

CITY COUNCIL AGENDA

June 9, 2025

City Council Chambers

Pledge of Allegiance

3rd Floor

Roll Call – Council Clerk

City Hall

7:00p.m. PUBLIC SESSION

*Public Comment Procedures

- There will be a five (5) minutes per person Public speaking allowed until such time as the Chair is satisfied that ample opportunity for all wishing to address the Council has been provided or until continuance of the session would compromise the responsible conduct of the Regular Council Meeting.
- There is a one-time speaking rule.
- Please wait to be recognized, approach the podium, and give your name and address.
- Please address the Council with your concern.
- Speakers, meeting attendees, and members are expected to observe proper decorum at all times.
- The use of profane, abusive, or disparaging language directed at the members of the City Council, City Officials, City employee, or members of the general public will not be tolerated.

7:05p.m. REGULAR COUNCIL MEETING

I. APPROVAL OF MINUTES:

Approval of the minutes of the Regular Meeting of May 12, 2025.

Approval of the minutes of the Regular Meeting of May 27, 2025.

II. COMMUNICATIONS:

Communication A: from the Tax Collector regarding Overpayment of refunds for June 2025.

Communication B: from the Community Development Administration regarding approval of the Program Year 51 Neighborhood Assistance Program budget; West Haven Child Development Center, Inc.-\$15,000.00, Ward Heitmann House Museum Foundation, Inc.-\$24,500.00 and West Haven Community House-\$20,000.00.

Communication C: from Mayor Dorinda Borer regarding an application to the Connecticut Department of Economic and Community Development for funding up to \$2,000,000 to undertake the School Streetscapes and Safety Project and to execute an Assistance Agreement.

Communication D: from Mayor Dorinda Borer regarding an application to the Connecticut Department of Economic and Community Development for funding up to \$2,500,000 to undertake the Wagner Pedestrian Bridge Project and to execute an Assistance Agreement.

2025 JUN -4 PM 2:37
CITY CLERK

Communication E: from the Finance Director Gormany and Public Works Commissioner Sissick, requesting an authorization to add LOCIP project name "Paving" in the amount up to \$927,000.00 to the Capital Improvement Plan within the FY 2024-2025 Capital Budget.

Communication F: from the Finance Director Gormany and Public Works Commissioner Sissick, requesting an authorization to add LOCIP project name "Paving" in the amount up to \$345,000.00 to the Capital Improvement Plan within the FY 2025-2026 Capital Budget.

Communication G: from Finance Director Gormany, regarding a bid waiver for purchase of used vehicles valued at \$35,000.00 or less for FY 2025-2026.

III. COMMITTEE MEETINGS:

HEALTH, WELFARE AND SAFETY COMMITTEE, Councilwoman Tucker, Chairwoman, Councilwoman Mueller, Councilman McMillian, Councilwoman Heffernan, Councilwoman Garthwait

Presentation by Health & Human Services regarding upcoming initiatives.

FINANCE COMMITTEE, Councilwoman Ackbarali, Chairwoman- Committee members; Councilman Vargo, Councilman Laucks, Councilwoman Tucker and Councilman Johnstone

Communication B: from the Community Development Administration regarding approval of the Program Year 51 Neighborhood Assistance Program budget; West Haven Child Development Center, Inc.-\$15,000.00, Ward Heitmann House Museum Foundation, Inc.-\$24,500.00 and West Haven Community House-\$20,000.00.

Communication C: from Mayor Dorinda Borer regarding an application to the Connecticut Department of Economic and Community Development for up to \$2,000,000 to undertake the School Streetscapes and Safety Project and to execute an Assistance Agreement.

Communication D: from Mayor Dorinda Borer regarding an application to the Connecticut Department of Economic and Community Development for up to \$2,500,000 to undertake the Wagner Pedestrian Bridge Project and to execute an Assistance Agreement.

Communication E: from the Finance Director Gormany and Public Works Commissioner Sissick, requesting an authorization to add LOCIP project name "Paving" in the amount up to \$927,000.00 to the Capital Improvement Plan within the FY 2024-2025 Capital Budget.

Communication F: from the Finance Director Gormany and Public Works Commissioner Sissick, requesting an authorization to add LOCIP project name "Paving" in the amount up to \$345,000.00 to the Capital Improvement Plan within the FY 2025-2026 Capital Budget.

Communication G: from Finance Director Gormany, regarding a bid waiver for purchase of used vehicles valued at \$35,000.00 or less for FY 2025-2026.

LEGISLATIVE MATTERS COMMITTEE, Councilman Vargo, Chairman -Committee members: Councilman Laucks, Councilwoman Tucker, Councilwoman Melton and Councilman Johnstone

Communication C, from the April 28, 2025 agenda, from Mayor Dorinda Borer regarding an ordinance amending Chapter 178 of the Code of the City of West Haven: Posting of Bills.

IV: UNFINISHED BUSINESS:

V. COMMITTEE REPORTS

Clerk to read Communication A into record

FINANCE COMMITTEE, Councilwoman Ackbarali, Chairwoman- Committee members; Councilman Vargo, Councilman Laucks, Councilwoman Tucker and Councilman Johnstone

Communication B: from the Community Development Administration regarding approval of the Program Year 51 Neighborhood Assistance Program budget; West Haven Child Development Center, Inc.-\$15,000.00, Ward Heitmann House Museum Foundation, Inc.-\$24,500.00 and West Haven Community House-\$20,000.00.

Communication C: from Mayor Dorinda Borer regarding an application to the Connecticut Department of Economic and Community Development for up to \$2,000,000 to undertake the School Streetscapes and Safety Project and to execute an Assistance Agreement.

Communication D: from Mayor Dorinda Borer regarding an application to the Connecticut Department of Economic and Community Development for up to \$2,500,000 to undertake the Wagner Pedestrian Bridge Project and to execute an Assistance Agreement.

Communication E: from the Finance Director Gormany and Public Works Commissioner Sissick, requesting an authorization to add LOCIP project name "Paving" in the amount up to \$927,000.00 to the Capital Improvement Plan within the FY 2024-2025 Capital Budget.

Communication F: from the Finance Director Gormany and Public Works Commissioner Sissick, requesting an authorization to add LOCIP project name "Paving" in the amount up to \$345,000.00 to the Capital Improvement Plan within the FY 2025-2026 Capital Budget.

Communication G: from Finance Director Gormany, regarding a bid waiver for purchase of used vehicles valued at \$35,000.00 or less for FY 2025-2026.

LEGISLATIVE MATTERS COMMITTEE, Councilman Vargo, Chairman -Committee members: Councilman Laucks, Councilwoman Tucker, Councilwoman Melton and Councilman Johnstone

Communication C, from the April 28, 2025 agenda, from Mayor Dorinda Borer regarding an ordinance amending Chapter 178 of the Code of the City of West Haven: Posting of Bills.

VII. COUNCIL LIAISON REPORTS

VIII. NEW BUSINESS

IX. ADJOURNMENT

Nicholas Pascale
Chairman of the Council

Stacy Riccio
Clerk of the Council

Carlotta M. Serrini
City Council Administrator

Minutes of the May 12, 2025, Regular Meeting of the West Haven City Council in the Council Chambers 3rd floor, West Haven City Hall

The Regular Meeting of the West Haven City Council was held on Monday, May 12, 2025 at 7:00p.m. in the City Council Chambers 3rd floor. Chairman Pascale called the meeting to order at 7:04 p.m.

Pledge of Allegiance

Roll Call: Council Members Present: Edward McMillian, Gary Donovan, Christopher Vargo, Jr., Dawn Callahan, Kathleen Mueller, Brian Laucks, Katherine Tucker, Ruby Melton, Meli Garthwait, and Steven Johnstone (7:34pm), Nicholas Pascale and Anne Heffernan. Absent: Sarah Ackbarali. Also present: Paul Dorsi, Corporation Counsel and Mike Ajello, Deputy Corporation Counsel.

7:00-7:01 p.m.-PUBLIC HEARING Legislative Committee- Communication B, from the April 28, 2025 agenda, from Mayor Dorinda Borer regarding an ordinance amending Chapter 174 of the Code of the City of West Haven: Peddling and Soliciting. **No one present.**

7:01-7:02 p.m.-PUBLIC HEARING-Public Lands Committee-Communication E, from the April 14, 2025 agenda, from Mayor Dorinda Borer regarding an offer of \$15,000.00 from the Estate of Richard Shippy to purchase city owned vacant lot located at 37 Myrtle Avenue, West Haven, CT. **See City's website for remarks.**

7:02-7:07p.m. PUBLIC SESSION

See City's website for remarks.

Chairman Pascale called the Regular Meeting to order at 7:07 p.m.

I. APPROVAL OF MINUTES:

Councilwoman Melton made a **MOTION to APPROVE** the Regular Meeting minutes from the April 28, 2025, meeting, which was **SECONDED** by Councilman Vargo. All in favor. **MOTION passed UNANIMOUSLY.** Councilwoman Heffernan and Chairman Pascale abstained.

Councilwoman Heffernan made a **MOTION to APPROVE** the Regular Meeting minutes from the May 1, 2025, meeting, which was **SECONDED** by Councilman Vargo. All in favor. **MOTION passed UNANIMOUSLY.**

II. COMMUNICATIONS:

Communication A: from the Tax Collector regarding Overpayment of refunds for May 2025.

Communication B: from Deputy Chief Carl Flemmig regarding Animal Shelter Donations.

Communication C: from Michael Gormany, Finance Director, requesting the designation of PKF O'Connor Davies, LLP to conduct the annual audit for fiscal year ending June 30, 2025.

III. COMMITTEE MEETINGS:

Finance Committee called to order at 7:09 p.m.

2025 JUN -4 PM 2:38
CITY OF WEST HAVEN
CLERK

FINANCE COMMITTEE, Councilman Vargo, Acting Chairman- Committee members; Councilwoman Ackbarali (absent), Councilwoman Tucker, Councilman Laucks, and Councilman Johnstone (absent)

FINANCE UPDATES

1. Finance updates from Michael Gormany, Finance Director-None.
2. MARB Meeting update-None.

Councilwoman Tucker presented a **MOTION** to recommend the acceptance to the entire Council regarding **Communication B:** from Deputy Chief Carl Flemmig regarding Animal Shelter Donations, which was **SECONDED** by Councilman Laucks. All in favor. **MOTION passed UNANIMOUSLY viva voce.**

Councilwoman Tucker presented a **MOTION** to recommend the acceptance to the entire Council regarding **Communication C:** from Michael Gormany, Finance Director, requesting the designation of PKF O'Connor Davies, LLP to conduct the annual audit for fiscal year ending June 30, 2025, which was **SECONDED** by Councilman Laucks. All in favor. **MOTION passed UNANIMOUSLY viva voce.**

Finance Committee closed at 7:13 p.m.

Legislative Matters Committee called to order at 7:13 p.m.

LEGISLATIVE MATTERS COMMITTEE, Councilman Vargo, Chairman -Committee members: Councilman Laucks, Councilwoman Tucker, Councilwoman Melton and Councilman Johnstone (absent)

Councilwoman Tucker presented a **MOTION** to recommend the acceptance to the entire Council regarding **Communication B, from the April 28, 2025 agenda, Communication B:** from Mayor Dorinda Borer regarding an Ordinance amending Chapter 174 of the Code of the City of West Haven: Peddling and Soliciting, which was **SECONDED** by Councilwoman Melton. All in favor. **MOTION passed UNANIMOUSLY viva voce.**

Communication C, from the April 28, 2025 agenda, from Mayor Dorinda Borer regarding an ordinance amending Chapter 178 of the Code of the City of West Haven: Posting of Bills. **HELD**

Legislative Matters Committee closed at 7:15 p.m.

