

CITY COUNCIL AGENDA

November 10, 2025

City Council Chambers

Pledge of Allegiance

3rd Floor

Roll Call – Council Clerk

City Hall

6:55 p.m.- PUBLIC HEARING- Legislative Matters Committee- Communication B, from the October 14 agenda, from Mayor Dorinda Borer regarding an amendment to Chapter 206-Streets and Sidewalks-Adopting Article VIII-Automated Traffic Enforcement Safety Devices.

7:00p.m. PUBLIC SESSION

***Public Comment Procedures**

- There will be a five (5) minutes per person Public speaking allowed until such time as the Chair is satisfied that ample opportunity for all wishing to address the Council has been provided or until continuance of the session would compromise the responsible conduct of the Regular Council Meeting.
- There is a one-time speaking rule.
- Please wait to be recognized, approach the podium, and give your name and address.
- Please address the Council with your concern.
- Speakers, meeting attendees, and members are expected to observe proper decorum at all times.
- The use of profane, abusive, or disparaging language directed at the members of the City Council, City Officials, City employee, or members of the general public will not be tolerated.

7:05p.m. REGULAR COUNCIL MEETING

I. APPROVAL OF MINUTES:

Approval of the minutes of the Regular Meeting of October 27, 2025.

II. COMMUNICATIONS:

Communication A: From the Tax Collector regarding Overpayment of refunds for November 2025.

Communication B: From Deputy Chief Flemmig regarding Animal Shelter donations.

Communication C: From Mayor Dorinda Borer regarding an Amendment to Chapter 156, Nonresidential Landlord Registration, specifically Section 156-2(B), increasing each notice of residential address change fee from \$10.00 to \$20.00, and Section 156-4 to increase the first violation fine from \$250 to \$500 and include the language “or the maximum allowed by law”.

Communication D: From Mayor Dorinda Borer regarding an Amendment to City Ordinance Section 101 (I) – Fees of the City of West Haven Fire Department Allingtown.

Communication E: from Mayor Dorinda Borer regarding the appointment of Brent Coscia, 430 Glendevon South, West Haven CT, 06516, to the West Haven Board of Police Commissioners. Mr. Coscia’s appointment will be to fill the current vacancy effective immediately and will expire on 11/01/2030.

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Communication F: from Mayor Dorinda Borer regarding the appointment of Sammy Rivera, 14 Hamilton Street, West Haven CT, 06516 to the Planning and Zoning Commission. Mr. Rivera's appointment will be to fill the current vacancy and will be effective immediately and will expire on 11/01/2030.

Communication G: from Mayor Dorinda Borer regarding the re-appointment Harold Burns, 70 Oxbow Lane, West Haven CT, 06516 to the Savin Rock Community (FKA West Haven Housing Authority). Mr. Burns' re-appointment will be effective immediately and will expire on 11/01/2030.

Communication H: from Mayor Dorinda Borer regarding the re-appointment of Besse Marra, 4 Hillside Street, West Haven CT, 06516 to the West Haven Finance Board. Ms. Marra's re-appointment will be effective immediately and will expire on 11/01/2028.

Communication I: from Mayor Dorinda Borer regarding the re-appointment of Wayne Valatis, 39 Trumbull Street, West Haven CT, 06516 to the West Haven Finance Board. Mr. Valatis' re-appointment will be effective immediately and will expire on 11/01/2028.

III. COMMITTEE MEETINGS:

Council-as-a-Whole: Updates

1. Energy Efficiency.
2. April Street Boat Ramp Project.

FINANCE COMMITTEE, Councilwoman Ackbarali, Chairwoman- Committee members; Councilman Vargo, Councilman Laucks, Councilwoman Tucker and Councilman Johnstone

Communication B: from Deputy Chief Flemmig regarding Animal Shelter donations.

LEGISLATIVE MATTERS COMMITTEE, Councilman Vargo, Chairman -Committee members: Councilman Laucks, Councilwoman Tucker, Councilwoman Melton and Councilman Johnstone

Communication C: From Mayor Dorinda Borer regarding an Amendment to Chapter 156, Nonresidential Landlord Registration, specifically Section 156-2(B), increasing each notice of residential address change fee from \$10.00 to \$20.00, and Section 156-4 to increase the first violation fine from \$250 to \$500 and include the language "or the maximum allowed by law".

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PERSONNEL & CIVIL SERVICE COMMITTEE, Councilwoman Melton, Chairwoman – Committee members: Councilman Laucks, Councilman Vargo, Councilman Donovan and Councilman Johnstone

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IV: UNFINISHED BUSINESS:

V. COMMITTEE REPORTS

Clerk to read Communication A into record

FINANCE COMMITTEE, Councilwoman Ackbarali, Chairwoman- Committee members; Councilman Vargo, Councilman Laucks, Councilwoman Tucker and Councilman Johnstone

Communication B: from Deputy Chief Flemmig regarding Animal Shelter donations.

