

CITY OF WEST HAVEN SENIORS COMMISSION

355 MAIN STREET

WEST HAVEN, CONNECTICUT 06516

AUGUST 12, 2025

TIME - 6:00 PM

Debra Johnson, *Chairman*

Leonora Rodriguez, *Vice-Chairman*

Dominic Broccoli, *Secretary*

Teddi McKenna, *Commissioner*

Paula Cappuccia, *Commissioner*

AGENDA

1. Minutes of June 10, 2025
2. Public Input
3. Communications
 - a. July 2025 and current (August 2025) issue of the City of West Haven's Senior Highlights Newsletter (See attached)
 - b. July's Happenings Happened
 - c. August's Happenings Happening
4. Report of the Director
 - a. Welcome newest West Haven Senior Commission's Commissioner, Paula Cappuccia!
 - b. DOT Section 5310 Grant Program
 - i. No update to report
 - c. Molloy School Conversion to West Haven Senior Center
 - i. No update to report
 - d. MySeniorCenter (MSC) Status
 - i. WHSC Membership Renewal began on 07/01/2025
 1. To be more efficient, my Dept. and I created Key Tags for the more frequently attending and active WHSC Members, to be ready to give to them once they read, acknowledge, and agreed to the:
 - a. West Haven Senior Center Handbook, West Haven Senior Center Member Code of Conduct and Eligibility Guidelines, Policies and Procedures, and Facility Use as well as Photo/Video Permission and Release, Assumption of Liability and Agreement of Participant.
 - ii. Current hiccup: MSC Kiosk goes on sleep mode despite putting no screen saver and 'never' for the kiosk to go to sleep

2025 OCT 14 PM 4:13

RECEIVED
TOWN AND CITY CLERK
OF WEST HAVEN

- a. IT stated it could be a feature within the MSC Firewall, not the City's Firewall
 - 2. AM will be reaching out to MSC regarding this issue
 - e. Savin Rock Festival
 - i. 1st time the Dept. was showcased at the SR Festival
 - 1. For Individuals to 'Spin the Wheel' that included prizes (WHSC logo-ed LifeSavers, Flashlights, Mini Screwdriver Kit, Tape Measures, Pastel Pens-WHSC or Donna's Destinations logo-ed, or Donna's Destinations logo-ed Letter Opener," they had to either complete the Survey OR sign up to receive the once-a-month Newsletter email
 - a. 35 individuals signed up for the once-a-month email
 - b. 2 individuals did the Survey; would like to send it out through the Sept. 2025-Dec. 2025 issues of the Newsletter
 - c. Spoke to many individuals regarding what the WHSC has to offer them i.e. daily activities, services and resources, Donna's Destinations, etc.
 - i. Passed out MANY newsletters on the spot and many have already become a WHSC Member
 - f. City of West Haven's Senior Highlights Newsletter
 - i. AM reaching out to LPI to see if it would be possible if the monthly mailing of the Newsletter through the City through USPS can be mailed through a prepaid stamp permit like how postcards, infographic flyers from the City already successfully do
 - g. City of West Haven's Lunch & Learn
 - i. WHSC, Dept. of Public Health, WHPD, and the Mayor's Office have gone to ¾ of the Savin Rock Communities (so far, Union School, John Prete, and Morrissey Manor; coming soon Surfside, after their construction is complete) to have a lively discussion on who the departments are and what we all do in our respected departments, to be able to serve our City's residents
 - 1. WHSC speaks highly about what WHSC has to offer for individuals who are functionally independent and 55 years of age and up, who are residents of West Haven and non-West Haven residents
 - a. i.e. the daily recreational activities, monthly programming, services, and Donna's Destinations
 - b. Giveaway items of tape measures and flashlights
5. Report of the Commissioner
6. Old Business
7. New Business
8. Adjourn