Public Lands Committee called to order at 7:16 p.m.

Majority Caucus from 7:16p.m. to 7:26 p.m.

PUBLIC LANDS COMMITTEE, Councilman Donovan, Chairman -Committee members: Councilman Laucks, Councilwoman Callahan, Councilman Vargo and Councilman Johnstone (absent), Councilwoman Garthwait

Councilwoman Callhan presented a **MOTION** to recommend the acceptance to the entire Council regarding **Communication E, from the April 14, 2025 agenda,** from Mayor Dorinda Borer regarding an offer of \$15,000.00 from the Estate of Richard Shippy to purchase city owned vacant lot located at 37 Myrtle Avenue, West Haven, CT, which was **SECONDED** by Councilman Vargo. **MOTION passed UNANIMOUSLY viva voce.** Councilman Laucks abstained. Councilwoman Garthwait did not vote as she was not put on the committee until after the vote.

Communication F, from the April 14, 2025 agenda, from Mayor Dorinda Borer regarding a proposal to sell North End Field, a 3.2-acre City owned former playground (comprising a 0.58-acre property located at 1101 Campbell Avenue and the 2.60-acre former Baggot Street playground), to the University of New Haven ("UNH") for five hundred thousand dollars (\$500,000.00). **Public Hearing to be set for May 27, 2025 at 6:55 p.m.**

Public Lands Committee resumed at 7:27 and closed at 7:31 p.m.

IV: UNFINISHED BUSINESS: -None.

V. COMMITTEE REPORTS-7:31 p.m.

Clerk to read Communication A into record

FINANCE COMMITTEE, Councilman Vargo, Acting Chairman- Committee members: Councilwoman Ackbarali (absent), Councilwoman Tucker, Councilman Laucks, Councilwoman Garthwait and Councilman Johnstone (absent)

Communication B: from Deputy Chief Carl Flemmig regarding Animal Shelter Donations. Councilman Vargo made a **MOTION to APPROVE** which was which was **SECONDED** by Councilwoman Tucker. All in favor. **MOTION passed UNANIMOUSLY.**

Resolved: The West Haven Police Department has received the following donations, totaling **\$ 8,267.91**, to the Animal Shelter. Per Connecticut Statutes 7-148(c) (3) (A&B) and General Order 98-04, we are forwarding these donations for approval.

RESOLVED: The City Council of the City of West Haven hereby approves the Animal Shelter Donations to be deposited into the Animal Shelter Donations account # 10100000-28285.

<u>Name</u>	<u>Check Number</u>	<u>Amount</u>
1. Kimberly Lucas	1134	\$25.00
2. Alinabal	007641	\$500.00
3. The Hometown Foundation, Inc.	4031	\$3,000.00
4. Garafalo Markets, LLC	6688437	\$4,742.91

Communication C: from Michael Gormany, Finance Director, requesting the designation of PKF O'Connor Davies, LLP to conduct the annual audit for fiscal year ending June 30, 2025. Councilman Vargo made a **MOTION to APPROVE** which was which was **SECONDED** by Councilwoman Heffernan. All in favor. **MOTION passed UNANIMOUSLY.**

BE IT RESOLVED: That the City Council of the City of West Haven hereby approves and authorizes PKF O'Conner Davies, LLP to conduct the annual audit for fiscal year ending June 30, 2025; and

BE IT FURTHER RESOLVED, Dorinda Borer, as Mayor of The City of West Haven, is authorized and directed to execute and deliver any and all documents related to this Resolution on behalf of the City of West Haven and to do and perform all acts and things which she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

LEGISLATIVE MATTERS COMMITTEE, Councilman Vargo, Chairman -Committee members: Councilman Laucks, Councilwoman Tucker, Councilwoman Melton and Councilman Johnstone

Communication B: from Mayor Dorinda Borer regarding an Ordinance amending Chapter 174 of the Code of the City of West Haven: Peddling and Soliciting. Councilman Vargo made a **MOTION to APPROVE** which was which was **SECONDED** by Councilwoman Heffernan. All in favor. **MOTION passed UNANIMOUSLY.**

**AN ORDINANCE AMENDING THE CODE OF THE CITY OF WEST HAVEN
CHAPTER 174 PEDDLING AND SOLICITING**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEST HAVEN, Chapter 174 of the Code of the City of West Haven is hereby amended to read as follows:

§ 174-1 License Required.

It shall be unlawful for any person over 16 years of age to solicit orders of purchase for future delivery of any goods, wares or merchandise, including magazines and other printed matter, from door to door or on any street or highway within, or by telephone from and within the City of West Haven without first obtaining a license to solicit from the Police Department of the City of West Haven as provided in § 174-3 and 174-4 hereof.

§ 174-2. Entrance onto privately policed areas.

A license to solicit shall not constitute a permit to enter privately policed areas.

§ 174-3. License Application Required.

A. An applicant must apply for a License to Solicit. Applications shall be available at the West Haven Police Department Monday through Friday between the hours of 8:00 a.m. and 3:45 p.m., excluding holidays.

B. Application Requirements.

1. Applications shall be completed in full and notarized.
2. A background check authorization form shall be completed and submitted with the application.
3. A solicitor violation acknowledgement form shall be signed and submitted with the application.
4. An application fee of \$250 (Two Hundred Fifty Dollars) and a license fee of \$150 (One Hundred Fifty Dollars) shall be paid upon submission of the completed application.
5. Identification satisfactory to the Police Department which shall contain a specimen of the applicant's signature and fingerprints.

C. Any single business or entity shall be limited to five (5) individuals so licensed to solicit on its behalf at any given time.

§ 174-4. Issuance of license.

Upon compliance with the provisions of § 174-3 hereof, the Police Department shall approve or deny the applicant's license to solicit based on the information so provided. If approved, the applicant will be provided with a 1 (one) year license to solicit in the City of West Haven, contingent upon adherence to all rules and regulations set forth herein and be issued a photo identification badge. The West Haven Police department shall have the discretion and authority to deny an applicant a license to solicit based on an unfavorable background check.

§ 174-5. Transferability of credentials; exhibition upon request.

A License to solicit shall be nontransferable and shall entitle the holder thereof, for the period indicated therein, unless revoked, to solicit orders within the City of West Haven between the hours of 9:00 a.m. to dusk for the purchase of the goods, wares or merchandise specified in his application, provided that the holder shall have their issued soliciting license photo identification badge in their possession at all times while soliciting orders and shall exhibit the same at any time upon request by any police officer of the City of West Haven or any purchaser or prospective purchaser.

§ 174- 6 Penalties for offenses; cancellation of credentials.

A. Unlicensed soliciting is a violation of the City of West Haven Code 174 and shall be punishable by a fine of \$250 (Two Hundred Fifty Dollars) for each residence solicited.

B. A license to solicit under this chapter shall be revoked upon any conviction of any crime or misdemeanor under this chapter, or involving moral turpitude, and such person shall not thereafter solicit orders in the city without reapplying for and obtaining a new license to solicit.

C. It shall be a violation of this chapter to solicit on a property that has a sign clearly posted "no soliciting or no sales," or with similar language to that effect, and such violation shall be punishable by a fine of \$250 for each such offense.

D. It shall be a violation of this chapter for any single business or entity to solicit at the same property more than one (1) instance during a period of six months between such solicitations, and any such violation shall be punishable by a fine of \$250 for each such offense.

§ 174-7. Exception.

This chapter shall not apply to salesmen selling goods to retail or wholesale stores for resale.

ENACTED BY THE CITY COUNCIL ON: _____

APPROVED BY THE MAYOR: _____ DATE: _

Communication C, from the April 28, 2025 meeting, from Mayor Dorinda Borer regarding an ordinance amending Chapter 178 of the Code of the City of West Haven: Posting of Bills. **HELD**

PUBLIC LANDS COMMITTEE, Councilman Donovan, Chairman -Committee members: Councilman Laucks, Councilwoman Callahan, Councilman Vargo and Councilman Johnstone

Communication E, from the April 14, 2025 agenda, from Mayor Dorinda Borer regarding an offer of \$15,000.00 from the Estate of Richard Shippy to purchase city owned vacant lot located at 37 Myrtle Avenue, West Haven, CT. Councilman Donovan made a **MOTION to APPROVE** which was which was **SECONDED** by Councilman McMillian. All in favor. **MOTION passed by MAJORITY.** Councilman Laucks abstained. Councilwoman Garthwait opposed.

BE IT RESOLVED: That the City Council of the City of West Haven hereby approves the sale of city owned property known as 37 Myrtle to the Estate of Richard Shippy for the sum of \$15,000; and

BE IT FURTHER RESOLVED, Dorinda Borer, as Mayor of The City of West Haven, is authorized and directed to execute and deliver any and all documents related to this Resolution on behalf of the City of West Haven and to do and perform all acts and things which she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

Communication F. from Mayor Dorinda Borer regarding a proposal to sell North End Field, a 3.2-acre City owned former playground (comprising a 0.58-acre property located at 1101 Campbell Avenue and the 2.60-acre former Baggot Street playground), to the University of New Haven (“UNH”) for five hundred thousand dollars (\$500,000.00). **Public Hearing to be set for May 27, 2025 at 6:55 p.m.**

VI. COUNCIL LIAISON REPORTS

Councilwoman Callahan spoke about a ceremony for Volunteer Firefighters including the Mayor’s Proclamations. Councilwoman Heffernan stated that IMLS funding was not cut. Councilman Johnstone provided a Police Department staff report and thanked the officers for Police Appreciation Week.

See remarks on City’s website.

VII. NEW BUSINESS

None.

See remarks on City’s website.

VIII. ADJOURNMENT

Councilman McMillian made a **MOTION to ADJOURN** which was **SECONDED** by Councilman Laucks. All in favor. **MOTION passed UNANIMOUSLY.**

The City Council meeting was ADJOURNED at 7:41 p.m.

Nicholas Pascale
Chairman of the Council

Stacy Riccio
Clerk of the Council

Carlotta M. Serrini
City Council Administrator

****These minutes are subject to City Council approval.**

Minutes of the May 27, 2025, Regular Meeting of the West Haven City Council in the Council Chambers 3rd floor, West Haven City Hall

The Regular Meeting of the West Haven City Council was held on Tuesday, May 27, 2025 at 7:00p.m. in the City Council Chambers 3rd floor. Chairman Pascale called the meeting to order at 7:02 p.m.

Pledge of Allegiance

Roll Call: Council Members Present: Meli Garthwait, Edward McMillian, Sarah Ackbarali Gary Donovan, Christopher Vargo, Jr., Katherine Tucker, and Steven Johnstone, Nicholas Pascale and Anne Heffernan. Absent: Brian Laucks, Ruby Melton, Dawn Callahan and Kathleen Mueller. Also present: Mayor Dorinda Borer, Paul Dorsi, Corporation Counsel, Phil Sissick, Commissioner of Public Works, Steve Fontana, Director of Economic Development, George Syondi and Louis Anninio, Jr. both of UNH.

7:02-7:03 p.m.- PUBLIC HEARING-Public Lands Committee-Communication F, from the April 14, 2025 agenda, from Mayor Dorinda Borer regarding a proposal to sell North End Field, a 3.2-acre City owned former playground (comprised of a 0.58-acre property located at 1101 Campbell Avenue and the 2.60-acre former Baggot Street playground), to the University of New Haven ("UNH") for five hundred thousand dollars (\$500,000.00). **No one spoke.**

7:03-7:09 p.m. PUBLIC SESSION

See City's website for remarks.