LEGISLATIVE MATTERS COMMITTEE, Councilman Vargo, Chairman -Committee members: Councilman Laucks, Councilwoman Tucker, Councilwoman Melton and Councilman Johnstone

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PERSONNEL & CIVIL SERVICE COMMITTEE, Councilwoman Melton, Chairwoman – Committee members: Councilman Laucks, Councilman Vargo, Councilman Donovan and Councilman Johnstone

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VII. COUNCIL LIAISON REPORTS

VIII. NEW BUSINESS

IX. ADJOURNMENT

Nicholas Pascale
Chairman of the Council

Stacy Riccio
Clerk of the Council

Carlotta M. Serrini
City Council Administrator

Minutes of the October 27, 2025, Regular Meeting of the West Haven City Council in the Council Chambers 3rd floor, West Haven City Hall

The Regular Meeting of the West Haven City Council was held on Monday, October 27, 2025, at 7:00p.m. in the City Council Chambers 3rd floor. Chairman Pascale called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call: Council Members Present: Meli Garthwait (7:01p.m.), Brian Laucks, Gary Donovan, Sarah Ackbarali, Edward McMillian, Dawn Callahan, Katherine Tucker, Kathleen Mueller, Christopher Vargo, Jr., Ruby Melton, Steven Johnstone, Nicholas Pascale and Anne Heffernan. Also present: Michael Gormany, Finance Director.

7:01 p.m. -7:13 p.m. PUBLIC SESSION

See City's website for remarks.

Chairman Pascale called the Regular Meeting to order at 7:13 p.m.

Chairwoman Tucker called for a majority caucus from 7:38 p.m. to 7:48 p.m.

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I. APPROVAL OF MINUTES:

Councilwoman Heffernan made a **MOTION to APPROVE** the Regular Meeting minutes from the October 14, 2025, meeting, which was **SECONDED** by Councilman Johnstone. **MOTION passed UNANIMOUSLY.** Councilwomen Garthwait and Callahan abstained.

II. COMMUNICATIONS:

Communication A: from the Tax Collector regarding Overpayment of refunds for October 2025.

III. COMMITTEE MEETINGS:

Finance Committee called to order at 7:14 p.m.

FINANCE COMMITTEE, Councilwoman Ackbarali, Chairman- Committee members; Councilman Vargo, Councilwoman Tucker, Councilman Laucks and Councilman Johnstone

FINANCE UPDATES: Provided by Michael Gormany, Director of Finance.

Finance Committee closed at 7:35 p.m.

Legislative Matters Committee called to order at 7:48 p.m.

LEGISLATIVE MATTERS COMMITTEE, Councilman Vargo, Chairman-Committee members: Councilman Laucks, Councilwoman Tucker and Councilman Melton and Councilman Johnstone

Communication B, from the October 14, 2025 agenda, from Mayor Dorinda Borer regarding an amendment to Chapter 206-Streets and Sidewalks-Adopting Article VIII-Automated Traffic Enforcement Safety Devices. **Public Hearing to be set for November 10, 2025 at 6:55p.m.**

Legislative Matters Committee closed at 7:49 p.m.

IV: UNFINISHED BUSINESS- None.

V. COMMITTEE REPORTS-7:49 p.m.

Clerk to read Communication A into record

LEGISLATIVE MATTERS COMMITTEE, Councilman Vargo, Chairman -Committee members: Councilman Laucks, Councilwoman Tucker and Councilman Melton and Councilman Johnstone

Communication B, from the October 14, 2025, agenda, from Mayor Dorinda Borer regarding an amendment to Chapter 206-Streets and Sidewalks-Adopting Article VIII-Automated Traffic Enforcement Safety Devices. **Public Hearing to be set for November 10, 2025, at 6:55p.m.**

VI. COUNCIL LIAISON REPORTS- None.

VII. NEW BUSINESS-Councilwoman Callahan mentioned parking issues at Units #50-60 Forest Road. She has reached out to the Chief trying to come up with solutions. Councilwoman Garthwait received some communications regarding the dumpsters at 62 Treat Street that she will share with the Council and residents. Councilman McMillian made referrals regarding 62 Treat Street to the Fair Rent Commission and Health Department regarding complaints from multiple tenants. Councilwoman Tucker agrees with the referrals and is also asking for a referral be sent to Corporation Counsel to investigate these matters. Councilman Donovan is available regarding the issues at 62 Treat Street. Councilwoman Heffernan will be calling Rep. Bill Heffernan regarding this matter also. Councilman Vargo raised awareness regarding the possible loss of SNAP benefits and to be on the lookout for requests for food donations.

VIII. ADJOURNMENT

Councilman Donovan made a **MOTION to ADJOURN** which was **SECONDED** by Councilman Heffernan and Councilman Laucks. All in favor. **MOTION passed UNANIMOUSLY.**

The City Council meeting was **ADJOURNED** at 7:59 p.m.

