



City of West Haven Fire Department Allingtown

January 14th, 2025

Minutes

A special meeting of the City of West Haven Fire Department, Allingtown was held on Tuesday January 14, 2025 at 355 Main Street, West Haven.

Present were Commissioners Iris Diaz, Troy Tappin, Andrea Palumbo., Alternate Commissioner Frederick Brown and Councilwoman Dawn Callahan. Also present was Chief Terenzio. Commissioner Diaz called the meeting to order at 6:02

1. Pledge of Allegiance

2. Roll Call

Administrative Assistant DeVellis called the roll and declared a quorum.

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Commissioner Palumbo made a motion to amend the agenda to add voting of officers; seconded by Commissioner Diaz.

Commissioner Tappin made a motion to appoint Commissioner Diaz as Chair; seconded by Commissioner Palumbo.

Commissioner Palumbo made a motion to appoint Commissioner Tappin as Vice Chair; seconded by Commissioner Diaz.

Secretary will be filled at a later date.

3. Approval of December 10, 2024 meeting minutes.

Commissioner Palumbo made a motion to accept the minutes; seconded by Commissioner Tappin.

4. Public Session'

Alternate Commissioner Brown inquired about the completion of the new rescue truck. Chief Terenzio stated that the old cab and chassis has been sold and the new body has been mounted and painted. It will be completed in three months. Alternate Commissioner Brown asked if the BOFC agreed to the sale of the old cab and chassis.

Chief Terenzio responded "yes, we received 6K on the auction for it". Alternate Commissioner Brown said "so, there was a vote on it?" Chief Terenzio responded "yes."

Alternate Commissioner Brown asked when the construction of the annex will be completed. Chief Terenzio stated that the roof is complete and the floor will be done soon. Completion will be within the next six weeks.

Alternate Commissioner Brown asked about the budget submission. Chief Terenzio said "the commissioners have a copy of the budget. It has to be in on January 22nd. We were given two weeks to prepare it." Alternate Commissioner Brown said "I think I deserve a copy." Commissioner Diaz said "once it becomes public you will receive a copy."

Alternate Commissioner Brown asked what car 11 is. Chief Terenzio said "Car 11 will be the new fire marshal vehicle. It is on order. The fire marshal will be driving the old Car 5 until Car 11 is ready." Alternate Commissioner Brown said "previously the number 11 was assigned to the mayor." Chief Terenzio said "she is Unit 1."

5. Finance/Invoices/Revenue

Chief Terenzio explained that 13k will be reallocated from the remaining AFG funds to cover the MES Shipman's order (six sets of gear).

6. Communications

Received Christmas cards from the Palumbo family, Panza family, All Bright Electric, Inc. and The Fire and Explosion Investigation Unit.

7. Report of Chief

Chief Terenzio presented his report to the Commission.

Chief Terenzio announced that Keith Flood will start his employment with the department as the new fire marshal on January 21, 2025. He explained that the department still has one open vacancy on the line and has one paramedic that is interested. We have received 12 applications for the Deputy Chief position.

All of the city vehicles will have GPS trackers installed.

No Injuries reported

Minor Park: Awaiting furniture for the bunk room. Delivery should be within five weeks.

Admiral Station: W.B. Mason has begun designing the layout without doing major construction. Quotes are being obtained.

Operational Directives were presented:

OP-Dir. 24-006 Routine Hydrant Winterization Process

OP-Dir. 24-004 Weekly Street/Neighborhood Surveys – Community Risk Reduction Program – (Associated SOG

AD24-002 Community Risk Reduction Program – Code Enforcement Specialists Inspection)

Councilwoman Callahan asked about the illegal apartments and residents being displaced. Chief Terenzio explained that the owners will be responsible for making the apartments compliant. No one would be displaced. If they cannot make it complaint within the time restriction, then they would have to relocate.

8. Old Business: None

9. New Business

Councilwoman Callahan stated that she has sent emails to Public Works regarding the potholes in the district. She asked that residents copy her on the emails to Public Works so she can follow up.

10. Executive Session:

A motion to go into Executive Session was made by Commissioner Palumbo at 6:43 p.m.; seconded by Commissioner Diaz.

A motion to go into Regular Session was made by Commissioner Palumbo at 7:40 p.m.; seconded by Commissioner Tappin.

Motion to adjourn was made by Commissioner Palumbo at 7:40 p.m.; seconded by Commissioner Diaz.

Minutes recorded by Administrative Assistant Melissa DeVellis.