Union President
Theresa Carlucci, Payroll Coordinator
Board Agenda/Informational
Personnel File



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P. 601

Jolene Barnes
Personnel Director
jolene.barnes@whschools.org

9 May 2019

MEMORANDUM

TO: Neil Cavallaro, Superintendent of Schools
FROM:  Jolene Barnes, Personnel Director
SUBJECT: Middle School and High School Summer School Positions

Principal Dana Paredes would like to recommend the following for the West Haven High School:

Directors-Mark Consorte
Chrystal Fanelli
Teachers- Yvonne Daniels
Jeanne Palmer
Cynthia Musante

Principal Robert Bohan would like to recommend the following for Bailey Middle School

Director- Kevin Hardy
Teachers-Karen Schwarz
Christina Natri
Jonathan Lopez

Cc: Dana Paredes, Principal
Robert Bohan, Principal
Theresa Carlucci, Payroll
Kristen Scanlon, WHFT Union President
Mathew Cavallaro, Finance Director
Board Agenda
Personnel File

Alicia D. Glagowski
21 Harding Street
West Haven, CT 06516
May 10, 2019

A. D.

Mr. Neil Cavallaro
Superintendent of Schools
BOE 355 Main Street
West Haven, CT 06516

Dear Neil,

This is to inform you of my resignation from my position as Math Tutor at Pagels School effective on June 6, 2019. I will be leaving this position to take on my newest title of Grandma and to care for my new grandson, Jack Woods Glagowski.

I have spent the last five years since my first retirement from Mackrille in 2014 in this position. I have loved every day of this job and I am grateful to you, Nicole, and Gary for putting your trust and faith in me these past five years. Mr. Palermo was an exemplary principal to work for and he always made every day a day I wanted to get up and come to the building and perform my duties.

I have enjoyed working with the entire staff at Pagels in my position as tutor for K-4. They are a wonderful group of educators and they welcomed me with open arms. In my position, I was able to meet and interact with many teachers and staff and lots and lots of children! Some of these children I got to know very well over the years. The fourth grade graduating this year was in Kindergarten when I arrived. It is hard to believe!

You never know what the future holds, and as Jack grows and if I am in good health I may be substituting again! But I want you all to know that I have been in the WH School System working as a substitute, teacher, and finally as a Tutor since 1987 (32 years) and I am extremely proud to have been called a West Haven Teacher.

So thank you all once again and the best in all your future endeavors.

cc: Gary Palermo, Nicole Danishevsky

Sincerely,
Alicia Glagowski
Alicia D. Glagowski

F.S.

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Jolene Barnes
Personnel Director
jolene.barnes@whschools.org

13 May 2019

To: Neil Cavallaro
Superintendent of Schools

From:  Jolene Barnes
Personnel Director

Subject: Successful Bid

Vacancy to be Filled: Tradesman-Carpenter
Maintenance Department

Successful Bid: Richard Clarke

Present Position: Maintenance Helper
Maintenance Department

Seniority Date: September 28, 1992

Effective Date: May 13, 2019

Cc: Chris Everone, Director of Facilities
Michael McGrath, Supervisor of Custodians
Teresa Heaney, AFSCME Local 2706 Union President
Matthew Cavallaro, Finance Director
Theresa Carlucci, Payroll
Board Agenda/Informational
Personnel File

K.9.

WEST HAVEN PUBLIC SCHOOLS



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Jolene Barnes
Personnel Director
jolene.barnes@whschools.org

16 May 2019

To: Neil Cavallaro
Superintendent of Schools

From:  Jolene Barnes
Personnel Director

Subject: Successful Bid

Vacancy to be Filled: Assistant Custodian 2:30PM-10:30PM
Washington School

Successful Bid: Billijo Brown

Present Position: Six Hour Production Worker
Food Services

Seniority Date: August 25, 2016

Effective Date: May 20, 2019

Cc: Chris Everone, Director of Facilities
Michael McGrath, Supervisor of Custodians
Meg Kingston, Food Services Director
Twana Shirden, Principal, Washington School
Teresa Heaney, AFSCME Local 2706 Union President
Matthew Cavallaro, Finance Director
Theresa Carlucci, Payroll
Nicoletta McMinn, Benefits
Board Agenda/Informational
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