Nicholas Pascale
Chairman of the Council

Stacy Riccio
Clerk of the Council

Carlotta M. Serrini
City Council Administrator

****These minutes are subject to City Council approval.**



Office of the Corporation Counsel
City of West Haven, Connecticut



Corporation Counsel
Paul J. Dorsi

Deputy Corporation Counsel
Michael J. Ajello

Deputy Corporation Counsel
Michael Todd Taylor

from Oct 14, 2025 Agenda

Assistant Corporation Counsel
Timothy Prior Gunning

COMMUNICATION B

October 7, 2025

Chairman Nicholas Pascale
West Haven City Council
355 Main Street
West Haven, CT 06516

Re: An Ordinance Regarding Automated Traffic Enforcement Safety Devices

Dear Chairman Pascale:

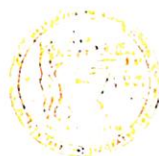
This communication is to formally request that the City Council approve the attached amendment to Chapter 206 of the West Haven City Code - Street and Sidewalks – by adding Article VIII – Automated Traffic Enforcement Safety Devices.

The proposed amendment will provide for the placement of such devices in school zones, pedestrian safety zones and other places designated high risk zones by the Board of Police Commissioners and approved by the Connecticut Department of Transportation.

The ordinance will impose fines for traveling above ten miles per hour over the posted speed limit; and for failing to stop at for a red light on a traffic control signal

Thank you for your consideration of this amendment to the existing ordinance that will further enhance the safety and quality of life for the citizens of West Haven.

Paul J. Dorsi
Corporation Counsel



**AN ORDINANCE AMENDING THE CODE OF THE CITY OF WEST HAVEN
CHAPTER 206 - STREETS AND SIDEWALKS – ADOPTING ARTICLE VIII –
AUTOMATED TRAFFIC ENFORCEMENT SAFETY DEVICES**

Pursuant to the authority granted by Connecticut General Statutes Section 14-307c, Chapter 206 of the Code of the City of West Haven is hereby amended to add Article VIII - Automated Traffic Enforcement Safety Devices, follows:

ARTICLE VIII

Automated Traffic Enforcement Safety Devices

Sec. 206-54. Use of automated traffic enforcement safety devices.

The City of West Haven hereby authorizes the use of automated traffic enforcement safety devices at locations within school zones, pedestrian safety zones, and other places within the City of West Haven. In accordance with C.G.S. Section 14-307c, prior to implementation of the use of automated traffic enforcement safety devices, the West Haven Board of Police Commissioners shall adopt a plan designating the location for such devices, and shall hold a public hearing for the purpose of receiving public comment on such plan and locations. The Board of Police Commissioners may from time to time amend and modify such plan to add new locations, and shall hold public hearings for the purpose of receiving public comment on such locations. The adoption of the plan designating locations for such devices, and any subsequent amendments thereto, shall require approval by the City Council and the Connecticut Department of Transportation pursuant to the provisions of C.G.S. Section 307e.

Sec. 206-55. Definitions.

The following words, terms, and phrases, when used in this ordinance, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Automated traffic enforcement safety device ("ATESD" or "ATESDs") shall mean a device or devices designed to detect and collect evidence of alleged traffic violations by recording images that capture the number plate, date, time, and location of a motor vehicle that (i) exceeds the posted speed limit by ten (10) or more miles per hour or (ii) fails to stop when facing a steady red signal on a traffic control signal.

Automated traffic enforcement safety device operator ("ATESD Operator") shall mean a person who is trained and certified to operate an ATESD.

Motor Vehicle shall have the same meaning as provided in C.G.S. Section 14-1 (60).

Number plate shall mean any sign or marker furnished by the Commissioner of Motor Vehicles on which is displayed the registration number assigned to a motor vehicle by the Commissioner.

Owner shall mean any person holding title to a motor vehicle or having the legal right to register the same.

Pedestrian safety zone shall mean an area designated by the Office of State Traffic Administration or the traffic authority of the City pursuant to C.G.S. Section 14-307a.

Personally identifiable information shall mean information created or maintained by the City or a vendor that identifies or describes an owner and includes, but need not be limited to, the owner's address, telephone number, number plate, photograph, bank account information, credit card number, debit card number, or the date, time, location, or direction of travel on a highway.

School zone shall mean an area designated by the Office of State Traffic Administration or the traffic authority of the City pursuant to C.G.S. Section 14-212b.

Traffic authority, and **traffic control signal** shall all have the same meanings as provided in C.G.S. Section 14-297.

Vendor shall mean a person who provides services to the City under this ordinance; operates, maintains, leases, or licenses an ATESD; or is authorized to review and assemble the recorded images captured by an ATESD and forward such recorded images to the City.

Sec. 206-56. Contractual Services.

The City may enter into agreements with vendors for the design, installation, operation, or maintenance, or any combination thereof, of ATESDs. If a vendor designs, installs, operates, or maintains an ATESD, the vendor's fees may not be contingent on the number of citations issued or fines paid pursuant to this ordinance.

Sec. 206-57. Operation of automated traffic enforcement safety device.

All ATESDs shall be operated by an ATESD operator.

Sec. 206-58. Violations.

- A. The owner of a motor vehicle commits a violation of this ordinance if the person operating such motor vehicle:
 - (1) Exceeds the posted speed limit by ten (10) or more miles per hour and such operation is detected by an ATESD; or
 - (2) Fails to stop such motor vehicle when facing a steady red signal on a traffic control signal and such failure is detected by an ATESD.
- B. Automated traffic enforcement safety devices shall be used solely for identifying violations of this ordinance.
- C. For the first thirty (30) days after a location is equipped with an operational ATESD, the owner of a motor vehicle that is allegedly detected by such device to be in

violation of this ordinance shall receive a written warning instead of a citation.