Chairman Pascale called the Regular Meeting to order at 7:09 p.m.

I. APPROVAL OF MINUTES:

Approval of the minutes of the Regular Meeting of May 12, 2025. **HELD.**

II. COMMUNICATIONS:

Communication A: from the Tax Collector regarding Overpayment of refunds for May 2025.

Communication B: from the Tax Manager Rachel A-Massih regarding the Tax Suspense List for Grand List 2021.

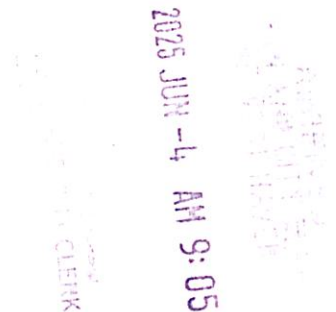
Communication C: from the Finance Director Gormany and Public Works Commissioner Sissick, requesting an authorization to add LOCIP project name "Public Facilities" in the amount of \$76,109.04 to the Capital Improvement Plan within the FY 2024-2025 Capital Budget.

Councilman Vargo made a **MOTION to ADD** Introduction of Phil Sissick, Commissioner of Public Works, to Council-as-a-Whole and **REMOVE** Communication C from the Public Lands Committee, which was **SECONDED** by Councilman Donovan. All in favor. **MOTION passed UNANIMOUSLY.**

III. COMMITTEE MEETINGS:

Council-as-a-Whole called to order at 7:12 p.m.

1. Introduction of Phil Sissick, Commissioner of Public Works.



Council-as-a-Whole closed at 7:19 p.m.

Finance Committee called to order at 7:19 p.m.

FINANCE COMMITTEE, Councilwoman Ackbarali, Chairman- Committee members; Councilman Vargo, Councilwoman Tucker, Councilman Laucks (absent), and Councilman Johnstone

FINANCE UPDATES

1. Finance updates from Michael Gormany, Finance Director-**See City's website for remarks.**
2. MARB Meeting update-The Mayor gave an update, reporting that there will be no more MARB meetings because the MARB Board voted to release the City of West Haven from MARB oversight.

Councilwoman Ackbarali made a **MOTION to REMOVE** MARB Meeting updates from the agenda, which was **SECONDED** by Councilman Vargo and Councilwoman Tucker. All in favor. **MOTION passed UNANIMOUSLY.**

Councilman Vargo presented a **MOTION** to recommend the acceptance to the entire Council regarding **Communication B:** from the Tax Manager Rachel A-Massih regarding the Tax Suspense List for Grand List 2021, which was **SECONDED** by Councilman Johnstone. All in favor. **MOTION passed UNANIMOUSLY viva voce.**

Councilman Vargo presented a **MOTION** to recommend the acceptance to the entire Council regarding **Communication C:** from the Finance Director Gormany and Public Works Commissioner Sissick, requesting an authorization to add LOCIP project name "Public Facilities" in the amount of \$76,109.04 to the Capital Improvement Plan within the FY 2024-2025 Capital Budget, which was **SECONDED** by Councilman Johnstone. All in favor. **MOTION passed UNANIMOUSLY viva voce.**

Finance Committee closed at 7:43 p.m.

Legislative Matters Committee called to order at 7:43 p.m.

LEGISLATIVE MATTERS COMMITTEE, Councilman Vargo, Chairman -Committee members: Councilman Laucks (absent), Councilwoman Tucker, Councilwoman Melton (absent) and Councilman Johnstone

Communication C, from the April 28, 2025 agenda, from Mayor Dorinda Borer regarding an ordinance amending Chapter 178 of the Code of the City of West Haven: Posting of Bills. **HELD**

Legislative Matters Committee closed at 7:43 p.m.

Public Lands Committee called to order at 7:43 p.m.

PUBLIC LANDS COMMITTEE, Councilman Donovan, Chairman -Committee members: Councilman Laucks (absent), Councilwoman Callahan (absent), Councilman Vargo and Councilman Johnstone

Councilman Johnstone presented a **MOTION** to recommend the acceptance to the entire Council regarding **Communication F, from the April 14, 2025 agenda,** from Mayor Dorinda Borer regarding a proposal to sell North End Field, a 3.2-acre City owned former playground (comprising a 0.58-acre property located at 1101 Campbell Avenue and the 2.60-acre former Baggot Street playground), to the

University of New Haven ("UNH") for five hundred thousand dollars (\$500,000.00). which was **SECONDED** by Councilman Vargo. All in favor. **MOTION passed UNANIMOUSLY viva voce.**

Public Lands Committee closed at 7:51 p.m.

IV: UNFINISHED BUSINESS: -None.

V. COMMITTEE REPORTS-7:52 p.m.

Clerk to read Communication A into record

FINANCE COMMITTEE, Councilman Vargo, Chairman- Committee members; Councilwoman Ackbarali (absent) (absent), Councilwoman Tucker, Councilman Laucks (absent), and Councilman Johnstone

Councilwoman Ackbarali departed early for a personal matter and Councilman Vargo assumed the role of Chairperson.

Communication B: from the Tax Manager Rachel A-Massih regarding the Tax Suspense List for Grand List 2021. Vargo made a **MOTION to APPROVE** which was which was **SECONDED** by Councilman Johnstone. All in favor. **MOTION passed UNANIMOUSLY.**

WHEREAS, in accordance with Connecticut General Statutes Section 12-165, the Tax Collector for the City of West Haven has delivered a statement of outstanding personal property and motor vehicle taxes for the West Haven Grand List year of 2021 that he has deemed to be uncollectable and that should be transferred to the Suspense Tax Book.

RESOLVED: That the City Council for the City of West Haven hereby approves the transfer of uncollectable taxes listed on said statement to the Suspense Tax Book, and that the total amount of unpaid taxes so transferred be reflected in the minutes as \$1,026,853.41, with a breakdown as follows:

Personal Property – 322 Accounts: \$346,287.56

Motor Vehicle – 2149 Accounts: \$560,199.89

Supplemental Motor Vehicle – 554 Accounts: \$120,365.96

Communication C: from the Finance Director Gormany and Public Works Commissioner Sissick, requesting an authorization to add LOCIP project name "Public Facilities" in the amount of \$76,109.04 to the Capital Improvement Plan within the FY 2024-2025 Capital Budget. Vargo made a **MOTION to APPROVE** which was which was **SECONDED** by Councilwoman Tucker. All in favor. **MOTION passed UNANIMOUSLY.**

BE IT RESOLVED: That the City of West Haven, by and through its Finance Director, is authorized to obligate remaining LOCIP funds in the amount of \$76,109.04 to LOCIP project name "Public Facilities;" and

BE IT FURTHER RESOLVED: That the City of West Haven, by and through its Finance Director, is authorized to add LOCIP project name "Public Facilities" to the FY 2024-2025 Capital Improvement Plan; and

BE IT FURTHER RESOLVED: That such funds shall be used in accordance with LOCIP entitlement guidelines for public facilities projects within the City of West Haven that are on-going or in the planning stage including, but not limited to, construction, renovation, code compliance, energy conservation, and fire safety.

LEGISLATIVE MATTERS COMMITTEE, Councilman Vargo, Chairman -Committee members: Councilman Laucks (absent), Councilwoman Tucker, Councilwoman Melton (absent) and Councilman Johnstone

Communication C, from the April 28, 2025 meeting, from Mayor Dorinda Borer regarding an ordinance amending Chapter 178 of the Code of the City of West Haven: Posting of Bills. HELD

PUBLIC LANDS COMMITTEE, Councilman Donovan, Chairman -Committee members: Councilman Laucks (absent), Councilwoman Callahan (absent), Councilman Vargo and Councilman Johnstone

Communication F. from Mayor Dorinda Borer regarding a proposal to sell North End Field, a 3.2-acre City owned former playground (comprised of a 0.58-acre property located at 1101 Campbell Avenue and the 2.60-acre former Baggot Street playground), to the University of New Haven ("UNH") for five hundred thousand dollars (\$500,000.00). Councilman Donovan made a **MOTION to APPROVE** which was which was **SECONDED** by Councilwoman Heffernan. **MOTION passed by MAJORITY.**

Roll Call vote: 7 In Favor and 1 Opposed	5 Absent
Councilwoman Garthwait	No
Councilman Laucks	Absent
Chairman Pascale	Yes
Councilwoman Heffernan	Yes
Councilwoman Melton	Absent
Councilwoman Ackbarali	Absent
Councilman Donovan	Yes
Councilman McMillan	Yes
Councilwoman Callahan	Absent
Councilwoman Tucker	Yes
Councilman Vargo	Yes
Councilwoman Mueller	Absent
Councilman Johnstone	Yes

WHEREAS, in accordance with the offer received from the University of New Haven for the acquisition of the city owned property located at 1101 Campbell Avenue, known as North End Field and Baggott Street Playground, which offer has been reviewed and considered by the City Council;

AND WHEREAS, pursuant to the provisions of Connecticut General Statutes Section 8-24, the West Haven Planning and Zoning Commission has reported back to the City Council favorably on the acquisition; and

WHEREAS The City Council of the City of West Haven held a public hearing on Tuesday, May 27, 2025, to review and discuss the offer:

RESOLVED, That the City Council of the City of West Haven, after review and due consideration, hereby accepts the offer in the amount of Five Hundred Thousand (\$500,000.00) Dollars received from the University of New

Haven for the city owned property located at 1101 Campbell Avenue known as North End Field and Baggott Street Playground.

FURTHER RESOLVED, Dorinda Borer, as Mayor of The City of West Haven, is authorized and directed to execute and deliver any and all documents related to this Resolution on behalf of the City of West Haven and to do and perform all acts and things which she deems to be necessary or appropriate to carry out the terms of such documents, in substantial compliance, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

VI. COUNCIL LIAISON REPORTS

Councilman Johnstone gave a report on the Police Department. Councilwomen Heffernan and Garthwait said the Memorial Day parade was great.

See remarks on City's website.

VII. NEW BUSINESS

Councilman Donovan asked if the re-zoning of certain properties would have any effect on the West Haven Grand List, and Attorney Paul Dorsi said it will have no effect as the properties listed for re-zoning are all tax exempt already, except for 1 & 55 Forest Road. 403 Orange Avenue is partially tax exempt due to commercial use. He is interested in ways to prevent MARB oversight in the future. Mayor Borer thanked everyone for an amazing Memorial Day parade, noting that 2 monument walls were added. She announced that Acoustic Sunday begins June 1st and the summer concert series is kicking off, as well as the Savin Rock Festival in July along with the 4th of July Fireworks celebration. A bicycle safety event will take place on Saturday at Carrigan School, where free helmets and locks will be given out. Ribbon Cutting for new tennis courts and pickle ball courts at Painter Park is scheduled for June 26th. Additional training classes for AED, CPR and Narcan for city employees are upcoming. Councilwoman Tucker reported that the Opioid Advisory Committee met last month, and an update will be provided at the next meeting.

See remarks on City's website.

VIII. ADJOURNMENT

Councilwoman Heffernan made a **MOTION to ADJOURN** which was **SECONDED** by Councilman McMillian. All in favor. **MOTION passed UNANIMOUSLY.**

The City Council meeting was ADJOURNED at 8:15 p.m.