Sec. 206-59. Citation for violation.

- A. Whenever an ATESD detects and produces recorded images of a motor vehicle allegedly committing a violation of this ordinance, a sworn member or employee of the West Haven Police Department so authorized and certified, shall review and approve the recorded images provided by such device. If, after such review, a determination is made that there are reasonable grounds to believe that a violation occurred, a citation shall be issued by first class mail to the owner of such motor vehicle pursuant to C.G.S. Section 14-307c, and shall include the following:
- (1) The name and address of the owner of the motor vehicle;
 - (2) The number plate of the motor vehicle;
 - (3) The violation charged;
 - (4) The location of the ATESD and the date and time of the violation;
 - (5) A copy of, or information on how to view through electronic means, the recorded images that captured the alleged violation;
 - (6) A statement or electronically generated affirmation by the member or employee who viewed the recorded images and determined that a violation occurred;
 - (7) Verification that the ATESD was operating correctly at the time of the alleged violation and the date of the most recent calibration check performed pursuant to C.G.S. Section 14-307c;
 - (8) The amount of the fine imposed and how to pay such fine; and
 - (9) The right to contest the violation and request a hearing pursuant to C.G.S. Section 7-152c.
- B. In the case of an alleged violation involving a motor vehicle registered in Connecticut, the citation shall be sent by first-class mail not later than thirty (30) days after the identity of the owner of the motor vehicle is determined and shall be mailed to the address of the owner that is in the records of the Department of Motor Vehicles. In the case of an alleged violation involving a motor vehicle registered in another jurisdiction, the citation shall be sent by first class mail not later than thirty (30) days after the identity of the owner is determined and shall be mailed to the address of the owner that is in the records of the official in the other jurisdiction issuing such registration.
- C. A citation shall be invalid unless mailed to an owner not later than sixty (60) days after the alleged violation.

Sec. 206-60. Fine for violation.

The City shall impose a fine against the owner of a motor vehicle that commits a violation of this ordinance. The fine for a first violation of this ordinance shall be fifty dollars (\$50.00). The fine for each subsequent violation of this ordinance that occurs within one year of the date of the owner's most recent violation shall be seventy-five dollars (\$75.00). Any subsequent violation occurring more than one year after the owner's most recent violation shall be treated as a first violation. These fines shall be imposed against the owner of the motor vehicle committing a violation of this ordinance. Payment of a fine and any associated fees may be made by electronic means. A reasonable fee, not to exceed fifteen dollars (\$15.00), may be imposed for the costs associated with the electronic processing of the payment of a fine. Any funds received by the City from fines imposed pursuant to this ordinance shall be used for the purposes of improving transportation mobility, investing in transportation infrastructure improvements, traffic safety or paying the costs associated with the use of ATESDs within the City.

Sec. 206-61. Citation hearing.

Any owner that has been issued a citation for violation of this ordinance has the right to a citation hearing in accordance with the procedures delineated in C.G.S. Section 7-152c. Citation hearings shall be conducted by citation hearing officers appointed by the Mayor. If the cited person does not demand a hearing, judgment shall be entered against him/her without further notice, and the cited person shall be deemed to have admitted liability. The cited person may contest his liability within ten (10) days of the citation being issued by delivering in person or by mail written notice of his/her request to have a citation hearing. The citation hearing shall be held not less than fifteen (15) days nor more than thirty (30) days from the date of the mailing of the notice wherein all testimony is to be given under oath or affirmation in a fair and appropriate form. The decision of the citation officer shall be rendered upon the end of the hearing. If the determination is made that the person cited is not liable, the matter shall be dismissed. If the determination is made that the person cited is liable for the citation, the citation officer shall assess fines, penalties, costs, and fees. If the cited person fails to appear at the requested citation hearing, the hearing officer may enter an assessment by default.

Sec. 206-62. Appeal.

A person against whom an assessment has been entered is entitled to judicial review by way of appeal that must be instituted within thirty (30) days of the mailing of the notice of such assessment, in accordance with C.G.S. Section 7-152c(g).

Sec. 206-63. Defenses.

The defenses available to the owner of a motor vehicle that is alleged to have committed a violation of this ordinance shall include, but are not limited to, any one or more of the following:

- (1) The operator was driving an emergency vehicle in accordance with the applicable provisions of C.G.S. Section 14-283.
- (2) The traffic control signal was inoperative, which is observable on the recorded images.
- (3) The violation was necessary for the operator to comply with an order or direction from a law enforcement officer, which is observable on the recorded images.

- (4) The violation was necessary to allow the passage of an authorized emergency vehicle, which is observable on the recorded images.
- (5) The violation took place during a period of time in which the motor vehicle had been reported as being stolen to a law enforcement unit, as defined in C.G.S. Section 7-294a, and had not yet been recovered prior to the time of the violation.
- (6) The ATESD was not in compliance with the calibration check required pursuant to the applicable provisions of the General Statutes.

Sec. 206-54. Disclosure of personally identifiable information.

No personally identifiable information shall be disclosed by the City or a vendor to any person or entity, including any law enforcement unit, except where the disclosure is made in connection with the charging, collection, and enforcement of the fines imposed pursuant to this ordinance. No personally identifiable information shall be stored or retained by the City or a vendor unless such information is necessary for the charging, collection, and enforcement of the fines imposed pursuant to this ordinance. The City or a vendor shall destroy all personally identifiable information and other data that specifically identifies a motor vehicle and relates to a violation of this ordinance not later than thirty (30) days after any fine is collected or the resolution of a hearing conducted for the alleged commission of such violation, whichever is later. Any information and other data gathered from ATESDs shall be subject to disclosure under the Freedom of Information Act, as defined in C.G.S. Section 1-200, except that no personally identifiable information may be disclosed.

Sec. 206-55. Severability.

If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional by any decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

ENACTED BY THE CITY COUNCIL ON: _____

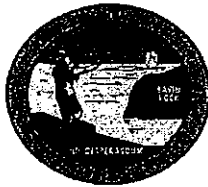
APPROVED BY THE MAYOR: _____

DATE: _____

**SUMMARY OF AN ORDINANCE AMENDING THE CODE OF THE CITY OF
WEST HAVEN CHAPTER 206 - STREETS AND SIDEWALKS – ADOPTING
ARTICLE VIII – AUTOMATED TRAFFIC ENFORCEMENT SAFETY DEVICES**

Pursuant to the authority granted by Connecticut General Statutes Section 14-307c, the proposed ordinance would amend Chapter 206 of the Code of the City of West Haven to add Article VIII - Automated Traffic Enforcement Safety Devices (ATESDs). The proposed ordinance would; provide for the placement of ATESDs in school zones, pedestrian safety zones and other places designated high risk zones by the Board of Police Commissioners after public hearings, and approved by the Connecticut Department of Transportation; allow fines, in the amount of \$50.00 for a first offense and \$75.00 for subsequent offenses within one year, solely upon individuals detected by such devices in such zones to be: 1) traveling above ten miles per hour over the posted speed limit, or 2) failing to stop at a solid red light on a traffic control signal; allow the City to enter into agreements with vendors for the design, installation, operation, and maintenance of ATESDs; provide for hearings for any individual that has been issued a citation for violation of this ordinance in accordance with the procedures delineated in C.G.S. Section 7-152c, including appeals to the Superior Court; provides defenses for the operation of emergency vehicles, inoperative or uncalibrated devices, violations that are necessary for the operator to comply with an order or direction from a law enforcement officer, violations that are necessary to allow the passage of an authorized emergency vehicle, and violations that take place during a period of time in which the motor vehicle had been reported as being stolen to a law enforcement unit; and limits the use of information gathered by such devices solely to that of evidence of violations of the offenses created by this ordinance.

COMMUNICATION #7



DEPARTMENT OF REVENUE COLLECTION

CITY OF WEST HAVEN
www.CityofWestHaven.com

Eric Murillo
Tax Collector

Rachel A-Massih
Tax Manager

To: Nicholas Pascale
Chairman, City Council

From: Eric Murillo
Tax Collector

Rachel A-Massih
Tax Manager

Re: Overpayment of Taxes – Tax Refunds

Attached is a list of refunds, for November 2025, which require council approval.
Any additional information can be supplied upon request.

Thank you.

West Haven Tax Office
RAM/TL

CITY OF WEST HAVEN
TAX COLLECTOR'S REFUND REPORT**ACCOUNT: OVERPAYMENTS**

MONTH OF: NOV 2025

[illegible]



City of West Haven
Police Department and
Department of Finance
355 Main Street
West Haven, CT 06516



COMMUNICATION B

November 4, 2025

Chairman Nicholas Pascale
West Haven City Council
West Haven City Hall
355 Main Street
West Haven, CT 06516

Re: Animal Control Donations

Dear Chairman Pascale,

The West Haven Police Department has received the following donations, totaling **\$450.00** for the Animal Shelter. Per Connecticut Statutes 7-148(c) (3) (A&B) and General Order 98-04, we are forwarding these donations for approval.

Should these donations be approved by the Council, they are to be deposited into the Animal Shelter Donation account number 10100000 – 28285.

<u>Name</u>	<u>Check Number</u>	<u>Amount</u>
1. Poodle Rescue Connecticut INC	1568	\$45.00
2. West Haven Italian American Civic	636	\$200.00
3. Gloria A Telep	5989	\$50.00
4. Walter M. Saja	1971	\$50.00
5. Michael R Telep	6726	\$30.00
6. Stacy M Sinkovich	242	\$50.00
7. Lori A. Perolla	8413	\$25.00



Joseph Perno
Chief of Police
West Haven Police Department



Dao Le
Revenue Collector
Finance Department



Office of the Finance Director

City of West Haven

355 Main Street

West Haven, Connecticut 06516

COMMUNICATION C

Monday, November 10, 2025

Nichols A. Pascale
City Council Chairman
355 Main Street
West Haven, CT 06516

RE: Ordinance Amendment, modifying Chapter 156, section 2(b), increasing each notice fee from \$10.00 to \$20.00, creating a registration fee for landlords residing within City limits, and residing outside City limits, and section 4, to be in accordance with State Statute Sec. 47a-6b. Civil penalties for failure to file residential address of nonresident landlord