Nicholas Pascale
Chairman of the Council

Stacy Riccio
Clerk of the Council

Carlotta M. Serrini
City Council Administrator

****These minutes are subject to City Council approval.**

COMMUNICATION A

Department of Revenue Collection

City of West Haven
355 Main Street
West Haven, Connecticut 06516



Dorinda Borer
Mayor

Eric Murillo
Tax Collector

To: Nicholas Pascale
Chairman, City Council

From: Eric Murillo
Tax Collector

Rachel A-Massih
Tax Manager

Re: Overpayment of Taxes - Tax Refunds

Attached is a list(s) of refunds, for June 2025, which require council approval.
Any additional information can be supplied upon request.

Thank you.

West Haven Tax Office
RAM/TL

COMMUNICATION B



COMMUNITY DEVELOPMENT ADMINISTRATION

City of West Haven • 355 Main Street • West Haven, CT 06516



May 19, 2025

Nicholas A. Pascale, Chairman of Council
City of West Haven
355 Main Street
West Haven, CT. 06516

Dear Chairman Pascale,

The following applications have been received for the 2025 State of Connecticut Neighborhood Assistance Act:

NAA Funding Request

1. West Haven Child Development Center Inc.	\$15,000.00
2. Ward Heitmann House Museum Foundation, Inc.	\$24,500.00
3. West Haven Community House	\$20,000.00

I respectfully request that the Neighborhood Assistance program be placed on the City Council agenda for June 9, 2025. Please schedule the Public Notice and Hearing and place on the agenda for action on June 9, 2025.

Please do not hesitate to contact me if you have any questions regarding this matter.

Respectfully,

Ronald C. Dumas
CDA Housing Specialist
West Haven Municipal Liaison Officer

Municipality: City of West Haven

Form NAA-01

**2025 Connecticut Neighborhood Assistance Act (NAA)
Program Proposal**

This form **must** be completed and submitted to your municipality for approval. All items **must** be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. **Do not submit this form directly to the Department of Revenue Services.**

Part I — General Information

Name of tax exempt organization/municipal agency: _____
THE WEST HAVEN COMMUNITY HOUSE ASSOCIATION INC.

Address: _____
227 ELM STREET, WEST HAVEN CT

Federal Employer Identification Number: 0 6 - 0 6 4 6 9 5 7

Program title: ENEREGY CONSERVATION AND CAPITAL IMPROVEMENTS TO FACILITIES

Name of contact person: AMY GUAY-MACFARLANE, EXECUTIVE DIRECTOR

Telephone number: (203) 934-5221

Email address: farguharsonp6@gmail.com

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 20,000.00

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

☒ Yes

☐ No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Part II — Program Information

Check the appropriate description of your program:

100% credit percentage

- ☒ Energy conservation; or
☐ Comprehensive college access loan forgiveness (see Conn. Gen. Stat. § 12-635(3)).

60% credit percentage

- ☐ Job training/education for unemployed persons aged 50 or over;
☐ Job training/education for persons with physical disabilities;
☐ Program serving low-income persons;
☐ Child care services;
☐ Establishment of a child day care facility;
☐ Open space acquisition fund; or
☐ Other (specify): _____

Description of program: _____

We are reconfiguring the heating system in our main building located at 227 Elm Street, currently served by radiant heat. To enhance energy efficiency, we will add forced hot air heating for more consistent and responsive temperature control. The project includes replacing 2 aging rooftop units (RTU's) that use phased-out R-22 refrigerant. The new high-efficiency RTU's will provide both heating and cooling. This upgrade will improve energy performance, reduce reliance on space heaters, and enhance occupant safety while meeting modern sustainability & energy code requirements.

Need for program: _____

Our organization is committed to providing a safe, comfortable, and energy-efficient environment for our staff and community. Unfortunately, our current HVAC units are outdated, unreliable, and no longer meet today's energy or environmental standards. With limited funding, we are unable to replace them without assistance. A grant for new high-efficiency HVAC units would not only reduce our energy costs and environmental impact, but also ensure that our space remains warm in the winter, cool in the summer, and healthy year-round. Your support would make a meaningful difference in the daily lives of everyone who walks through our doors.

Neighborhood area to be served: _____

WHCH services a) Head Start preschool for 3 & 4 year olds; b) Children and Youth Services including before and after school programs for K-6 grade students, and c) Day, Residential High School Transition programs for adults with intellectual disabilities. A grant to support the replacement of our HVAC units would directly impact hundreds of individuals: children, families, and adults with disabilities- by ensuring they have access to warm, cool, and safe spaces year-round. Your investment would not only improve efficiency and reduce operational costs, but most importantly, help us continue to provide high-quality, inclusive services to our community.

Plan to implement the program: _____

Work will be completed according to the timeline outlined once funding is secured. All efforts will be coordinated to minimize disruption to ongoing programs and ensure a smooth transition to the upgraded HVAC systems.

Timetable:Program start date: 07-01-2025Program completion date: 06-30-2026

Post-project audit due date: _____

The program start date must not be more than two years prior to the program completion date. Additionally, the program completion date must not extend beyond December 31, 2027.

Any program receiving \$25,000 or more in NAA funding is required to provide a post-project audit, prepared by a certified public accounting firm, to the municipality overseeing the program, no later than three months after the program completion date.

Part III — Financial Information**Program Budget:**

Complete in full. Expenditures must equal or exceed total funding.

Sources of Revenue:

NAA funds requested	<u>\$20,000.00</u>
Other funding sources - itemized sources:	
a) <u>WHCH CAPTIAL IMPROVEMENT SAVINGS</u>	<u>\$20,500.00</u>
b) _____	_____
c) _____	_____
d) _____	_____

Total Funding:	<u>\$40,500.00</u>
-----------------------	--------------------

Proposed Program Expenditures:

Direct operating expenses - itemized description:	
a) <u>REPLACEMENT RTU LOBBY(#1) AND ACTIVITY RM (#4)</u>	<u>\$40,500.00</u>
b) _____	_____
c) _____	_____
d) _____	_____
Administrative expenses - itemized description:	
a) _____	_____
b) _____	_____
c) _____	_____
d) _____	_____

Total Proposed Expenditures:	<u>\$40,500.00</u>
-------------------------------------	--------------------

Part IV — Municipal Information

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program: _____

City of West Haven

Mailing address: _____

355 Main Street, 2nd Floor, West Haven, CT. 06516

Name of municipal liaison: Ronald C Dumas

Telephone number: (203) 937-3546

Fax number: (203) 937-4213

Email address: rdumas@westhaven-ct.gov

Post-Project Audit

Is a post-project audit required for this proposal?

Yes

☒ No

If **Yes**, date post-project audit due:

Date

Form **8868**
(Rev. January 2022)**Application for Automatic Extension of Time To File an Exempt Organization Return**

OMB No. 1545-0047

Department of the Treasury
Internal Revenue Service

► **File a separate application for each return.**
 ► **Go to www.irs.gov/Form8868 for the latest information.**

Electronic filing (e-file). You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits.

Automatic 6-Month Extension of Time. Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

Type or print File by the due date for filing your return. See instructions.	Name of exempt organization or other filer, see instructions. THE WEST HAVEN COMMUNITY HOUSE ASSOCIATION INC	Taxpayer identification number (TIN) 06-0646957
	Number, street, and room or suite no. If a P.O. box, see instructions. 227 ELM STREET	
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. WEST HAVEN, CT 06516	

Enter the Return Code for the return that this application is for (file a separate application for each return) 0 | 1

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12
Form 990-T (corporation)	07		

DEBORAH WRIGHT - 227 ELM STREET WEST HAVEN, CT 06516 -

- The books are in the care of ► **WEST HAVEN, CT 06516**

Telephone No. ► **203-934-5221**

Fax No. ►

- If the organization does not have an office or place of business in the United States, check this box ☐ **►**
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) ☐ . If this is for the whole group, check this box ☐ . If it is for part of the group, check this box ☐ and attach a list with the names and TINs of all members the extension is for.

- 1 I request an automatic 6-month extension of time until **MAY 15, 2024**, to file the exempt organization return for the organization named above. The extension is for the organization's return for:

► ☐ calendar year ☐ or
 ► ☒ tax year beginning **JUL 1, 2022**, and ending **JUN 30, 2023**

- 2 If the tax year entered in line 1 is for less than 12 months, check reason: ☐ Initial return ☐ Final return
☐ Change in accounting period

3a If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	3a	\$	0.
b If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	3b	\$	0.
c Balance due. Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	3c	\$	0.

Caution: If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-TE and Form 8879-TE for payment instructions.

LHA For Privacy Act and Paperwork Reduction Act Notice, see instructions.

Form **8868** (Rev. 1-2022)

** PUBLIC DISCLOSURE COPY **

Return of Organization Exempt From Income Tax

OMB No. 1545-0047

Form **990**Department of the Treasury
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter social security numbers on this form as it may be made public.

Go to www.irs.gov/Form990 for instructions and the latest information.**2022**
Open to Public
Inspection**A** For the **2022** calendar year, or tax year beginning **JUL 1, 2022** and ending **JUN 30, 2023****B** Check if applicable:

- ☐ Address change
☐ Name change
☐ Initial return
☐ Final return/terminated
☐ Amended return
☐ Application pending

C Name of organization**THE WEST HAVEN COMMUNITY HOUSE
ASSOCIATION INC**

Doing business as

Number and street (or P.O. box if mail is not delivered to street address)

227 ELM STREET

Room/suite

City or town, state or province, country, and ZIP or foreign postal code

WEST HAVEN, CT 06516**F** Name and address of principal officer: **AMY GUAY-MACFARLANE****SAME AS C ABOVE****D** Employer identification number**06-0646957****E** Telephone number**(203) 934-5221****G** Gross receipts \$ **8,615,415.****H(a)** Is this a group returnfor subordinates? ☐ Yes ☒ No**H(b)** Are all subordinates included? ☐ Yes ☐ No

If "No," attach a list. See instructions

H(c) Group exemption number**I** Tax-exempt status: ☒ 501(c)(3) ☐ 501(c)() (insert no.) ☐ 4947(a)(1) or ☐ 527**J** Website: **WHCOMMUNITYHOUSE.ORG****K** Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other**L** Year of formation: **1941** **M** State of legal domicile: **CT****Part I Summary**

Activities & Governance	1	Briefly describe the organization's mission or most significant activities: THE WEST HAVEN COMMUNITY HOUSE EXISTS TO FACILITATE HEALTHY, PRODUCTIVE, INDEPENDENT AND MEANINGFUL		
	2	Check this box ☐ if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3	Number of voting members of the governing body (Part VI, line 1a)	25	
	4	Number of independent voting members of the governing body (Part VI, line 1b)	25	
	5	Total number of individuals employed in calendar year 2022 (Part V, line 2a)	147	
	6	Total number of volunteers (estimate if necessary)	265	
	7a	Total unrelated business revenue from Part VIII, column (C), line 12	0.	
7b	Net unrelated business taxable income from Form 990-T, Part I, line 11	0.		
Revenue	8	Contributions and grants (Part VIII, line 1h)	0.	7,249,370.
	9	Program service revenue (Part VIII, line 2g)	0.	1,206,333.
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	0.	-46,605.
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	0.	122,268.
	12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	0.	8,531,366.
Expenses	13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	0.	0.
	14	Benefits paid to or for members (Part IX, column (A), line 4)	0.	0.
	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	0.	6,180,234.
	16a	Professional fundraising fees (Part IX, column (A), line 11e)	0.	0.
	b	Total fundraising expenses (Part IX, column (D), line 25)	0.	
	17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	0.	1,913,139.
	18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	0.	8,093,373.
19	Revenue less expenses. Subtract line 18 from line 12	0.	437,993.	
Net Assets or Fund Balances	20	Total assets (Part X, line 16)	4,898,936.	5,441,486.
	21	Total liabilities (Part X, line 26)	1,395,533.	1,399,951.
	22	Net assets or fund balances. Subtract line 21 from line 20	3,503,403.	4,041,535.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer	AMY GUAY-MACFARLANE	Date	5/13/2024
	Type or print name and title	AMY GUAY-MACFARLANE, EXECUTIVE DIRECTOR		
Paid Preparer Use Only	Print/Type preparer's name	MARY KAY CURTISS	Preparer's signature	MARY KAY CURTISS
	Firm's name	CLIFTONLARSONALLEN	Date	05/11/24
	Firm's address	29 SOUTH MAIN STREET, 4TH FLOOR WEST HARTFORD, CT 06107	Check if self-employed ☐	PTIN P01551484
			Firm's EIN 41-0746749	Phone no. (860) 561-4000