I am writing to request your consideration and approval to modify chapter 156 Nonresident Landlord Registration, Section 2B Registration and Section 4 Penalties for offenses of the City of West Haven Code. The City is seeking council approval to:

1. Create a separate initial registration fee and notice fee for landlords who reside within the City of West Haven and Landlords who reside outside the City of West Haven.
 - a. Increase the notice residential..... For landlords residing within the City of West Haven from \$10.00 to \$20.00
 - b. Create the initial registration fee (annual), in the amount of \$100.00, for landlords residing outside of the City of West Haven.
 - c. Create the Notice residential address change (per notice-address) fee, in the amount of \$20.00, for landlords residing outside of the City of West Haven.
2. In addition, part of updating Section 4 Penalties for offenses, The City of West Haven is seeking to change the language, to be in accordance with State Statute Sec. 47a-6b. Civil penalties for failure to file residential address of nonresident landlord. The language change would have the City Code match state statute whenever there is a change in the minimum penalty and maximum penalty allowed to charge.

Please let me know if you have any additional questions.

Sincerely,

Michael Gormany
Finance Director

Chapter 156Nonresident Landlord Registration

[HISTORY: Adopted by the City Council of the City of West Haven 3-12-2007; amended in its entirety 6-6-2014. Subsequent amendments noted where applicable.]

GENERAL REFERENCES

Fair Rent Commission — See Ch. 97.

Property maintenance — See Ch. 127.

§ 156-1Definitions.

§ 156-2Registration.

§ 156-3Service of notice.

§ 156-4Penalties for offenses.

§ 156-5Appeals.

§ 156-1Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

ADDRESS

A location as described by the full street number, if any, the street name, the city or town, and the state, and not a mailing address such as a post office box.

AGENT IN CHARGE

One who manages real estate, including but not limited to the collection of rents and supervision of property.

CONTACT INFORMATION

The name, address, and telephone number(s) of the nonresident owner and the agent in charge, if any.

DWELLING UNIT

Any house or building, or portion thereof, which is rented, leased, or hired out to be occupied, or is occupied, as the home or residence of one or more persons, living independently of each other, and doing their cooking on the premises, and having a common right in the halls, stairways, or yards.

§ 156-2Registration.

A.

Any nonresident owner of occupied or vacant rental real property shall maintain on file in the Department of Planning and Development the current residential address and contact information of the nonresident owner of such property, if the owner is an individual, or the current residential address and contact information of the agent in charge of the building if the nonresident owner is a corporation, partnership, trust, or other legally recognized entity owning rental real property in the state. If such residential address changes, notice of the new residential address shall be provided by such nonresidential owner or agent in charge of the building to the office of the City Tax Assessor not more than 21 days after the date that the address change occurred. If the nonresident owner or agent in charge fails to file an address under this section, the address to which the municipality mails property tax bills for the rental real property shall be deemed to be the nonresidential owner or agent's current address. Such address may be used for compliance with the provisions of § [156-3](#) of this chapter.

B.

Each nonresident owner who resides within the City of West Haven or agent in charge shall pay a fee of \$25 for each initial registration annually, and a fee of ~~\$10~~ \$20.00 for each notice of residential address change.

Each nonresident owner who resides outside the City of West Haven or agent in charge shall pay a fee of \$100 for each initial registration annually, and a fee of \$20.00 for each notice of residential address change.

§ 156-3Service of notice.

Service of state or municipal orders relating to the maintenance of such rental real property or compliance with state law or local codes concerning such real property directed to the nonresident owner or agent at the address on file, or deemed to be on file in accordance to the provisions of § 156-2 of this chapter, shall be sufficient proof of service of notice of such orders in any subsequent criminal or civil action against the owner or agent for failure to comply with the orders. The provisions of this section shall not be construed to limit the validity of any other means of giving notice of such orders that may be used by the state or the City of West Haven.

§ 156-4Penalties for offenses.

Notwithstanding the provisions of § 51-164p of the Connecticut General Statutes, the penalty for the first time violation of this chapter shall be the assessment of a fine ~~in the amount of \$250~~ up to the maximum allowed by State of Connecticut Statute. For each subsequent violation, the assessed fine shall be ~~in the amount of \$1,000~~ up to the maximum allowed by State of Connecticut Statute. Any person who is assessed a civil penalty under this chapter may appeal therefrom to the Superior Court.

§ 156-5Appeals.

An appeal shall be instituted no later than 30 days after the mailing of notice of such an assessment by filing a petition to reopen assessment, together with an entry fee in an amount equal to the entire fee for a small claims case pursuant to § 52-259 of the Connecticut General Statutes, at the Superior Court facility designated by the Chief Court Administrator, which shall entitle such person to a hearing in accordance with the rules of the judges with the Superior Court.



Office of the Mayor

City of West Haven
355 Main Street
West Haven, Connecticut 06516



Dorinda Borer
Mayor

COMMUNICATION D

City Hall
1896-1968

November 4, 2025

Nicholas Pascale, Chairman
City Council
City of West Haven

COPY

Re: Amendment to City Ordinance Section 101 (I) – Fees of the City of West Haven Fire Department Allingtown

Dear Chairman Pascale,

I would like the above matter to be placed on the City Council's Agenda for the November 10, 2025, Regular Meeting.

It has been several years since these fees have been reviewed, and I believe it is appropriate to increase several of the fees to account for increases in the costs of operating the department.

Please let me know if you have any questions or require any additional information.

Thank you,

Dorinda Borer

Mayor, City of West Haven

Allingtown Fire Marshal Fee Changes 2026

Category	Current Fee	Proposed Fee	Difference
INSPECTION FEES			
Places of Assembly	\$75.00	\$100.00	+\$25.00
Blasting Permit	\$20.00	\$50.00	+\$30.00
Business	\$75.00	\$100.00	+\$25.00
Carnivals	\$75.00	\$100.00	+\$25.00
Daycare Facility	\$75.00	\$100.00	+\$25.00
Demolition	\$75.00	\$100.00	+\$25.00
Dry Cleaners	\$75.00	\$100.00	+\$25.00
Educational	\$75.00	\$100.00	+\$25.00
Fireworks	\$75.00	\$100.00	+\$25.00
Group Homes/Daycare	\$75.00	\$100.00	+\$25.00
Hospitals	\$500.00	\$500.00	No change
Industrial	\$75.00	\$100.00	+\$25.00
Institutional	\$75.00	\$100.00	+\$25.00
Liquor License Inspection	\$75.00	\$100.00	+\$25.00
Mercantile	\$75.00	\$100.00	+\$25.00
Propane	\$75.00	\$100.00	+\$25.00
Residential (3 or more units)	\$75.00	See breakdown below	Changed
- Residential 3-4 Units	N/A	\$100.00	NEW
- Residential 5-10 Units	N/A	\$125.00	NEW
- Residential 11-20 Units	N/A	\$250.00	NEW
- Residential 21+ Units	N/A	\$300.00	NEW
- Re-inspection fee	N/A	\$25.00	NEW
Service Stations	\$75.00	\$100.00	+\$25.00
Skilled Nursing Facilities	\$150.00	\$200.00	+\$50.00
Storage	\$75.00	\$100.00	+\$25.00
Tanker Truck Inspection	\$50.00 per vehicle	Removed	Removed
UST Removal - Commercial	\$75.00	\$100.00	+\$25.00
UST Removal - Residential	\$50.00	\$75.00	+\$25.00
Copies of Report	\$20.00	F.O.I. Rules	Changed
Food Truck Annual	N/A	\$75.00	NEW
Food Truck Special Event w/Permit	N/A	\$25.00	NEW
Special Events	N/A	\$150.00	NEW
PLAN REVIEW FEES			
Construction Value \$0-\$40,000	\$100.00	\$150.00	+\$50.00
Construction Value over \$40,000	\$100 + 0.5% per \$1000	\$150 + 0.7% per \$1000	Increased
Special Installation (per system)	\$100.00	\$150.00	+\$50.00

Chapter 101Fees

[HISTORY: Adopted by the City Council of the City of West Haven 10-24-1988 by Ord. No. 273.^m Amendments noted where applicable.]

I. Fees of the City of West Haven Fire Department Allingtown.

[Added 8-27-2012]

(1) The fees associated with inspections (C.G.S. Section 29-305) and Plan Reviews (Section 29-292-4e Regulations of Connecticut State Agencies) by the City of West Haven Fire Department Allingtown are in addition to any fee otherwise required by the West Haven Building Department. Prior to inspections or occupancies that require certificates or permits, the appropriate fee must be paid in full. Inspections not requiring permits or certificates will be invoiced to the building owner and payable upon receipt to the City of West Haven. Government and public educational occupancies are exempt from inspection fees but are subject to inspection.

(2) Fire Marshal inspection pursuant to C.G.S. Section 29-305.

(a) Places of assembly: ~~\$75.~~ \$100

(b) Blasting permit: ~~\$20.~~ \$50

(c) Businesses \$100

~~(c)~~ (d) Carnivals: ~~\$75.~~ \$100

(d) (e) Day-care facility: ~~\$75.~~ \$100

(e) (f) Demolition: ~~\$75.~~ \$100

(f) (g) Dry cleaners: ~~\$75.~~ \$100

(g) (h) Educational: ~~\$75.~~ \$100

(h) (i) Fireworks: ~~\$75.~~ \$100

(i) (j) Group homes/day-care: ~~\$75.~~ \$100

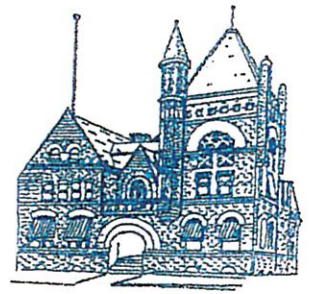
(j) (k) Hospitals: \$500.