May the IRS discuss this return with the preparer shown above? See instructions

☒ Yes ☐ No

**THE WEST HAVEN COMMUNITY HOUSE
ASSOCIATION INC**

Form 990 (2022)

06-0646957 Page 2

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

☒ **X**

1 Briefly describe the organization's mission:

THE WEST HAVEN COMMUNITY HOUSE EXISTS TO FACILITATE HEALTHY, PRODUCTIVE, INDEPENDENT AND MEANINGFUL LIVES FOR CHILDREN, ADOLESCENTS, FAMILIES AND INDIVIDUALS WITH DISABILITIES. THE SERVICES PROVIDED ENCOURAGE INDIVIDUAL DEVELOPMENT AND HEALTHY GROUP

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ **1,904,640.** including grants of \$) (Revenue \$ **0.**)
HEAD START PROGRAM - SERVED A TOTAL OF 177 CHILDREN AND 170 FAMILIES. PROVIDED A FULL RANGE OF HEAD START SERVICES INCLUDING EDUCATION, NUTRITION, SOCIAL SERVICES, HEALTH, AND PARENT INVOLVEMENT. IN ADDITION, EXTENDED DAY CHILD-CARE SERVICES WERE ALSO PROVIDED. OTHER ACCOMPLISHMENTS INCLUDE A LITERACY PROGRAM AND INCREASED PARENT ENGAGEMENT ACTIVITIES.

4b (Code:) (Expenses \$ **3,838,369.** including grants of \$) (Revenue \$ **553,277.**)
INTELLECTUAL DISABILITIES - PROVIDED DAY SERVICES TO XX ADULTS IN THREE SERVICES. IN ADDITION, RESIDENTIAL SERVICES WERE PROVIDED FOR 23 ADULTS WITH INTELLECTUAL DISABILITIES: 9 ADULTS RESIDED IN GROUP HOMES AND 9 ADULTS WERE PROVIDED CONTINUOUS RESIDENTIAL SUPPORT IN THEIR OWNAPARTMENTS. 5 ADULTS WERE PROVIDED WITH IN HOME SUPPORT SERVICES. ALSO PROVIDED SERVICES FOR 11 YOUNG ADULTS WITH INTELLECTUAL DISABILITIES IN A TRANSITIONAL ACADEMY

4c (Code:) (Expenses \$ **880,540.** including grants of \$) (Revenue \$ **657,190.**)
CHILDREN AND YOUTH SERVICES - PROVIDED BEFORE AND AFTER SCHOOL AND ENGAGEMENT ACTIVITIES. SUMMER CHILDCARE TO 192 CHILDREN FROM AGES FIVE THROUGH ELEVEN AT 7 NEIGHBORHOOD SCHOOLS: PAGELS, MOLLOY, WASHINGTON, SETH HALEY, SAVIN ROCK, MACKRILLE AND CARRIGAN.

4d Other program services (Describe on Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses **6,623,549.**

Form 990 (2022)

**THE WEST HAVEN COMMUNITY HOUSE
ASSOCIATION INC**

Form 990 (2022)

06-0646957

Page **3****Part IV Checklist of Required Schedules**

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	X	
2 Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> ? See instructions	X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>		X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Rev. Proc. 98-19? <i>If "Yes," complete Schedule C, Part III</i>		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>		X
10 Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi endowments? <i>If "Yes," complete Schedule D, Part V</i>	X	
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X, as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	X	
b Did the organization report an amount for investments - other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>		X
c Did the organization report an amount for investments - program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>	X	
d Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>		X
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>	X	
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	X	
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	X	
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>		X
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I. See instructions</i>		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>	X	
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>		X
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>		X

232003 12-13-22

Form **990** (2022)

**THE WEST HAVEN COMMUNITY HOUSE
ASSOCIATION INC**

Form 990 (2022)

06-0646957 Page 4

Part IV Checklist of Required Schedules (continued)

	Yes	No
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III		X
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5, about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete Schedule J		X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a		X
24b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
24c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
24d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I		X
25b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		X
26 Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? If "Yes," complete Schedule L, Part II		X
27 Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? If "Yes," complete Schedule L, Part III		X
28 Was the organization a party to a business transaction with one of the following parties (see the Schedule L, Part IV, instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? If "Yes," complete Schedule L, Part IV		X
b A family member of any individual described in line 28a? If "Yes," complete Schedule L, Part IV		X
c A 35% controlled entity of one or more individuals and/or organizations described in line 28a or 28b? If "Yes," complete Schedule L, Part IV		X
29 Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M		X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I		X
34 Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1		X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
35b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2		X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI		X
38 Did the organization complete Schedule O and provide explanations on Schedule O for Part VI, lines 11b and 19?		
Note: All Form 990 filers are required to complete Schedule O	X	

Part V Statements Regarding Other IRS Filings and Tax ComplianceCheck if Schedule O contains a response or note to any line in this Part V ☐

	Yes	No
1a Enter the number reported in box 3 of Form 1096. Enter -0- if not applicable		
1b Enter the number of Forms W-2G included on line 1a. Enter -0- if not applicable		
1c Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	X	

232004 12-13-22

Form 990 (2022)

**THE WEST HAVEN COMMUNITY HOUSE
ASSOCIATION INC**

Form 990 (2022)

06-0646957

Page 5

Part V Statements Regarding Other IRS Filings and Tax Compliance (continued)

	Yes	No
2a Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return 2a 147		
b If at least one is reported on line 2a, did the organization file all required federal employment tax returns?	2b X	
3a Did the organization have unrelated business gross income of \$1,000 or more during the year?	3a	X
b If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation on Schedule O	3b	
4a At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a	X
b If "Yes," enter the name of the foreign country See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
5a Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a	X
b Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b	X
c If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	5c	
6a Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a	X
b If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b	
7 Organizations that may receive deductible contributions under section 170(c).		
a Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	7a	X
b If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b	
c Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8822?	7c	X
d If "Yes," indicate the number of Forms 8822 filed during the year 7d		
e Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e	X
f Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f	X
g If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g	
h If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h	
8 Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	8	
9 Sponsoring organizations maintaining donor advised funds.		
a Did the sponsoring organization make any taxable distributions under section 4966?	9a	
b Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	9b	
10 Section 501(c)(7) organizations. Enter:		
a Initiation fees and capital contributions included on Part VIII, line 12 10a		
b Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities 10b		
11 Section 501(c)(12) organizations. Enter:		
a Gross income from members or shareholders 11a		
b Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.) 11b		
12a Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a	
b If "Yes," enter the amount of tax-exempt interest received or accrued during the year 12b		
13 Section 501(c)(29) qualified nonprofit health insurance issuers.		
a Is the organization licensed to issue qualified health plans in more than one state? Note: See the instructions for additional information the organization must report on Schedule O.	13a	
b Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans 13b		
c Enter the amount of reserves on hand 13c		
14a Did the organization receive any payments for indoor tanning services during the tax year?	14a	X
b If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation on Schedule O	14b	
15 Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year?	15	X
If "Yes," see the instructions and file Form 4720, Schedule N.		
16 Is the organization an educational institution subject to the section 4968 excise tax on net investment income?	16	X
If "Yes," complete Form 4720, Schedule O.		
17 Section 501(c)(21) organizations. Did the trust, or any disqualified or other person engage in any activities that would result in the imposition of an excise tax under section 4951, 4952 or 4953?	17	
If "Yes," complete Form 6069.		

**THE WEST HAVEN COMMUNITY HOUSE
ASSOCIATION INC**

Form 990 (2022)

06-0646957 Page 6

Part VI Governance, Management, and Disclosure. For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI

☒ X**Section A. Governing Body and Management**

	1a	1b	2	3	4	5	6	7a	7b	8a	8b	9	Yes	No
1a Enter the number of voting members of the governing body at the end of the tax year	25													
If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.														
b Enter the number of voting members included on line 1a, above, who are independent		25												
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?			2							X				
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?				3										X
4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?					4									X
5 Did the organization become aware during the year of a significant diversion of the organization's assets?						5								X
6 Did the organization have members or stockholders?							6							X
7a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?								7a						X
b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?									7b					X
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:														
a The governing body?										8a	X			
b Each committee with authority to act on behalf of the governing body?											8b	X		
9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses on Schedule O.												9		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

	10a	10b	11a	12a	12b	12c	13	14	15a	15b	16a	16b	Yes	No
10a Did the organization have local chapters, branches, or affiliates?	10a													X
b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		10b												
11a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?			11a	X										
b Describe on Schedule O the process, if any, used by the organization to review this Form 990.														
12a Did the organization have a written conflict of interest policy? If "No," go to line 13				12a	X									
b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?					12b	X								
c Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe on Schedule O how this was done						12c	X							
13 Did the organization have a written whistleblower policy?							13	X						
14 Did the organization have a written document retention and destruction policy?								14	X					
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?														
a The organization's CEO, Executive Director, or top management official									15a	X				
b Other officers or key employees of the organization										15b	X			
If "Yes" to line 15a or 15b, describe the process on Schedule O. See instructions.														
16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?											16a			X
b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?												16b		

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed CT

18 Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
☐ Own website ☐ Another's website ☒ Upon request ☐ Other (explain on Schedule O)

19 Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, address, and telephone number of the person who possesses the organization's books and records
DEBORAH WRIGHT - 203-934-5221
227 ELM STREET WEST HAVEN, CT 06516, WEST HAVEN, CT 06516

**THE WEST HAVEN COMMUNITY HOUSE
ASSOCIATION INC**

Form 990 (2022)

06-0646957 Page 7

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII ☐**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees**

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.

- List all of the organization's **current** key employees, if any. See the instructions for definition of "key employee."

- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, box 6 of Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than \$100,000 from the organization and any related organizations.

- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.

- List all of the organization's **former** directors or trustees that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

See the instructions for the order in which to list the persons above.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) AMY GUAY-MACFARLANE EXECUTIVE DIRECTOR	40.00			X				112,398.	0.	0.
(2) DEBORAH WRIGHT ASSISTANT EXECUTIVE DIRECTOR	40.00			X				98,798.	0.	0.
(3) KATIE FARRELL PRESIDENT	1.00	X		X				0.	0.	0.
(4) RONALD M. QUAGLIANI FIRST VICE PRESIDENT	1.00	X		X				0.	0.	0.
(5) PAMELA L. O'NEILL SECOND VICE PRESIDENT	1.00	X		X				0.	0.	0.
(6) JOHN F. ONOFRIO TREASURER	1.00	X		X				0.	0.	0.
(7) GENE SULLIVAN SECRETARY	1.00	X		X				0.	0.	0.
(8) JAY BRENNAN ASSISTANT SECRETARY	1.00	X		X				0.	0.	0.
(9) WILLIAM HEFFERNAN IMMEDIATE PAST PRESIDENT	1.00	X		X				0.	0.	0.
(10) RICHARD S. BRUNO DIRECTOR	1.00	X						0.	0.	0.
(11) MARK J. DEGENNARO DIRECTOR	1.00	X						0.	0.	0.
(12) PATRICIA W. FUSCO DIRECTOR	1.00	X						0.	0.	0.
(13) AUDREY L. JEFFERSON DIRECTOR	1.00	X						0.	0.	0.
(14) ELIZABETH K. JOHNSTON DIRECTOR	1.00	X						0.	0.	0.
(15) WILLIAM C. LANG DIRECTOR	1.00	X						0.	0.	0.
(16) MICHAEL P. LAST DIRECTOR	1.00	X						0.	0.	0.
(17) JOHN LEWIS DIRECTOR	1.00	X						0.	0.	0.

**THE WEST HAVEN COMMUNITY HOUSE
ASSOCIATION INC**

Form 990 (2022)

06-0646957 Page **8****Part VII** Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/ 1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/ 1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(18) MARY JANE MORRISSEY DIRECTOR	1.00	X						0.	0.	0.
(19) EDWARD M. O'BRIEN DIRECTOR	1.00	X						0.	0.	0.
(20) CAROLE PORTO DIRECTOR	1.00	X						0.	0.	0.
(21) KENNETH S. PRISCO DIRECTOR	1.00	X						0.	0.	0.
(22) NANCY ROSSI DIRECTOR	1.00	X						0.	0.	0.
(23) MICHAEL TODD TAYLOR DIRECTOR	1.00	X						0.	0.	0.
(24) DOUGLAS J. TURCOTTE DIRECTOR	1.00	X						0.	0.	0.
(25) DENYA MCGEE DIRECTOR	1.00	X						0.	0.	0.
(26) EDWARD ANYAPULU DIRECTOR	1.00	X						0.	0.	0.
1b Subtotal								211,196.	0.	0.
c Total from continuation sheets to Part VII, Section A								0.	0.	0.
d Total (add lines 1b and 1c)								211,196.	0.	0.

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization

1

	Yes	No
3 Did the organization list any former officer, director, trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual		X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
NONE		

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization

0

SEE PART VII, SECTION A CONTINUATION SHEETS

Form **990** (2022)

**THE WEST HAVEN COMMUNITY HOUSE
ASSOCIATION INC**

Form 990 (2022)

06-0646957 Page **9****Part VIII Statement of Revenue**Check if Schedule O contains a response or note to any line in this Part VIII ☐

				(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512 - 514
Contributions, Gifts, Grants and Other Similar Amounts	1 a Federated campaigns	1a					
	b Membership dues	1b					
	c Fundraising events	1c					
	d Related organizations	1d					
	e Government grants (contributions)	1e	7,198,370.				
	f All other contributions, gifts, grants, and similar amounts not included above	1f	51,000.				
	g Noncash contributions included in lines 1a-1f	1g	\$				
	h Total. Add lines 1a-1f			7,249,370.			
	2 a <u>PROGRAM SERVICE FEES</u>	Business Code	900099	660,130.	660,130.		
b <u>PROGRAM INCOME</u>	900099	476,296.	476,296.				
c <u>RESIDENTIAL ROOM AND B</u>	900099	69,907.	69,907.				
d							
e							
f All other program service revenue							
g Total. Add lines 2a-2f			1,206,333.				
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)			3,777.			3,777.
	4 Income from investment of tax-exempt bond proceeds						
	5 Royalties						
	6 a Gross rents	6a	(i) Real 29,400.				
	b Less: rental expenses	6b	25,266.				
	c Rental income or (loss)	6c	4,134.				
	d Net rental income or (loss)			4,134.	4,134.		
	7 a Gross amount from sales of assets other than inventory	7a	(i) Securities (ii) Other				
	b Less: cost or other basis and sales expenses	7b	50,382.				
	c Gain or (loss)	7c	-50,382.				
	d Net gain or (loss)			-50,382.			-50,382.
	8 a Gross income from fundraising events (not including \$ of contributions reported on line 1c). See Part IV, line 18	8a	43,035.				
	b Less: direct expenses	8b	8,401.				
	c Net income or (loss) from fundraising events			34,634.			34,634.
	9 a Gross income from gaming activities. See Part IV, line 19	9a					
b Less: direct expenses	9b						
c Net income or (loss) from gaming activities							
10 a Gross sales of inventory, less returns and allowances	10a						
b Less: cost of goods sold	10b						
c Net income or (loss) from sales of inventory							
Miscellaneous Revenue	11 a <u>MISCELLANEOUS REVENUE</u>	Business Code	900099	83,500.			83,500.
	b						
	c						
	d All other revenue						
	e Total. Add lines 11a-11d			83,500.			
12 Total revenue. See instructions			8,531,366.	1,210,467.	0.	71,529.	

232009 12-13-22

Form **990** (2022)

**THE WEST HAVEN COMMUNITY HOUSE
ASSOCIATION INC**

Form 990 (2022)

06-0646957 Page 10

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	211,196.	175,785.	35,411.	
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	4,870,871.	4,054,181.	816,690.	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits	587,209.	534,354.	52,855.	
10 Payroll taxes	510,958.	429,744.	81,214.	
11 Fees for services (nonemployees):				
a Management				
b Legal	32,649.		32,649.	
c Accounting	91,121.	21,220.	69,901.	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A), amount, list line 11g expenses on Sch O.)	351,679.	287,079.	64,600.	
12 Advertising and promotion	24,727.	21,063.	3,664.	
13 Office expenses	112,125.	37,789.	74,336.	
14 Information technology				
15 Royalties				
16 Occupancy	168,046.	103,639.	64,407.	
17 Travel	389.	259.	130.	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	17,168.	16,568.	600.	
20 Interest	12,626.	11,906.	720.	
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	184,125.	142,625.	41,500.	
23 Insurance	40,057.	17,025.	23,032.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A), amount, list line 24e expenses on Schedule O.)				
a FOOD	233,155.	217,021.	16,134.	
b TRANSPORTATION	176,583.	176,583.		
c REPAIRS AND MAINTENANCE	167,728.	105,722.	62,006.	
d PROGRAM SUPPLIES	144,987.	144,798.	189.	
e All other expenses	155,974.	126,188.	29,786.	
25 Total functional expenses. Add lines 1 through 24e	8,093,373.	6,623,549.	1,469,824.	0.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here ☐ if following SOP 98-2 (ASC 958-720)				

**THE WEST HAVEN COMMUNITY HOUSE
ASSOCIATION INC**

Form 990 (2022)

06-0646957 Page 11

Part X Balance SheetCheck if Schedule O contains a response or note to any line in this Part X ☐

		(A) Beginning of year		(B) End of year
Assets	1 Cash - non-interest-bearing	1,011,593.	1	1,412,897.
	2 Savings and temporary cash investments	196,440.	2	196,476.
	3 Pledges and grants receivable, net	604,470.	3	539,705.
	4 Accounts receivable, net	236,917.	4	324,600.
	5 Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges	33,476.	9	397.
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	6,985,139.		
	b Less: accumulated depreciation	5,152,970.		
		1,835,850.	10c	1,832,169.
	11 Investments - publicly traded securities		11	
	12 Investments - other securities. See Part IV, line 11		12	
	13 Investments - program-related. See Part IV, line 11	980,190.	13	1,067,896.
	14 Intangible assets		14	
15 Other assets. See Part IV, line 11	0.	15	67,346.	
16 Total assets. Add lines 1 through 15 (must equal line 33)	4,898,936.	16	5,441,486.	
Liabilities	17 Accounts payable and accrued expenses	315,428.	17	308,746.
	18 Grants payable		18	
	19 Deferred revenue	802,073.	19	787,003.
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		22	
	23 Secured mortgages and notes payable to unrelated third parties	278,032.	23	236,378.
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	0.	25	67,824.
	26 Total liabilities. Add lines 17 through 25	1,395,533.	26	1,399,951.
Net Assets or Fund Balances	Organizations that follow FASB ASC 958, check here ☒ and complete lines 27, 28, 32, and 33.			
	27 Net assets without donor restrictions	700,697.	27	700,697.
	28 Net assets with donor restrictions	2,802,706.	28	2,802,706.
	Organizations that do not follow FASB ASC 958, check here ☐ and complete lines 29 through 33.			
	29 Capital stock or trust principal, or current funds		29	
	30 Paid-in or capital surplus, or land, building, or equipment fund		30	
	31 Retained earnings, endowment, accumulated income, or other funds		31	
	32 Total net assets or fund balances	3,503,403.	32	4,041,535.
	33 Total liabilities and net assets/fund balances	4,898,936.	33	5,441,486.

Form 990 (2022)

**THE WEST HAVEN COMMUNITY HOUSE
ASSOCIATION INC**

Form 990 (2022)

06-0646957 Page 12

Part XI Reconciliation of Net AssetsCheck if Schedule O contains a response or note to any line in this Part XI ☐

1	Total revenue (must equal Part VIII, column (A), line 12)	1	8,531,366.
2	Total expenses (must equal Part IX, column (A), line 25)	2	8,093,373.
3	Revenue less expenses. Subtract line 2 from line 1	3	437,993.
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	3,503,403.
5	Net unrealized gains (losses) on investments	5	100,139.
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	4,041,535.

Part XII Financial Statements and ReportingCheck if Schedule O contains a response or note to any line in this Part XII ☒

		Yes	No
1	Accounting method used to prepare the Form 990: ☐ Cash ☒ Accrual ☐ Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.		
2a	Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: ☐ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis		X
b	Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: ☒ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis	X	
c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.	X	
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Uniform Guidance, 2 C.F.R. Part 200, Subpart F?	X	
b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits	X	

Form 990 (2022)

Municipality: City of West Haven

Form NAA-01
2025 Connecticut Neighborhood Assistance Act (NAA)
Program Proposal

This form **must** be completed and submitted to your municipality for approval. All items **must** be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. **Do not submit this form directly to the Department of Revenue Services.**

Part I — General Information

Name of tax exempt organization/municipal agency: _____
West Haven Child Development Center, Inc.

Address: 201 Noble St
West Haven, CT 06516

Federal Employer Identification Number: 0 6 - 0 9 7 8 7 3 8

Program title: Energy Efficient Air Filtration Systems for Classrooms

Name of contact person: Dr. Patrice Farquharson

Telephone number: (203) 932-2939

Email address: farquharsonp6@gmail.com

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 15,000.00

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

☒ Yes

☐ No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Part II — Program Information

Check the appropriate description of your program:

100% credit percentage

- ☒ Energy conservation; **or**
☐ Comprehensive college access loan forgiveness (see Conn. Gen. Stat. § 12-635(3)).

60% credit percentage

- ☐ Job training/education for unemployed persons aged 50 or over;
☐ Job training/education for persons with physical disabilities;
☐ Program serving low-income persons;
☐ Child care services;
☐ Establishment of a child day care facility;
☐ Open space acquisition fund; **or**
☐ Other (specify): _____

Description of program: _____

The West Haven Child Development Center, Inc (WHCDC) is a center-based early childcare and education program in Connecticut serving over 150 children a year, ages 6 weeks to 5 years, accredited by the National Association for the Education of Young Children (NAEYC). Many children present with Asthma and respiratory illness, especially during the winter months so clean air is really essential for the population we serve.

Need for program: _____

To operate safely for parents, children, and staff, utilizing a comprehensive safety plan. Following the guidance of our local health department and the State of CT DPH we have developed a plan to have healthier building circulation. Although we had a very thorough safety plan for health screening, enhanced cleaning, and disinfecting, we did not have a clean air filtration system. This is one of the necessary items that the CDC has highly recommended, especially for multi-use buildings, like ours. We added screens to open windows, but that is not feasible in the winter months. Providing clean air all year is essential.