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- (k)(l) Industrial: ~~\$75.~~ \$100
- (l) (m) Institutional: ~~\$75.~~ \$100
- (m) (n) Liquor license inspection: ~~\$75.~~ \$100
- (n) (o) Mercantile: ~~\$75.~~ \$100
- (o) (p) Propane: ~~\$75.~~ \$100
- (p) (q) Residential with three or more dwelling units: ~~\$75.~~ \$100
- (q) (r) Service stations: ~~\$75.~~ \$100
- (r) (s) Skilled nursing facilities: ~~\$150.~~ \$200
- (s) (t) Storage: ~~\$75~~ \$100.
- (t) (u) Tanker truck inspection: \$50 (per vehicle).
- (u)(v) Underground flammable/combustible liquid tank removal (UST): ~~\$75~~ \$100
commercial; ~~\$50~~ \$75 residential.
- (v) (w) Copies of report: \$20.



Office of the Mayor
City of West Haven
355 Main Street
West Haven, Connecticut 06516



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Dorinda Borer
Mayor

COMMUNICATION E

November 3, 2025

Chairman Nicholas Pascale
West Haven City Council
355 Main Street
West Haven, CT 06516

Re: Appointment to Police Commission-Brent Coscia

Dear Chairman Pascale,

I would like the City Council to consider the appointment of Brent Coscia 430 Glendevon South, West Haven, Ct. 06516 to the Police Commission. This appointment would be to fill a current vacancy effective immediately and expires on November 1, 2030.

Thank you for your consideration in this matter.

Sincerely,

Dorinda Borer
Mayor

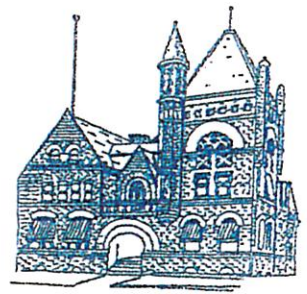


Dorinda Borer
Mayor

Office of the Mayor

City of West Haven

**355 Main Street
West Haven, Connecticut 06516**



**City Hall
1896-1968**

COMMUNICATION F

November 3, 2025

Chairman Nicholas Pascale
West Haven City Council
355 Main Street
West Haven, CT 06516

Re: Appointment to Planning and Zoning Commission-Sammy Rivera

Dear Chairman Pascale,

I would like the City Council to consider the appointment of Sammy Rivera, 14 Hamilton Street, West Haven Ct. 06516 to Planning and Zoning Commission. This appointment would be to fill a current vacancy effective immediately and expires on November 1, 2030.

Thank you for your consideration in this matter.

Sincerely,

Dorinda Borer
Mayor

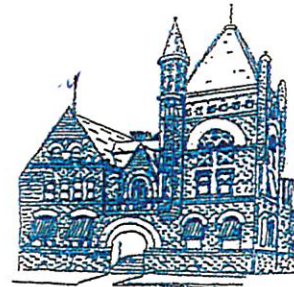


Office of the Mayor

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Dorinda Borer
Mayor

COMMUNICATION G

November 3, 2025

Chairman Nicholas Pascale
West Haven City Council
355 Main Street
West Haven, CT 06516

Re: Reappointment to Savin Rock Community Commission (FKA West Haven Housing Authority) Harold Burns.

Dear Chairman Pascale,

I would like the City Council to consider the reappointment of Harold Burns, 70 Oxbow Lane, West Haven, CT. 06516, to the Savin Rock Community Board of Commission. Harold Burns reappointment would become effective immediately and expires on November 1, 2030.

Thank you for your consideration in this matter.

Sincerely,

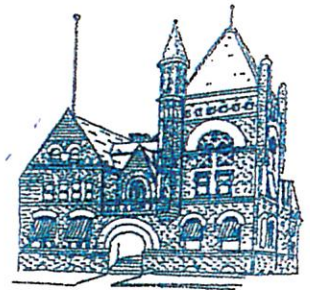
Dorinda Borer
Mayor



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Dorinda Borer
Mayor

COMMUNICATION

November 3, 2025

Chairman Nicholas Pascale
West Haven City Council
355 Main Street
West Haven, CT 06516

Re: Reappointment of Besse Marra -Finance Board

Dear Chairman Pascale,

I would like the City Council to consider the reappointment of Besse Marra, 4 Hillside Street, West Haven, Ct. 06516, to the Finance Board. This appointment would be effective immediately and expires on November 1, 2028.

Thank you for your consideration in this matter.

Sincerely,

Dorinda Borer
Mayor

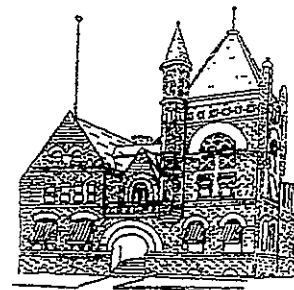


Office of the Mayor

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Dorinda Borer
Mayor

COMMUNICATION I

November 3, 2025

Chairman Nicholas Pascale
West Haven City Council
355 Main Street
West Haven, CT 06516

Re: Reappointment to Finance Board -Wayne Valatis

Dear Chairman Pascale,

I would like the City Council to consider the reappointment of Wayne Valatis, 39 Trumbull Street, West Haven, CT. 06516, to the Finance Board. Wayne Valatis reappointment would become effective immediately and expires on November 1, 2028

Thank you for your consideration in this matter.

Sincerely,

Dorinda Borer

Mayor