Neighborhood area to be served: _____

City-Wide

Plan to implement the program: _____

Once funding is secured, we will purchase the necessary equipment and have it installed.

Timetable:Program start date: 01-02-2026Program completion date: 06-30-2026

Post-project audit due date: _____

The program start date must not be more than two years prior to the program completion date. Additionally, the program completion date must not extend beyond December 31, 2027.

Any program receiving \$25,000 or more in NAA funding is required to provide a post-project audit, prepared by a certified public accounting firm, to the municipality overseeing the program, no later than three months after the program completion date.

Part III — Financial Information**Program Budget:**

Complete in full. Expenditures must equal or exceed total funding.

Sources of Revenue:

NAA funds requested	<u>\$15,000.00</u>
Other funding sources - itemized sources:	
a) <u>Fundraising</u>	<u>\$5,000.00</u>
b) _____	_____
c) _____	_____
d) _____	_____

Total Funding:	<u>\$20,000.00</u>
-----------------------	--------------------

Proposed Program Expenditures:

Direct operating expenses - itemized description:	
a) <u>CleanLeaf CL-1100-C18 3-Stage 2,550 each x 5</u>	<u>\$11,250.00</u>
b) <u>Commercial Air Filtration System</u>	_____
c) <u>System - 950 CFM CleanLeaf Mounted Silencer Series</u>	<u>\$3,750.00</u>
d) <u>Installation</u>	<u>\$5,000.00</u>
Administrative expenses - itemized description:	
a) _____	_____
b) _____	_____
c) _____	_____
d) _____	_____

Total Proposed Expenditures:	<u>\$20,000.00</u>
-------------------------------------	--------------------

Part IV — Municipal Information

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program: _____

City of West Haven

Mailing address: _____

355 Main Street, 2nd Floor, West Haven, CT. 06516

Name of municipal liaison: Ronald C Dumas

Telephone number: (203) 937-3546

Fax number: (203) 937-4213

Email address: rdumas@westhaven-ct.gov

Post-Project Audit

Is a post-project audit required for this proposal?

Yes

☒ No

If **Yes**, date post-project audit due:

Date

Form 990

Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter social security numbers on this form as it may be made public.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2023

Open to Public
Inspection

For the 2023 calendar year, or tax year beginning 10/1/2023, and ending 9/30/2024	
Check if applicable: ☐ Address change ☐ Name change ☐ Initial return ☐ Final return/terminated ☐ Amended return ☐ Application pending	
C Name of organization WEST HAVEN CHILD DEVELOPMENT CENTER, INC.	
Doing business as	
Number and street (or P.O. box if mail is not delivered to street address) Room/suite	
201 NOBLE ST	
City or town State ZIP code	
WEST HAVEN CT 06516	
Foreign country name Foreign province/state/county Foreign postal code	
D Employer identification number 06-0978738	
E Telephone number (203) 932-2939	
G Gross receipts \$ 2,842,71	
F Name and address of principal officer: PATRICE FARQUHARSON 201 NOBLE ST, WEST HAVEN, CT 06516	
H(a) Is this a group return for subordinates? ☐ Yes ☒ No	
H(b) Are all subordinates included? ☐ Yes ☐ No	
If "No," attach a list. See instructions	
H(c) Group exemption number	
I Tax-exempt status: ☒ 501(c)(3) ☐ 501(c) (insert no.) ☐ 4947(a)(1) or ☐ 527	
J Website: WWW.WHCDC.ORG	
K Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other	
L Year of formation: 1977	
M State of legal domicile: C	

Part I Summary	
1 Briefly describe the organization's mission or most significant activities: THE ORGANIZATION PROVIDES DAY CARE, PRESCHOOL, SCHOOL READINESS AND HEADSTART PROGRAMS TO CHILDREN AGES 6 WEEKS TO 6 YEARS OLD.	
2 Check this box ☐ if the organization discontinued its operations or disposed of more than 25% of its net assets.	
3 Number of voting members of the governing body (Part VI, line 1a) 3	
4 Number of independent voting members of the governing body (Part VI, line 1b) 4	
5 Total number of individuals employed in calendar year 2023 (Part V, line 2a) 5	
6 Total number of volunteers (estimate if necessary) 6	
7a Total unrelated business revenue from Part VIII, column (C), line 12 7a	
b Net unrelated business taxable income from Form 990-T, Part I, line 11 7b	
Revenue	
8 Contributions and grants (Part VIII, line 1h) 2,521,403	
9 Program service revenue (Part VIII, line 2g) 673,825	
10 Investment income (Part VIII, column (A), lines 3, 4, and 7d) 0	
11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e) 821	
12 Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12) 3,196,049	
Expenses	
13 Grants and similar amounts paid (Part IX, column (A), lines 1–3) 0	
14 Benefits paid to or for members (Part IX, column (A), line 4) 0	
15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10) 2,588,884	
16a Professional fundraising fees (Part IX, column (A), line 11e) 0	
b Total fundraising expenses (Part IX, column (D), line 25) 0	
17 Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e) 617,669	
18 Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25) 3,206,553	
19 Revenue less expenses. Subtract line 18 from line 12 -10,504	
Not Assets or Fund Balances	
20 Total assets (Part X, line 16) 1,125,409	
21 Total liabilities (Part X, line 26) 531,159	
22 Net assets or fund balances. Subtract line 21 from line 20 594,250	

Part II Signature Block	
Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.	
Signature of officer PATRICE FARQUHARSON Date EXECUTIVE DIRECTOR	
Type or print name and title	
Print/Type preparer's name MICHAEL SOLAKIAN Preparer's signature MICHAEL SOLAKIAN Date 2/2/2025 Check ☐ if self-employed PTIN XXXXXXXXXX	
Firm's name SOLAKIAN & COMPANY, LLC Firm's EIN XX-XXX6695	
Firm's address 580 JOHNS PASS AVENUE, MADEIRA BEACH, FL 33708 Phone no. (203) 215-6541	
May the IRS discuss this return with the preparer shown above? See instructions ☒ Yes ☐ No	

Municipality: CITY OF WEST HAVEN

Form NAA-01

2025 Connecticut Neighborhood Assistance Act (NAA) Program Proposal

This form **must** be completed and submitted to your municipality for approval. All items **must** be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. **Do not submit this form directly to the Department of Revenue Services.**

Part I — General Information

Name of tax exempt organization/municipal agency: _____
WARD HEITMANN HOUSE MUSEUM FOUNDATION, INC.

Address: 277 ELM ST
WEST HAVEN, CT 06516

Federal Employer Identification Number: 0 6 - 1 4 5 0 0 1 4

Program title: ENERGY CONSERVATION HVAC SYSTEM

Name of contact person: PATRICE FARQUHARSON

Telephone number: (203) 932-2939

Email address: FARQUHARSONP6@GMAIL.COM

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 24,500.00

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes ☒ No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Part II — Program Information

Check the appropriate description of your program:

100% credit percentage

- ☒ Energy conservation; **or**
☐ Comprehensive college access loan forgiveness (see Conn. Gen. Stat. § 12-635(3)).

60% credit percentage

- ☐ Job training/education for unemployed persons aged 50 or over;
☐ Job training/education for persons with physical disabilities;
☐ Program serving low-income persons;
☐ Child care services;
☐ Establishment of a child day care facility;
☐ Open space acquisition fund; **or**
☐ Other (specify): _____

Description of program: _____

The museum is of great importance to our city, The Ward-Heitmann House is the oldest surviving structure in West Haven, CT, and maybe the oldest within the original boundaries of New Haven Colony. Written records indicate that a house belonging to Ebenezer Clark of New Haven was on the site in 1725, although the house may have been built as early as 1684. When British troops landed at Savin Rock in July 1779, the house was already 50 years old. It has never been moved and was a residence continually until 1995.

Need for program: _____

The house is finally going through renovations! We are requesting funds to replace the HVAC system. The house is fragile and maintaining the air quality and temperature is imperative for the structure of the house and its' valuable historical contents. Failing to control environmental factors such as humidity, temperature, and mold can all lead to deterioration of collections. Sound energy improvement measures will also realize energy savings. We need to replace the current system according to the needs assessment conducted for the renovations.

Neighborhood area to be served: _____

The house is located in the center of West Haven, but all surrounding communities benefit.

Plan to implement the program: _____

The renovations started in June 2021, and we are excited that the foundation and drainage system has been completed! Once the roof is replaced, we will purchase the units then install in March of 2026.

Timetable:Program start date: 03-01-2026Program completion date: 06-30-2026

Post-project audit due date: _____

The program start date must not be more than two years prior to the program completion date. Additionally, the program completion date must not extend beyond December 31, 2027.

Any program receiving \$25,000 or more in NAA funding is required to provide a post-project audit, prepared by a certified public accounting firm, to the municipality overseeing the program, no later than three months after the program completion date.

Part III — Financial Information**Program Budget:**

Complete in full. Expenditures must equal or exceed total funding.

Sources of Revenue:NAA funds requested \$24,500.00

Other funding sources - itemized sources:

a) _____

b) _____

c) _____

d) _____

Total Funding: \$24,500.00**Proposed Program Expenditures:**

Direct operating expenses - itemized description:

a) GAS FIRED W/DX COOLING 1ST FLOOR \$6,500.00b) GAS FIRED W/DX COOLING 2ND FLOOR \$6,500.00c) DX COOLING CONDENSERS \$6,500.00d) DX CONTROLS, RELOCATE CONDENSERS, ATTIC FAN \$5,000.00

Administrative expenses - itemized description:

a) _____

b) _____

c) _____

d) _____

Total Proposed Expenditures: \$24,500.00

Part IV — Municipal Information

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program: _____

City of West Haven

Mailing address: _____

355 Main Street, 2nd Floor, West Haven, CT. 06516

Name of municipal liaison: Ronald C Dumas

Telephone number: (203) 937-3546

Fax number: (203) 937-4213

Email address: rdumas@westhaven-ct.gov

Post-Project Audit

Is a post-project audit required for this proposal?

Yes

☒ No

If **Yes**, date post-project audit due:

Date

Internal Revenue Service

Date: September 15, 2004

West Haven Child Development Center} Inc.
Grants Office City Hall
% Noble Community Center
201 Noble Sta
West Haven, CT 06516-6047

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact: S. Katherine
Converse 31-07823 Customer
Service Specialist Toll Free
Telephone Number:
8:00 a.m. to 6:30 p.m.
EST 877-829-5500 Fax
Number:
513-263-3756
Federal Identification Number:
06-0978738

Dear Sir or Madam:

This is in response to your request of September 15, 2004, regarding your organization's taxexempt status.

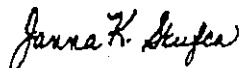
In July 1978 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501 (c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code,

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Janna K. Skufca, Director, TEIGE
Customer Account Services

SSN: 061450014	Refund: 0	Ack Status Date: 12/10/2024
Submission ID: 0653682024345ntrq7ju	Status Date: 12/10/2024	Expected Refund: 0
Status: Accepted		EIC Indicator:
Jurisdiction: Federal		State-Only Code:
Type: 990-N		State Packet:
Sub Type: Federal		
Service Center: Unknown		

COMMUNICATION C



Dorinda Borer
Mayor

Office of the Mayor **City of West Haven** 355 Main Street West Haven, Connecticut 06516



City Hall
1896-1968

From: Dorinda Borer, Mayor

To: West Haven City Council, Attention Chairman Pascale

Date: 06/02/2025

RE: Community Investment Fund Application Request

Dear Chairman Pascale and City Council Members,

I am presenting the Council with two resolutions permitting the City to receive funds from the Department of Economic and Community Development for two projects totaling over \$4,000,000, if awarded. Below is a summary of the projects West Haven has developed for Round 9 of the Community Investment Fund.

The Wagner Pedestrian Bridge project proposes design and construction of a publicly accessible walkway extending from (former) Stiles School to Wagner Place. This will complement the recently approved 30-unit development at Stiles and improve pedestrian safety in the area. This request is for \$2,500,000

The School Streetscape and Safety project proposes comprehensive paving and pedestrian safety around both Savin Rock and Washington Schools. This request is for \$2,000,000.

There is no match requirement.

Thank you for your consideration.

Dorinda Borer

Mayor

City of West Haven

AUTHORIZING RESOLUTION OF THE
City of West Haven City Council

CERTIFICATION:

RESOLVED, that the City of West Haven may make an application to the Connecticut Department of Economic and Community Development for up to \$2,000,000 to undertake the School Streetscapes and Safety Project and to execute an Assistance Agreement;

FURTHER RESOLVED, that Dorinda Borer, as Mayor of the City of West Haven, is authorized and directed to execute and deliver any and all documents on behalf of the City of West Haven and to do and perform all acts which she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

I, Stacy Riccio, the Clerk of the City of West Haven City Council, do hereby certify that the following is a true and correct copy of a resolution adopted by City Council at its duly called and held meeting on _____, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect.

The undersigned further certifies that Dorinda Borer now holds the office of Mayor and that she has held that office since December 3rd of 2023 and that said term will continue until December 2nd of 2025

IN WITNESS WHEREOF: The undersigned has executed this certificate this _____ day of _____.

Stacy Riccio, Clerk of the Council

PLACE
SEAL HERE
(or "L.S." if
no seal)

COMMUNICATION D



Dorinda Borer
Mayor

Office of the Mayor **City of West Haven** 355 Main Street West Haven, Connecticut 06516



City Hall
1896-1968

From: Dorinda Borer, Mayor

To: West Haven City Council, Attention Chairman Pascale

Date: 06/02/2025

RE: Community Investment Fund Application Request

Dear Chairman Pascale and City Council Members,

I am presenting the Council with two resolutions permitting the City to receive funds from the Department of Economic and Community Development for two projects totaling over \$4,000,000, if awarded. Below is a summary of the projects West Haven has developed for Round 9 of the Community Investment Fund.

The Wagner Pedestrian Bridge project proposes design and construction of a publicly accessible walkway extending from (former) Stiles School to Wagner Place. This will complement the recently approved 30-unit development at Stiles and improve pedestrian safety in the area. This request is for \$2,500,000

The School Streetscape and Safety project proposes comprehensive paving and pedestrian safety around both Savin Rock and Washington Schools. This request is for \$2,000,000.

There is no match requirement.

Thank you for your consideration.

Dorinda Borer

Mayor

City of West Haven

AUTHORIZING RESOLUTION OF THE
City of West Haven City Council

CERTIFICATION:

RESOLVED, that the City of West Haven may make an application to the Connecticut Department of Economic and Community Development for up to \$2,500,000 to undertake the Wagner Pedestrian Bridge Project and to execute an Assistance Agreement;

FURTHER RESOLVED, that Dorinda Borer, as Mayor of the City of West Haven, is authorized and directed to execute and deliver any and all documents on behalf of the City of West Haven and to do and perform all acts which she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

I, Stacy Riccio, the Clerk of the City of West Haven City Council, do hereby certify that the following is a true and correct copy of a resolution adopted by City Council at its duly called and held meeting on _____, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect.

The undersigned further certifies that Dorinda Borer now holds the office of Mayor and that she has held that office since December 3rd of 2023 and that said term will continue until December 2nd of 2025

IN WITNESS WHEREOF: The undersigned has executed this certificate this _____ day of _____.

Stacy Riccio, Clerk of the Council

PLACE
SEAL HERE
(or "L.S." if
no seal)



COMMUNICATION E
Office of the Finance Director

City of West Haven
355 Main Street
West Haven, Connecticut 06516

Monday, June 02, 2025

Nicholas Pascale, Chairman
City Council
City of West Haven

RE: Authorization of LOCIP project name “Paving”, utilizing LOCIP Grant funds, added to the Capital Improvement Plan within the FY 2024-2025 and FY 2025-2026 Capital Budgets and to add available LOCIP Grant funds to the project.

Dear Chairman Pascale

I am seeking approval to add the above-mentioned matter to the June 09, 2025, agenda.

The Finance Department and Public Works department are seeking to add the above project to the FY 2024-2025 and FY 2025-2026 capital improvement plans.

The City of West Haven is seeking to add the above project as part of the FY 2024-2025 and FY 2025-2026 Capital Improvement Plans and obligate any funds from the State of Connecticut LOCIP Grant funds. The funds would be used for paving of various City roads as per LOCIP Guidelines.

The available funds within the LOCIP grant for FY 2024-2025 is \$926,918.73 and for FY 2025-2026 \$341,411.40.

Per LOCIP Guidelines, the municipality’s legislative body must approve the project, and such approval is documented in certified minutes of the required municipal meeting(s).

Please do not hesitate to contact us with any questions.

Sincerely,

Phil Sissick
Commissioner of Public Works

Robert Sandella
Deputy Commissioner Public Works

Michael Gormany
Finance Director



COMMUNICATION F.
Office of the Finance Director

City of West Haven
355 Main Street
West Haven, Connecticut 06516

Monday, June 02, 2025

Nicholas Pascale, Chairman
City Council
City of West Haven

RE: Authorization of LOCIP project name “Paving”, utilizing LOCIP Grant funds, added to the Capital Improvement Plan within the FY 2024-2025 and FY 2025-2026 Capital Budgets and to add available LOCIP Grant funds to the project.

Dear Chairman Pascale

I am seeking approval to add the above-mentioned matter to the June 09, 2025, agenda.

The Finance Department and Public Works department are seeking to add the above project to the FY 2024-2025 and FY 2025-2026 capital improvement plans.

The City of West Haven is seeking to add the above project as part of the FY 2024-2025 and FY 2025-2026 Capital Improvement Plans and obligate any funds from the State of Connecticut LOCIP Grant funds. The funds would be used for paving of various City roads as per LOCIP Guidelines.

The available funds within the LOCIP grant for FY 2024-2025 is \$926,918.73 and for FY 2025-2026 \$341,411.40.

Per LOCIP Guidelines, the municipality’s legislative body must approve the project, and such approval is documented in certified minutes of the required municipal meeting(s).

Please do not hesitate to contact us with any questions.

Sincerely,

Phil Sissick
Commissioner of Public Works

Robert Sandella
Deputy Commissioner Public Works

Michael Gormany
Finance Director



Office of the Finance Director

City of West Haven
355 Main Street
West Haven, Connecticut 06516

Monday, June 02, 2025

Nichols A. Pascale
City Council Chairman
355 Main Street
West Haven, CT 06516

RE: Bid Waiver for Fiscal year 2025-2026 Purchase of used vehicles

I am writing to request a bid waiver for the procurement of used automobiles valued \$35,000 and under for the City of West Haven. Currently, our standard process requires formal bidding and Council approval, which typically can take up to 1 month to complete. The extended timeline poses a challenge in securing quality used vehicles, as the market for sub automobiles is highly competitive and vehicles are often sold quickly.

To Ensure that the City Can take advantage of immediate purchasing opportunities and secure reliable and cost-effective transportation solutions, we are requesting a bid waiver that will allow us to expedite the acquisition process for used automobiles. By waiving the formal bid process for these purchases, the city can:

1. Respond Quickly to Market Opportunities: The ability to act swiftly will enable us to secure high-quality used vehicles at competitive prices before they are sold to other buyers.
2. Meet Immediate Needs: Some City departments have an urgent need to replace aging vehicles that are no longer reliable or cost-effective to maintain. Quick access to replacement vehicles will ensure the continued efficiency of City operations.
3. Cost Efficiency: Purchasing used vehicles \$35,000 and under will provide significant cost savings compared to purchasing new vehicles, allowing the city to allocate resources more effectively.

Public Works Fleet can assure the City Council that all purchases will comply with the existing procurement policies, conducting due diligence to ensure fair pricing and vehicle quality. Additionally, all transactions will be documented and reported to maintain transparency and accountability.

Considering the above, Public Works is respectfully requesting that the City Council grant a waiver of the bid requirement for the purchase of used automobiles \$35,000 and under. This waiver will



Office of the Finance Director

City of West Haven

355 Main Street

West Haven, Connecticut 06516

facilitate timely and cost-effective procurement, ensuring that City operations are not disrupted due to vehicle shortages or delays.

Thank you for your consideration of this request. I am committed to maintaining the highest standards of fiscal responsibility and transparency in all procurement activities. Please feel free to contact me if you have any questions or require further information.

Please let me know if you have any additional questions.

Sincerely,

A blue ink signature of Philip J. Sissick, consisting of a stylized 'P' and 'J' followed by a horizontal line.

Philip J Sissick MSHRM,CLT,ENVSP
Commissioner of Public Works

Robert A. Orifice Sr.
Fleet Superintendent

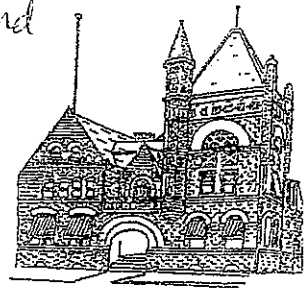
A blue ink signature of Michael Gormany, featuring a stylized 'M' and 'G' followed by a horizontal line.

Michael Gormany
Finance Director



Dorinda Borer
Mayor

COMMUNICATION *from the April 28th agenda*
Office of the Mayor
City of West Haven
355 Main Street
West Haven, Connecticut 06516



City Hall
1896-1968

April 22, 2025

Chairman Nicholas Pascale
West Haven City Council
355 Main Street
West Haven, CT 06516

Re: An Ordinance Amending Chapter 178 of the Code of the City of West Haven: Posting of Bills

Dear Chairman Pascale:

This communication is to formally request that the City Council approve the attached amendment to Chapter 178 of the West Haven City Code: Posting of Bills.

Chapter 178 currently prohibits the placing of advisements, notices, pictures, playbills or lettering on telephone poles, trees, structures or grounds within the city limits, and provides a fine of \$50 for each offense.

The proposed amendment will provide a fine of \$200 for each posting that is commercial in nature, while maintaining the fine for non-commercial postings at \$50.

Thank you for your consideration of this amendment to the existing ordinance that will further enhance the quality of life for the citizens of West Haven and those who visit our beautiful city.

Dorinda Borer

Mayor

Chapter 178

POSTING OF BILLS

§ 178-1 Regulations; penalties for offenses.

Any person who affixes or causes to be affixed to a telegraph, telephone or electric light pole or any other public structure or object or to a tree, shrub, rock or other natural or artificial object in any public way or grounds or visibly adjacent thereto, within the limits of the City of West Haven, a playbill, picture, notice, lettering, advertisement or similar thing, except for the purpose of protecting it or the public and under a written permit from the Building Official, Tree Warden or other appropriate state or local agency, shall be subject to arrest and a fine of not more than Fifty Dollars (\$50) for each offense of a non-commercial nature; and a fine of Two-Hundred Dollars (\$200) for each offense of a commercial nature.

§ 178-2 Enforcement.

The Police Department of the City of West Haven shall enforce the provisions of this chapter.